

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
December 21, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Ms. Ives, Ms. Levzow, Mr. Pulver, Mr. Smith, Ms. Pufahl and Ms. Mikayla Brouette, Student Representative. Mr. Balsiger and Ms. Walker were absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Ms. Kelly Cook and Mr. Alex Hammerschmidt.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. December late start time was spent with the literacy team working with teachers on writing and other staff received training on the new Swiss program which will help document student behaviors. Student Council helped PTO with a toy drive in November/December. An elementary holiday concert/art show was held on 12/17/15. PTO sponsored a holiday gift program on 12/4/15 and a Green Gold Day event on 12/21/15. Elementary school T-shirts (paid for with Box Tops collected) have arrived. Ms. Kamrath conducted another mini-observation for all new staff hired this year. Grade levels are starting to share more student work and assessments during collaboration time and discussing teaching strategies. Ms. Kamrath is working with Princeton, Randolph and Fall River to put a grant together for Initial Educators.

Mr. Lenz submitted a report on the middle school. A standards based report card team is working hard to get a new report card ready to be implemented in 5<sup>th</sup> grade next fall. Mr. Lindquist's science classes will be work with UW-Madison on a Biosphere project. Eighth grade students and their families made 1,861 pizzas as a fundraiser for the Washington, D.C. trip. There are 27 students signed up to go on the Washington, D.C. trip. Middle School Student Council collected "Pennies for Patients" in December.

Mr. LeMay submitted a report on the high school. A holiday concert was held on 12/15/15. Mr. LeMay provided information to the Board showing the number of dual credits earned by our students through Madison College and the percentage of students who were enrolled in the classes that earned the credit. Mr. LeMay and our middle school and high school counselors attended the Academic and Career Planning pilot offered by CESA 5. Ms. Carlson is taking her Anatomy and Physiology students to UW-Whitewater to visit a cadaver lab. The FFA fruit sale was a huge success. Mrs. Seichter's People, Plants and Animals class visited the UW Madison Biotechnology Center. Mr. LeMay and Ms. Huset visited Madison College on 12/8/15 to talk about the progression of the tech ed program and how we can continue to work together. Science curriculum was worked on for grades 7-12. A math consultant from

CESA 5 met with our math department to continue to look at their program for sequencing. Pardeeville had a great showing at their first District Skills competition this year.

Mr. LeMay also gave an Activities Director report. Cheer coaches have decided that the cheer team is progressing well enough to form a competition squad. Ms. Pulver attended the Trailways Middle School scheduling meeting in Beaver Dam. Rio Schools asked if we would consider co-oping with Middle School football again for the 2016-17 season and our coaches are in favor of this. Pardeeville has 4 students participating in wrestling this year through the co-op with Rio. It seems to be working better this year having the Activities Department running the entire concessions program and allowing the groups to rotate through. The new uniforms for girls basketball have been ordered. A schedule of games and other events can be found on our school website by going to the Community tab and then selecting the Activities and Facilities Calendar.

Ms. McElroy reported on technology in the district. **Network:** RMM Greenlight monitoring is fully on board now and Ms. McElroy is able to view daily alerts of 28 switches, 7 virtual servers, 3 VM Host servers, 1 firewall and our SAN that stores all data including virtual servers. Over 3 days Ms. McElroy coordinated 5 hours of remote engineering support to remediate a malware infection on one of our school computers. A major server upgrade for 2 domain controller servers is planned for 12/28/15. Ten laptops and 20 Chromebooks (paid for by Common School Funds) were received to replace LMC laptops. Also 2 Chromebooks for special ed were received and 4 Chromebooks (paid for by Carl Perkins funding) were received for the Ag/Science class. **Software and Administrative:** The Tech Team is evaluating trials of GoGuardian Admin and Teacher panels and will be doing comparable trials with Hapara Workspace & Highlights. Ms. McElroy started submitting eRate 470 requests for internet services, internet transport increase to Pardeeville School District. Usage graphs show we are reaching more than 80% of our allowable bandwidth over the last year and this impacts performance in the classroom. We are currently using 100 mbps of bandwidth and would need a new fiber circuit installed to PASD before we can utilize a higher level of internet services (either 500 mbps or 1000 mbps). Presently we receive a 70% discount from eRate so we could expect to pay for 30% of the install and eRate would pay 70% if approved. The Badgernet consortium we are in is in the process of signing a contract renewal but doesn't guarantee our transport would be upgraded and the cost was high and would not qualify for the discount we could get by removing ourselves from the consortium. Ms. McElroy set up a webinar presentation on eRegistration for administrative assistants during the December late start. This program would allow parents to do all registration forms online prior to the start of school and parents can update information throughout the school year.

Mr. Krueger reported on custodial/maintenance items which included the following: Replaced a 1994 Ford van with new Caravan, spread rock by greenhouse that was washing out, replaced all light lenses and re-lamped elementary kitchen, repaired leaks in exhaust on boilers, trimmed shrubs and cut up rotting Elm tree, performed yearly maintenance on emergency GENSET, scrapped out old AHU and took recyclables in, installed hitch on 2001 Caravan that Maintenance Department now uses, did set up and take down for holiday events, etc. CESA's safety inspector came through and found only a few things needing attention. Everyone had part in taking care of 47 work orders over the past month.

Ms. Houslet submitted a report on Library/Technology. One of Ms. Houslet's goals has been to work on purchasing online databases and resources to support our learners. She requests free trials and has

teachers as well as herself test them out. When the subscription is up for renewal she surveys staff to see if they liked using it. Her budget for these items out of the Common School Funds is around \$14,000 and she listed the subscriptions we are currently using for the Board to see.

### Committee Reports

Finance Committee – met tonight to discuss the financial impact of open enrollment for 2016-2017 and discuss the 2016-17 budget calendar.

Personnel Committee—met on 11/23/15 to discuss extra-curricular pay, retention of certified staff, alternative health benefit, closing of school offices on July 5-8, 2016 and discuss administrator staffing for 2016-17.

Policy Committee—met on 12/14/15 and reviewed the policies that are on tonight’s agenda for approval of first reading.

### Student Representative Report

Mikayla Brouette reported on student activities in the school. FFA did their annual fruit sale. The Theatrical Society did caroling at the Columbia Healthcare Center. Art Club held a painted chair auction at the winter concert. Student Council did their holiday wishes program for families and had dress up days in December.

### 2016-2017 School Calendar

Draft proposals of two different 2016-2017 school year calendars were presented to the Board for review. The Board will approve the final calendar at the 1/18/16 board meeting.

### New Course Offerings

Mr. LeMay presented new course offerings for the high school in 2016-2017 which included Sociology/Intro to Sociology (would replace Social Problems), Healthy Leaders, Forestry and Natural Resources Management, Biotechnology, Graphic Communications and Business Management. The Board will take action on approval of these course offerings at their board meeting on 1/4/16.

### Board Member Concerns

Ms. Pufahl updated the Board with a status for Mr. Balsiger and Ms. Walker being able to attend future board meetings.

### Trailways Conference Realignment

The WIAA has given initial approval to the additional schools coming into the Trailways Conference. Our Board can go on record as opposing these changes during this time period if they choose to do so. The WIAA will be giving second and final consideration to the proposed changes later in January. A motion

was made by Ms. Ives for the Board to file a letter opposing the realignment for the Trailways Conference. The motion was seconded by Mr. Pulver. Motion carried 5-0. Mr. Knitt will prepare the letter to send to WIAA.

#### Approval of Minutes Dated 12/7/15

A motion was made by Ms. Levzow to approve the minutes dated 12/7/15. The motion was seconded by Mr. Smith. Motion carried 5-0.

#### Approval of Receipts/Expenditures

A motion was made by Mr. Pulver to approve the receipts/expenditures. The motion was seconded by Ms. Ives. Motion carried 5-0. Check numbers submitted and approved included 54140-54207, 10585-10594, 0101115ACH, 0101115DDF, 53956-53979, 54047-54086, 4900001077, and 01AMEX0257-01AMEX0274.

#### Approval of Fab Lab Grant

The Wisconsin Economic Development Corporation (WEDC) is offering a new grant program available to Wisconsin public school districts called the Fabrication Laboratories (Fab Labs) Program which will provide grants to districts to help them equip fab labs. Fab labs incorporate technologies such as 3D printing and computer-assisted design to give students hands-on experience, allowing them to put into practice concepts they have learned in science, technology, engineering, art and math courses. Mr. LeMay and Ms. Huset would need approval from the Board to apply for the grant. A motion was made by Ms. Levzow to approve moving forward with the application for the Fab Lab Grant. The motion was seconded by Mr. Smith. Motion carried 5-0.

#### Approval of Family Leave Request

A motion was made by Ms. Ives to approve a family leave request for Mr. Eric Cooke. The motion was seconded by Mr. Smith. Motion carried 5-0.

#### Approval of Donation from Allstate Arena

A motion was made by Mr. Pulver to approve a donation from Allstate Arena. The motion was seconded by Ms. Levzow. Motion carried 5-0. Ms. Kamrath will send a thank you for the donation.

#### Approval of First Reading of NEOLA Policies

Policies submitted for approval of first reading were: 0100—Definitions, 0142.5—Vacancies, 0142.7—Orientation, 0145—Sexual and Other Forms of Harassment, 0174.3—Other Reports, 1213—Student Supervision and Welfare, 1241—Non-Reemployment of the District Administrator, 1260—Incapacity of the District Administrator, 1630.01—Family and Medical Leave of Absence (“FMLA”), 2260.01—Section 504/ADA Prohibition Against Discrimination Based on Disability, 2261—Title I Services, 2421 Career and Technical Education Program, and 2440—Summer or Interim Session School. A motion was made by

Ms. Ives to approve the policies listed on the agenda for first reading. The motion was seconded by Ms. Levzow. Motion carried 5-0.

#### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, January 4, 2016. Agenda items will include: Review 2016-17 School Calendar, EK Report/Partnership/Fab Lab Grant, Board Member Concerns, Approval of Minutes Dated 12/21/15, Approval of New Course Offerings, Approval of High School Administrative Assistant, Approval of 2016-17 Budget Calendar, Approval of Second Reading of NEOLA Policies, an executive session to discuss extension of high school principal contract and approval of extension of high school principal contract until June 30, 2018.

#### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive meeting minutes dated 12/7/15 and to discuss the District Administrator evaluation.

#### Action on Items from Executive Session

A motion was made by Mr. Smith to approve a contract extension for the District Administrator until June 30, 2018. The motion was seconded by Ms. Ives. Motion carried 5-0.

#### Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Levzow. Motion carried 5-0.

The meeting was adjourned at 9:39 p.m.

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Lynette Ives, Clerk