

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
December 18, 2017

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Lezow, Mr. Pulver, Ms. Pufahl, and Natalie Farrington, student representative. Ms. Walker arrived at 7:07 p.m. Mr. Smith was absent. Also present at this meeting were Mr. Knitt, Mr. Bell, Mr. Hammer, Ms. McElroy, Mr. Krueger, and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath reported on the Elementary School. Student Council had a toy and clothing drive during November. December late start time was spent working on content curriculum and science curriculum and staff also spent time at a retirement planning meeting. The winter concert/art show was held on 12/15/17. PTO is sponsoring a holiday shopping workshop on 12/18/17. Elementary students will watch a movie and have holiday parties on 12/22/17. Two water bottle bubblers were purchased for the Elementary School through box tops and milk moola donations. PBIS is hosting the Pardeeville Kindness Challenge to help spread kindness through our school and community.

Mr. Bell provided a report on the Middle School. Middle school staff spent time during the December late start developing ideas to improve our behavior program (PBIS) to get all students involved in creating a positive environment. Mr. Bell has been collecting teacher ideas and feedback from this year's schedule on how they can best utilize time with all students as he plans the 2018-19 class schedule. Mr. Lindquist and the student council have organized a holiday spirit/dress up week for middle school. The holiday concert will be held on 12/19/17. Events on 12/22/17 include the middle school spelling bee and a staff vs. 8<sup>th</sup> grade basketball game.

Mr. Hammer reported on the High School. Ms. Hodgson and Ms. Hillman worked in PowerSchool setting up information so that all report cards will be available online starting with 2<sup>nd</sup> quarter. Mr. Hammer attended a Science Standards workshop on 12/14/17 to learn about similarities and differences between the new Wisconsin State Science Standards and the Next Generation Science Standards. Mrs. Huset is working on a Fab Lab Grant. After the retirement planning meeting during the December late start time, high school English teachers met to discuss new classes, PE teachers researched various grants for which we may be eligible to purchase new equipment for the fitness center, other teachers worked on their SLO's and PPG's, and all teachers were given an assignment to develop an additional literacy strategy that they would use in their classrooms.

Ms. McElroy reported on technology in the District. Network engineer projects included: Working on Wiscnet router memory issues, upgrading Papercut software on printing server, upgrading software on wireless controllers and firewall. Fifty Chromebooks were purchased for the elementary LMC with common school funds to replace Chromebooks that are at the end of their life cycle. Tech Department network updates: Renewed wireless support annual contract with Capital Data. Reviewing Chromebook filter and class management software for Google student accounts. Cost estimates for low voltage systems have been finalized and shared with the building committee and Bear Valley Electrical Engineers. The statewide snapshot of our student WISE reporting occurred on 12/12/17 and a few errors are being worked on. An area construction project caused the school's Charter Internet connection to temporarily go down on 12/14/17. The tech department is researching Kajeets which students could check out for 24 hours through our LMC to complete online homework. The state is offering a TEACH grant for the upcoming year for the cost of the Kajeet devices but it doesn't cover the service plan.

Mr. Krueger gave a report on buildings and grounds/maintenance projects, which included: Replaced the main garbage disposal in the high school kitchen; replaced and painted 3 rusted outside concession stand restroom doors and storage room door with new steel doors; trained custodians on new riding scrubber; maintenance replaced two old water fountains with bottle filling stations at the elementary school; set up for holiday programs, completed 28 work orders for the month, etc.

Ms. Houslet gave a library and technology report. The middle/high school library just rolled out Overdrive, which gives students and staff access to eBooks and audiobooks. The middle/high school library technology resource website had an overhaul. The new website can be found at: <https://sites.google.com/pasdwi.org/pmhs/home>. For the third year we have taken advantage of TEACH funds for teacher professional development on technology. The Technology Steering Committee has been discussing Interactive Board options and will finalize options in January.

### Committee Reports

Curriculum Committee—will meet on 1/12/18 at 8:30 a.m.

Personnel Committee – met on 12/4/17 to discuss job descriptions for Elementary School Principal, Middle School Principal, and Special Educational Assistant and to discuss staff development for certified staff.

### Student Representative Report

Ms. Natalie Farrington, student representative, reported on student activities in the school. FFA – the fruit sale has finished, the parliamentary procedure team is practicing, seniors are working on their state degrees and the FFA is sponsoring a blood drive on 12/20/17. Student Council did a food drive, Giving Tree, will be doing winter concessions, and will be doing winter dress up days the week of 12/18/17. The new Key Club did a raking project, held a food drive and will be doing shoveling. The music department has been preparing for their winter concert. Theatrical Society will be doing caroling. The Cheer team took second place at the Lumberjack competition.

### Committee Meeting Dates

The Board reviewed the committee meeting schedule for upcoming meetings. Personnel will meet on January 2, 2018. Finance, Policy and Buildings & Grounds committees will meet on January 8, 2018. The Curriculum Committee will meet on Friday, January 12, 2018 at 8:30 a.m.

### Construction Update

Mr. Knitt reported on the construction project. General Engineering had a rendering of the building if we did not fence in the air handlers on the roof. It was the consensus of the Board to get a cost for fencing in the air handlers. Mr. Knitt stated the administration was recommending no tile on the bathroom walls. Mr. Knitt also reported that cabinets in the art room attached to the walls and the rigging for the stage lights should be marked as alternative bids. General Engineering filed proper documents for the ponds with the DNR so that everything should be approved on time.

### Board Member Concerns

Ms. Ives said she had a concern as to the health and welfare of the students on the girls' basketball team and the process for students playing after being injured. Mr. Knitt responded the administration has been monitoring the situation in discussion with the school trainer and a doctor.

Ms. Walker said she had received complaints that the school board minutes are not being published in the District newsletter. Mr. Knitt responded that the minutes get put in the newsletters if there is room. The minutes are posted on our school website soon after the Board approves them.

### Approval of Minutes Dated 12/4/17

A motion was made by Ms. Levzow to approve the minutes dated 12/4/17. The motion was seconded by Ms. Ives. Motion carried 5-0-1. Mr. Balsiger abstained.

### Approval of Receipts/Expenditures

A motion to approve the receipts/expenditures was made by Ms. Walker. The motion was seconded by Mr. Balsiger. Motion carried 6-0. Checks submitted and approved included #57998-58051, 10858-10867, 0101117ACH, 0101117DDF, 57800-57831, 57903-57965, and 01AMEX0554-01AMEX0562.

### Approval of Maintenance Employee

A motion was made by Mr. Pulver to approve hiring Mr. James Housner for the maintenance position. The motion was seconded by Ms. Ives. Motion carried 6-0.

### Approval of Support Staff Resignation

A motion was made by Ms. Levzow to approve the resignation from Ms. Brooke Herrington, special educational assistant. The motion was seconded by Mr. Pulver. Motion carried 6-0.

#### Approval of Middle School Girls Basketball Coach

A motion was made by Ms. Ives to approve Ms. Alyssa Kuhl for the middle school girls basketball coach position. The motion was seconded by Ms. Walker. Motion carried 6-0.

#### Approval of Dishwasher for Food Service

Mr. Knitt said 3 bids were received for the purchase of a new dishwasher for the food service department. He recommended the Board approve the lowest bid, which was from Streich Equipment Company for \$39,642.50. A motion was made by Ms. Ives to approve the bid from Streich Equipment Company for \$39,642.50. The motion was seconded by Mr. Pulver. Motion carried 6-0.

#### Approval of Elementary School Principal Job Description

A motion was made by Ms. Levzow to approve the Elementary School Principal job description. The motion was seconded by Ms. Walker. Motion carried 6-0.

#### Approval of Middle School Principal Job Description

A motion was made by Mr. Pulver to approve the Middle School Principal job description. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

#### Approval of Special Educational Assistant Job Description

A motion was made by Ms. Ives to approve the Special Educational Assistant job description. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

#### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Tuesday, January 2, 2018. Agenda items will include: Construction Update, School Board Convention Resolutions, School Board Election Update, Board Member Concerns, Approval of Minutes Dated 12/18/17, Approval of Special Meeting Minutes Dated 12/14/17, Approval of Resignation from Golf Coach, Approval of Support Staff, Approval of Donation, and an executive session to approve executive meeting minutes dated 7/17/17 and to discuss the District Administrator evaluation.

#### Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Levzow. Motion carried 6-0.

The meeting adjourned at 8:25 p.m.

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Lynette Ives, Clerk