

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
December 19, 2011

The meeting was called to order at 7:00 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Pufahl, Mr. Skaar, Ms. Walker and, Ms. Davel and Ms. Danielle Wais who was filling in for Ms. Paige Hauge, student representative. Ms. Levzow arrived at 7:12 p.m. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Lenz, Ms. McElroy, Mr. Knapp, Ms. Clemmons, Mr. Joe Rataczak, Mr. Neal James, and Ms. Jen McCoy from the *Portage Daily Register*.

Open Forum

There were no open forum items presented.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. There were 94 veterans and guests that attended the veterans breakfast and program. Several elementary students participated in the high school drama club's play, *A Christmas Carol*. The elementary staff has been busy working on response to intervention in math. The Rti (Response to Intervention) committee met this month. They are busy working on literacy academic strategies as well as school wide behaviors. The elementary holiday concert/art show will be held on December 15th. The math curriculum committee has been busy looking into math programs and how to supplement our curriculum to meet the CORE standards. Buddy families will meet on December 21st to make cards for their senior citizens and play games.

Mr. Lenz provided a report on middle school. On December 6th and 7th Mr. Lenz attended the School Leaders Advancing Technology in Education (SLATE) conference. The first round of MAP testing is scheduled for the week of January 23rd. The Response to Intervention team is busy developing procedures and documentation for staff to utilize as they identify student academic deficiencies and intervene to close learning gaps. Mr. Lenz has been working with all of the middle school teams to come up with a system to put in place to effectively deal with the problem of missing work in classes. Middle school students benefitted greatly from the experience of taking part in the high school drama club's play this year.

Mr. LeMay submitted a report on the high school. The high school held its first Reality Store on December 15th in the library. Reality Store is a financial simulation where high school students choose careers and make decisions about their budgets and lifestyles. The activity was a fun and effective way for students to learn about personal accounting, financial responsibility and life choices and interact with business people.

The Drama Club held four performances of *A Christmas Carol*. Ms. Fundingsland, Drama Club Director, made Mr. LeMay aware that the black side and back curtains on the elementary school stage are disintegrating. She has sewn them together and patched them so many times there isn't much more she can do. The black side and back curtains are originals to the stage and are over 50 years old. Ms. Fundingsland wanted the school board to be aware of this. Mr. LeMay recently attended two meetings. One focused on the new forms of assessment that will be used for teachers and students and the other was the second meeting in a series for high school reform. Ms. Downs, guidance counselor, has been meeting with juniors to start their planning for senior year. Staff raised \$250 to help the Adopt a Family project by offering a soup lunch. The holiday concert is December 20th featuring grades 5-12.

Ms. McElroy reported on Technology in the district which included the following: **Equipment:** A door buzzer and camera system is being installed at the front door to the elementary school so the front doors will remain locked once the students arrive. Installation of the high school door access system is complete. This system manages Door 6 for deliveries and kitchen staff and Door 5 by the cafeteria. Two Smartboards have been added at the elementary school purchased through Scholastic book points along with projectors from the school budget. A projector and a Smartboard with projector were added to middle school. Two iPads were ordered—one for middle school special ed and another for the school psychologist. **Network & Software:** The MAP testing software has been set up for the MAP training and implementation to start in January. A team of 5 staff attended the School Leaders Advancing Technology in Education (SLATE) conference. On December 13 the Technology Steering Committee met and agreed they would like to move forward with the Google domain setup to allow a pilot of GoogleApps and Gmail accounts for some students and teachers involved in the pilot. The committee also reviewed the preliminary NEOLA 7540 policies. Suggestions will be presented to the policy committee.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. This department has been busy setting up and taking down the stage risers and chairs for the different holiday events and setting up for basketball games and cleaning up afterwards. Due to the referendum move up date, Mr. Knapp has been very busy getting proposals and estimates for projects in the district. He presented Mr. Knitt with the costs for those construction projects and Mr. Knitt will present them to the school board. Recently one of the uni-vents in the Marcellon school building malfunctioned. That has been fixed and Mr. Knapp has been checking that building every week for any problems.

Committee Reports

Curriculum Committee—next meeting is 1/12/12 at 8:00 a.m.

B & G Committee—will meet on 12/26/11 at 4:30 p.m.

Personnel Committee—will meet on 1/3/12 at 5:30 p.m.

Policy Committee—Mr. Knitt said this committee met tonight to go through the first draft of policies 1000—Administration, 9000—Relations, 2000--Program and 5000—Students. The goal is to have these ready for the second and final draft by the end of January. This committee will meet again on 12/26/11 at 5:30 p.m.

Student Representative Report

Ms. Danielle Wais reported on student events. Student Council has been working on a Christmas Wishes program collecting items for four families and will be delivering fruit baskets in December. They will also be organizing a study party before semester exams. FBLA will be attending regional competition the first week in February. NHS is working on community service projects and the Drama Club just finished with their play performance. The Art Club will be painting a mural in the elementary gymnasium.

Information for Referendum

Ms. Carol Wirth and Mr. Brandon Wirth from Wisconsin Public Finance Professionals provided information to the board regarding decisions they will have to make prior to passing the referendum resolutions. Recently signed Wisconsin Act 75 changed the required timeline for adopting the resolution providing for a referendum from 42 days to 70 days. Therefore, the board would need to approve the resolutions at their January 16th board meeting in order to have the referendum on the April 3, 2012 spring election ballot. Ms. Wirth would be available to come back to the board meeting on January 3, 2012 if necessary. The Board discussed having a special meeting on January 9, 2012 at 7:00 p.m. to allow time for further discussion on the referendum.

Department of Public Instruction Teacher Evaluation Model

The board members each received a copy of the new teacher evaluation model that the Department of Public Instruction recently released. Mr. Knitt said there is a lot of work that needs to be done getting our curriculum in place so student learning objectives can be written so that the evaluation model can be implemented by the 2013-2014 school year.

Approval of Minutes Dated 12/5/11

A motion was made by Ms. Pufahl approve the minutes dated 12/5/11 as printed. Ms. Ives seconded the motion. Motion carried 7-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Levzow to approve the receipts/expenditures. Ms. Pufahl seconded the motion. Motion carried 7-0. Check numbers submitted and approved included 10111-10122, 46303-46125 and 46216-46255.

Approval of 2012-2013 Middle School Schedule

Mr. Knitt asked the Board to approve the concept for the 2012-2013 middle school schedule so middle school can move forward with scheduling of students. A motion was made by Mr. Balsiger to approve the 2012-2013 middle school schedule. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of 2012-2013 High School Schedule

A motion was made by Ms. Levzow to approve the 2012-2013 high school schedule. The motion was seconded by Ms. Pufahl. Motion carried 7-0.

Approval of Donation from Wal-Mart

A motion was made by Ms. Levzow to approve a donation from Wal-Mart for \$2,500.00 for a Smartboard. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Approval of Resignation from Middle School Track Coach

Ms. Amber Houslet submitted a letter resigning from her middle school track coaching position. A motion was made by Ms. Ives to approve the resignation. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of TruGreen Proposal

Mr. Knapp submitted a three year proposal from TruGreen for fertilization and weed control of the middle/high school complex, phy ed fields, football field, baseball and softball fields and elementary school. The cost was \$5,910 per year and the rate would be fixed for the three years. The Board questioned whether other options were available. A motion was made by Mr. Skaar to approve the three year proposal from TruGreen. Motion failed for lack of a second. Mr. Knapp was instructed to find out what the deadline is for this contract.

Approval of Google Pilot

Ms. McElroy asked the Board to approve a Google Apps for Education pilot for the District. Google Apps is a no-cost suite of software which can save money, free up staff time, introduce students to cutting edge technology and improve collaboration among students or staff. It would allow students and staff access to their documents from any computer both within and outside the network. Ms. McElroy would like to try the pilot with limited staff and students to see if we could utilize this program. A motion was made by Mr. Balsiger to approve the Google pilot. Ms. Walker seconded the motion. Motion carried 7-0.

Approval of Distance Learning Lab

Mr. Knitt said it was the recommendation from Mr. LeMay, high school principal, and Ms. Downs, guidance counselor, to discontinue the Distance Learning Lab for the 2012-2013 school year. A motion was made by Mr. Balsiger to eliminate the Distance Learning Lab. The motion was seconded by Ms. Levzow. Motion carried 7-0.

Approval of Maintenance Technician

Mr. Knapp recommended hiring Mr. Philip Schultz for the maintenance technician position. A motion was made by Ms. Levzow to approve Mr. Philip Schultz for the maintenance position. The motion was seconded by Ms. Ives. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held on January 3, 2012 beginning at 7:00 p.m. in the high school library. Agenda items will include: Presentation of 2010-2011 Financial Audit, Approval of Minutes Dated 12/19/11, Approval of TruGreen Proposal, Approval of Overnight Trip for FFA, and Approval of Overnight/Out-of-State Trip for High School Student Council.

Executive Session

An executive session was held under 19.85(1)(c)(e) to approve Executive Meeting Minutes dated 12/5/11, to discuss District Administrator evaluation and contract extension, citizen complaint about a district employee, and sale of Marcellon School.

Action on Items from Closed Session:

Extension of District Administrator Contract

A motion was made by Ms. Pufahl to extend the contract to June 30, 2014 for Mr. Knitt, District Administrator. The motion was seconded by Mr. Balsiger. Motion passed 7-0.

Sale of Marcellon School

A motion was made by Ms. Levzow to authorize legal counsel to place the Marcellon school property on the market for sale. The motion was seconded by Ms. Pufahl. Motion carried 7-0.

Adjournment

A motion to adjourn was made by Ms. Ives. The motion was seconded by Ms. Pufahl. Motion carried 7-0.

The meeting was adjourned at 9:45 p.m.

Becky Levzow, Clerk