

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
December 20, 2010

The meeting was called to order at 7:00 p.m. by Board Vice President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Levzow, Ms. Pufahl, Mr. Skaar and Ms. Sam Krysa, Student Representative to the Board. Ms. Walker arrived at 7:14 p.m. Mr. Billman and Ms. Davel were absent. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Broyles-Brouillard, Mr. Burmeister, Ms. McElroy, Mr. Steven Johnson and Mr. Eric Johnson.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. WKCE testing is complete. Following the testing, Ms. Biddick did a survey of all students in grades 3-5 asking how they felt about the testing. The results were given to the Board. The Holiday/Art Fair Concert will be held on December 16th at 2:00 and 7:00 p.m. Ms. Kamrath and four other staff members attended the SLATE conference on December 8th and 9th and those who attended will meet on December 21st to reflect on what they learned and discuss a plan for our district's technology. Buddy Families will be caroling on December 22nd.

Ms. Broyles-Brouillard provided a middle school report and curriculum report. Grade level teams are collecting gifts of clothing, toys and money to give to Pardeeville families in need. This community service project was organized by the middle school Student Council and their advisor, Mr. Lindquist. During the December late start in-service meeting teachers reviewed results of the Library Media and Technology Plan survey administered at the November in-service. The January late start in-service meeting will include professional development training in Office 2010, CMS4Schools and Curriculum4Schools. As part of the teacher induction program, mentors conducted an observation of mentees in November. Following the observation, mentors and mentees met and discussed teacher performance. Teachers and students have begun preparations for February student-led conferences. Students have reviewed first quarter goals and are continuing and/or writing new goals. The February conference format will include goals, grades, behavior, work assessment review and an academic project-based performance artifact. Four teachers attended Investigating the Language Arts Common Core Standards meeting on November 23rd. Math Task Force members will attend their third and final training on Common Core Standards on December 16th. Physical Education teachers participated in a program review on December 9th. Teachers have identified courses in need of curriculum development and will begin this process in January. All eighth grade students have completed their online WisCareers survey. Information from this survey will be included as part of each student's transition conference. This survey helps students identify career options and appropriate academic planning in preparation for identified potential careers. Several staff members participated in the Jingle Bell Run/Walk for Arthritis on December 11th.

Mr. Lovett submitted a report on the high school. Close to 42 different courses of study are being taken by our high school students who are enrolled in the alternative education classes via NovaNET. A group of educators visited our school this past month so they could get a better understanding of the benefits of NovaNET. They left impressed with the opportunity provided to struggling students here at Pardeeville. Following a conversation that Mr. Lovett had with Mr. Evans and Ms. Smith, it was decided to cancel this spring's trip to New Orleans. Mr. Lovett copied the Board with a summary showing the percent of students by grade level that have at least 1 failing grade. On December 10th students in grades 9-12 were shown a multimedia production sponsored by the Wisconsin Department of Transportation and our local Teens in Action group. The show entitled, "Tomorrow" stressed the importance of wise decision making and how today's choices have great impacts on tomorrow's outcomes. The revised high school course registration guide was given to the Board for approval at tonight's meeting. Following approval, scheduling for high school classes will begin. Second semester room assignments along with study hall and library supervision has been published. Mr. Lovett copied the Board with the Department of Public Instruction's letter approving our application for the GED Option #2 program. Six high school students and their parents have decided that the GED-02 program is the best fit for them and they have signed on to work with Mr. Brey in preparing for the series of tests. Mr. Lovett also included upcoming events in his report to the Board.

Mr. Burmeister gave a written report on the custodial/maintenance department. The fourth quarter water sample for Marcellon tested safe. The DNR conducted a 3 year inspection on the Marcellon well on December 9th and the well passed inspection with no actions required. Mr. Burmeister took the last required continuing education class to maintain certification as the Marcellon well operator on December 9th. New operator certification training will be available in March with testing in May. A new three year gym floor recoating proposal is expected from Prostar with no increase from the 2010 cost of \$6,800 per year for all three floors. A wiring issue with the high school kitchen freezers will be corrected over the holiday break. A bearing on the Marcellon gym air handler failed and was replaced. Mr. Oosterhof received annual asbestos refresher training on November 5th.

Ms. McElroy reported on Technology in the district which included the following: **Equipment**—75 replacement CPU's were purchased for the district. Special Ed ARRA monies funded 26 of these and regular ed tech funds paid for 44. Four laptops were purchased for administrators and one for the district librarian. The elementary school will be purchasing and installing 2 new Smartboards and 3 projectors using book fair monies. A third mobile Smartboard will be permanently mounted to complete the 3 new Smartboard classrooms. **Network & Software:** A FOG (free open source software) imaging server is being set up to help us create custom images quickly for some production areas. Several teachers are using Skype to interact with other classes over the internet. Skype allows the end users to see video and hear audio on the other end and the software is free. Amber Nickel, the district librarian, attended a two day Intel training and will begin offering this training to our teachers. Ms. McElroy along with four staff members attended the SLATE tech conference. They each attended different sessions and met to share ideas and make plans for implementing new ideas. Amber Nickel and some building teacher trainers are hosting after school help sessions for teachers to help them work on website building in CMS4Schools, Office 2010 and answering other tech questions.

Committee Reports

Buildings & Grounds Committee – last meeting was held on 12/6/10 to approve the Buildings and Grounds job description and posting and to discuss resurfacing district gym floors.

Curriculum Committee – met on 11/18/10 to discuss the high school course proposals for physical education and business education, high school English updates, and common core standards for the math task force and language arts team.

Policy Committee –most recent meetings were held on 11/22/10 and 11/29/10 to discuss the Fund Raising Policy 505.1, Student Harassment/Bullying Policy 503.21, Early Graduation Policy 602.2, Graduation Standards Policy 602.1 and NEOLA Series 800 policies.

Personnel Committee – met on 12/6/10 to discuss the High School Principal Position.

Student Representative Report

Ms. Sam Krysa reported on student council and other activities in the high school. NHS has been working on Santa letters from elementary. The Art Club has been decorating teachers' doors. Drama Club caroled at the Columbia County Health Care Center. Advanced Spanish students will be performing the Wizard of Oz in Spanish to the elementary school. Teens in Action is working on a fund raiser for flamingos in yards. Student Council will be delivering holiday fruit baskets on December 22nd.

Process to Hire a High School Principal

Mr. Knitt presented the timeline for the high school principal hiring process. The position will be posted the end of first semester for four weeks. The District Administrator will screen applications and narrow the field down to approximately six for initial interviews which will occur at the beginning of March. Parents and faculty will be invited to be part of the first interview. School board members and administrators will also be part of the first interview. Groups would offer evaluations of candidates interviewed. Initial interviews would be conducted over two days/nights. Second interviews would be conducted by the District Administrator within a week of the first interviews and an on-site visit would take place by the District Administrator by the end of March. A recommendation will be made to the Board for approval at their first meeting in April. Mr. Balsiger commented that a facilitator should be available for the group interviews.

Approval of Minutes Dated 12/6/10

A motion was made by Mr. Balsiger to approve the minutes dated 12/6/10. Mr. Skaar seconded the motion. Motion carried 4-0-1. Ms. Walker abstained.

Approval of Receipts/Expenditures

A motion was made by Ms. Levzow to approve the receipts/expenditures. The motion was seconded by Mr. Balsiger. Motion carried 5-0. Checks submitted and approved included 43830-43874, 43946-43992, and 44042-44132.

Approval of Fund Raising Projects for Teens in Action

This item will be postponed until the next school board meeting on 1/3/11.

Approval of Youth Options Courses

Two students submitted applications for Youth Options courses. This will be determined by course availability as to whether they will be accepted. Ms. Levzow made a motion to approve the two students for youth options. Ms. Walker seconded the motion. Motion carried 5-0.

Approval of Long-Term Substitute for High School English

Mr. Lovett presented the name and credentials of Kathryn David for the long-term substitute teacher for high school English. This is a half-time substitute position for second semester. Mr. Balsiger made a motion to approve Kathryn David for the long-term substitute for high school English. Ms. Levzow seconded the motion. Motion carried 5-0.

Approval of Support Staff Resignation

Ms. Helena Hammes submitted a resignation from her EEN Secretary position effective January 27, 2011. A motion was made by Ms. Levzow to accept the resignation from Ms. Hammes. Mr. Balsiger seconded the motion. Motion carried 5-0.

Approval of New Courses

Ms. Broyles-Brouillard presented six new courses for approval: Outdoor Adventure-PE grades 11 and 12, Strength and Conditioning-PE grades 9-12, Fitness for Life-PE grades 9-12, Emerging Technologies-Business Ed grades 10-12, Humanities, and Current Issues. Mr. Balsiger made a motion to approve the six new classes. Ms. Walker seconded the motion. Motion carried 5-0.

Approval of Student Course Selection Handbook

Mr. Lovett reviewed the high school 2011-2012 Registration Guide. He highlighted the new courses, updates and name changes to current courses. Mr. Lovett presented the changes to the English classes, addition of the Humanities class, Distance Learning, CNA, Trig and Pre-Calculus, Outdoor Adventure, Strength and Conditioning, Fitness for Life, STAR, and career clusters. Mr. Balsiger made a motion to approve the Registration Guide. Ms. Levzow seconded the motion. Motion carried 5-0.

Approval of Harassment/Bullying Policy 503.21, Fund Raising Policy 505.1, Graduation Standards Policy 602.1, Early Graduation Policy 602.2 and NEOLA 8000 Series Policies—Second Reading

A motion was made by Mr. Skaar to approve the second reading of all of these policies for their second reading. The motion was seconded by Ms. Levzow. Motion carried 5-0.

Approval to Post Director of Buildings and Grounds Position

This position will be posted the first week of January, 2011. Mr. Balsiger made a motion to approve posting the Director of Buildings and Grounds position the first week of January, 2011. Ms. Levzow seconded the motion. Motion carried 5-0.

Agenda Items for Next Meeting

The next regular board meeting will be held on Monday, January 3, 2011 at 7:00 p.m. in the high school library. Agenda items will include: Preliminary Budget, Approval of Minutes Dated 12/20/10, Approval of Fund Raising Projects for Teens in Action, and Approval of Gym Floor Coating.

Executive Session

An executive session was held under 19.85(1)(c)(f) of the Wisconsin State Statutes to approve the executive session minutes dated 12/6/10, to discuss the status of a teacher on medical leave, teacher negotiations and hear an appeal of a co-curricular penalty.

Action on Items Discussed in Executive Session:

A motion was made by Mr. Balsiger to deny the appeal regarding a suspension of a student for a co-curricular violation. Ms. Pufahl seconded the motion. Motion carried 5-0.

A motion was made by Mr. Balsiger to approve a settlement agreement pertaining to the employment of a professional staff member. Ms. Pufahl seconded the motion. Motion carried 5-0.

Adjournment

A motion to adjourn was made by Ms. Pufahl. Mr. Balsiger seconded the motion. Motion carried 5-0. The meeting was adjourned at 9:52 p.m.

Becky Levzow, Clerk