

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
December 17, 2018

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levwow, Mr. Pulver, Ms. Pufahl and Ms. Farrington, Student Representative to the Board. Ms. Walker arrived following roll call. Mr. Kath was absent. Also present were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Weber, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Mr. Phil Kamrath, Ms. Barbara Hein, Ms. Crystal Huset, Ms. Nicole Jodarski, Ms. Kendra Avery, Ms. Tamara Heran, Ms. Sophia Heran, Mr. David Rieckmann, and Mr. Ralph Levwow.

Open Forum

No items.

Administrative Team Reports

Ms. Kamrath submitted a report on the Elementary School. She provided information about the emergency practice lockdown drill held on 12/6/18. Student Council had a toy and clothing drive in November. A winter concert/art show was held on 12/14/18. PTO sponsored a holiday shopping event for students.

Mr. Bell provided a report on the Middle School. His report included details about the intruder lockdown drill that took place on 12/6/18 in the Middle School. The Middle School continues to move ahead with steps to implement the standards based grading for next school year. A middle/high school concert will be held on 12/18/18. The middle school entrance construction project will be completed soon.

Mr. Weber provided a report on the High School. The staff inservice meeting on 11/21/18 focused on mental health training and a presentation about going to a 6 period day and trimesters. The ACT Prep review pilot session began on 12/3/18 with over 20 students participating. Mr. Weber attended the SLATE conference on December 4 and 5. His report included details about the intruder practice drill that took place in the high school on 12/6/18. A holiday concert will be held in 12/18/18.

Ms. McElroy reported on technology in the District. Network Engineer Projects: Changing switch monitoring services from Greenlight RMM to HPE Aruba Airwave to save approximately \$500 each month. We are still using Greenlight to update servers and monitor 24x7. A Skyward engineer worked on SCCM server and 18 other projects. Tech Department Network Updates: Replaced 50 Chromebooks with Common School Funds in HS/MS LMC. Reviewing our new website layout with CMS4Schools. Set up HUDL software with an iPad for Girls Basketball. Reviewed errors/warnings for WISEdata 12/5/18 snapshot. Mr. Hineman, Mrs. Houslet and Mrs. McElroy completed 47 out of 55 work tickets in the last 30 days. Tech Construction Updates: Added phone and programmed door fob system for new fitness center, approved cable drops, worked on wireless access points, switches, UPS devices and telephone needs, etc. for construction project.

Mr. Krueger reported on the Custodial/Maintenance projects some of which included: Serviced school vehicles, performed preventive maintenance on air handlers, hot water pumps and boilers, upgraded lighting in middle school gym, set up for holiday concerts, and worked on 29 work orders.

Committee Reports

Buildings & Grounds—Ms. Levzow reported on the Buildings and Grounds meeting held on 11/26/18. They discussed repairs done on the High School gym floor, new flooring for the auxiliary gym, and lawn service bids.

Curriculum Committee—Mr. Balsiger reported on the Curriculum Committee meeting held on 12/14/18. They discussed Anatomy and Physiology Dual Credit with Madison College and a schedule change for High School and Middle School.

Personnel Committee—Ms. Pufahl provided a report on the Personnel Committee meeting held on 12/3/18. They discussed Job Description for Auditorium Personnel, Certified Staff Separation of Benefit, and Employee Assistance Program.

Policy Committee—met on 11/26/18 to review NEOLA Policies that are on tonight's agenda for approval of second reading.

Student Representative Report

Ms. Natalie Farrington reported on student activities in the high school. The FFA sponsored a blood drive on 12/19/18, finished with their annual fruit sale, and attended a Youth Ag Summit. Student Council raised money for Christmas Wishes. Art Club built gingerbread houses. SKILLS participated in District competition on 12/3/18. Key Club members participated in raking leaves and ringing bells for the Salvation Army. The high school concert will be held on 12/18/18.

Safety Drill Reports by Principals

Each of the principals reported on the safety drills that were held in their buildings on 12/6/18 as part of the requirements of the Safety legislation that was passed. Parents were notified in advance about these drills to allow time for them to talk with their children ahead of time. Ms. Kamrath provided a detailed report to the Board along with a copy of the handouts that were given to her elementary staff prior to the drill to prepare the students. Mr. Bell reported on the drill that took place in the middle school. Discussion centered around the concepts of Alert, Lockdown, Inform, Counter and Evacuate. Staff members lead students through 3 scenarios that could potentially occur and options were discussed. Mr. Weber reported on the drill that took place in the high school. Scenarios were discussed based on an intruder being in various locations throughout the building. After the instruction was provided, the staff and students had time to discuss and process the drill.

New Middle School and High School Schedules

Mr. Weber and Mrs. Huset presented information to change middle school and high school schedules from an 8 period day to a 6 period day and 3 trimesters instead of 2 semesters. Based on their research, the 6 period day will allow teachers more time to prepare and have more robust lessons, they will have more time to work with individual students, and students will see more success and will have less stress.

Construction Update

Mr. Knitt said the new addition project continues to see progress with construction, HVAC, mechanical, plumbing and electrical. He also provided an updated contingency list to the Board.

Board Comments and Questions

Ms. Ives thanked the Elementary School for collecting donations for the Poynette Military Troop Support Group to send to troops serving in war zones. Mr. Balsiger asked what our school does to teach our students the dangers of vaping. Mr. Pulver brought up an email from WASB about information released from the Blue Ribbon Commission on school funding. Ms. Lezvow said the Orientation training that she attended for the fitness center was well done and said some people may want the fitness center open at 5:00 a.m. to utilize before work.

Approval of Minutes Dated 12/3/18

Motion by Mr. Balsiger/seconded by Ms. Lezvow to approve the minutes dated 12/3/18. Motion passed 6-0.

Approval of Receipts/Expenditures

Motion by Ms. Walker/seconded by Ms. Ives to approve the receipts/expenditures. Motion passed 6-0. Checks submitted and approved included #59937-59985, 10978-10987, 0101118DDF, 011118ACHF, 59720-59758, 59844-59890, 01AMEX0713, 01AMEX0725-01AMEX0734, and 49000001134-4900001142.

Approval of Resignation of Support Staff

Motion by Mr. Pulver/seconded by Mr. Balsiger to accept a resignation from Ms. Jackie Rostad from her Fitness Center Supervisor position. Motion passed 6-0.

Approval of Support Staff

Motion by Mr. Balsiger/seconded by Ms. Walker to approve hiring Ms. Jamie Gosda for the Fitness Center Supervisor opening. Motion passed 6-0.

Approval of Certified Staff Separation of Benefit

Mr. Knitt said the Personnel Committee has been working on this addition to the Certified Staff Handbook. The recommendation of the Committee is to insert the daily substitute teacher rate as the amount of the benefit. Motion by Ms. Ives/seconded by Mr. Balsiger to approve the Certified Staff Separation of Benefit with the daily substitute teacher rate. Motion passed 6-0.

Approval of Anatomy & Physiology Dual Credit Course with Madison College

Motion by Ms. Lezvow/seconded by Ms. Ives to approve the Anatomy & Physiology Dual Credit Course with Madison College. Motion passed 6-0.

Approval of Donations

None

Approval of Second Reading of NEOLA Policies

Motion by Mr. Pulver/seconded by Ms. Walker to approve the second reading of NEOLA policies listed as 1-10. Motion passed 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, January 7, 2019. Agenda items will include: Candidates for April 2019 School Board Election, Report from Columbia County Sheriff's Department on Unusually Hazardous Transportation Plan, Construction Update, Board Development Exercise #9, Board Comments and Questions, Approval of Minutes Dated 12/17/18, Approval of Bids for Furnishings for New Addition, Approval of Support Staff, Approval of New Middle School and High School Schedules, Approval of Divine Savior Healthcare

Banner, Approval of Donations, an executive session to approve closed session minutes dated 12/17/18 and to discuss extension of middle school principal's contract to 6/30/2021, and approval of items from closed session.

Closed Session

A closed session was held under 19.85(1)(d) of the Wisconsin state Statues to approve closed session minutes dated 9/17/18 and to discuss the Crisis Intervention Plan.

Action on Items from Closed Session

Motion by Mr. Balsiger/seconded by Ms. Lezow to approve the Crisis Intervention Plan. Motion passed 6-0.

Adjournment

Motion by Mr. Pulver/seconded by Mr. Balsiger to adjourn. Motion passed 6-0. The meeting adjourned at 9:07 p.m.

Lynette Ives, Clerk