

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
November 19, 2018

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Mr. Kath, Ms. Lezow, Mr. Pulver, and Ms. Pufahl. Ms. Walker arrived following roll call. Absent were Ms. Ives and Ms. Natalie Farrington, Student Representative to the Board. Also present were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Weber, Ms. McElroy, Ms. Clemmons, Mr. Matthew Smith, Ms. Kendra Avery, Mr. Bruce Brey, Ms. Katie David, Ms. Megan Dietzenbach, Ms. Nicole Jodarski, Ms. Barbara Hein, Ms. Anastasia Henaman, Ms. Tara Runaas, Ms. Margaret Waldinger, Ms. Angie Engelmann, Ms. Carol Shogren, Mr. Dave Shogren, Mr. Max Jenatscheck, Ms. Patricia Jacobson, Ms. Terri Pulvermacher, Mr. Bob Meincke, Ms. Rhonda McGuire, Ms. Julie Henke, Mr. Barry Pufahl, Ms. Lisa Welch, Mr. Jeremy Parker, Mr. Phil Kamrath, and Ms. Jennifer Kamrath.

Awards Presentation to Past Board Member

The Board recognized Mr. Matthew Smith with a Certificate of Commendation from Wisconsin Association of School Boards and a plaque for his service on the Pardeeville School Board from 2012-2018.

Open Forum

Ms. Terri Pulvermacher expressed concerns about a comment a teacher made in class and said she thought it was offensive and cop bashing.

Jeremy Parker said he thought the comments a teacher made in class were unethical, racist and cop bashing. He asked if the book was part of the curriculum.

Ms. Angie Engelmann said she thought the comments the teacher made in class were racial and threatening and she felt it violated classroom policy. She made reference that this was similar to issues in the Madison School District.

Ms. Patricia Jacobson said she does not believe the teacher is racist. She recommended that the board provide cultural competence training to all staff.

Administrative Team Reports

Ms. Kamrath submitted a report on the Elementary School which included elementary events: a Halloween parade, end of quarter indoor games, Family Night 11/8/18, PTO movie night 11/16/18, Veterans Breakfast planned for 11/20/18, K-2 Thanksgiving feast on 11/20/18, etc. A parenting class will be held 11/12/18 – 12/17/18. November inservice time will consist of working on trauma sensitive schools training, intruder practice drills, and curriculum. Ms. Kamrath finished mini observations on all teachers.

Mr. Bell provided a report on the Middle School. Middle School students participated in the Veteran's Day Program on 11/9/18. An incentive day was held on 11/9/18 to reward students who met criteria on the life skills grading rubric which consisted of organization, work completion/timeliness, respect and commitment to learning.

Construction has started on the reconfiguring of the entrance to the middle school office area. Plans are being made for a whole school reading day on 11/20/18. The November staff meeting focused on mental health. 7th and 8th Grade basketball teams have completed about half of their seasons. The first year of middle school wrestling has gotten off to a great start with ten students participating, eight of which are sixth graders.

Mr. Weber provided a report on the High School. Parent Teacher Conferences were held on 10/25/18 and the turnout was excellent. The fall music concert took place on 10/29/18. Students in the Junior Class took the pre-ACT test on 11/5/18. The state mandated ACT exam date is 2/20/19. The annual Veterans Day Ceremony was held on 11/9/18. Mr. Weber attended the WSPRA conference on November 7-8 which focused on communicating in a time of crisis. The 11/21/18 staff inservice meeting will include mental health training and school safety strategies. The ACT Prep review course begins on 12/3/18.

Ms. McElroy reported on technology in the District. She met with 3 different network support companies to review our network monitoring solutions. Tech Department network updates: reviewed medication software plugin with nurses that parents enter meds information on at registration. She is moving forward with adding CMS4Schools Mobile Touch for parents, students and community along with Touch+ for staff. Touch+ will be replacing Blackboard Connect. Ms. McElroy attended the CESA 5 Tech Coordinator's meeting on 10/26/18 and Mr. Hineman attended the Midwest Google Fall Conference on 11/5/18 and 11/6/18. Mr. Hineman, Ms. Houslet and Ms. McElroy completed 51 work tickets in the last 30 days. Tech Construction Updates: IBS installed new Fitness Center Cameras and server. Quotes have been reviewed and switches and UPS devices have been ordered for the 2 IT closets in the new addition. Ms. McElroy will be getting quotes to order Mitel phones for the new addition. She has ordered the wireless access points.

Mr. Krueger reported on the Custodial/Maintenance projects some of which included: winterizing track concession stand and restrooms; replacing faulty relief valve on elementary boiler #3; replacing faucets in elementary art room; replacing kitchen sanitizing sink baskets; painting steps and installing vinyl letting for fitness center exterior entrance; getting bids for lawn services (spraying) and flooring in auxiliary gym; getting snow blower and plow ready; working on 43 work orders, etc. Miron Construction replaced Door #5 and Gappa replaced the automatic door opener.

Ms. Houslet provided a report on library and technology. In October the Library Technology Steering Committee discussed the next steps in our Web 2.0 update. The list was reviewed to make sure our spreadsheet is up to date and that we are not in violation. The Tech Team reminded staff that they need to fill out Mojoes for work tickets and coaching requests. Library/Computer classes in grades 3-5 are wrapping up their Internet Research/Responsible Cyber Citizenship unit. Students in grades 1 and 2 are discussing Book Awards. Ms. Houslet's PPG for the year is to communicate via blog with staff. Her goal is to promote different books, literacy and technology.

Committee Reports

Curriculum Committee—Mr. Balsiger handed out minutes from the Curriculum meeting held on 11/6/18 to discuss Leveled Literacy, Wisconsin Map for Fourth Grade, and an ACT Test Prep Course.

Personnel Committee—Ms. Pufahl provided minutes from the Personnel meeting held on 11/5/18 to discuss the Job Description for Fitness Center Employees and to discuss auditorium employees.

Student Representative Report

Ms. Natalie Farrington submitted a written report highlighting events in the high school. FFA events included National Convention October 25-28, Parli Pro Team was top 20 in the nation, fruit sale, Youth Ag Summit 12/5, Winter Officer Retreat 12/8, and Blood Drive 12/19. Student Council: Christmas Wishes fund raiser 11/9, Giving Tree, and celebrations before holiday break. Key Club: Leaf raking, hanging lights at Chandler Park, and food drive. Skills USA: Big Buck Contest and bunk bed building. Basketball and curling seasons have begun.

Survey Results—Megan Dietzenbach

Elementary Counselor, Megan Dietzenbach, shared survey results of the PBIS program working with 3rd and 4th graders. The results were positive showing students are really connected to our schools.

Review Finance Committee Meeting Time

Finance Committee meetings will be held at 7:00 p.m. rather than 8:00 p.m. on the second Monday of each month.

School Report Cards

Overall Pardeeville School Report Card scores for 2017-18 were: 79.8 (Exceeds Expectations) for Elementary School; 79.9 (Exceeds Expectations) for Middle School; 66.4 (Meets Expectations) for High School; and 80.1 (Exceeds Expectations) for the District score.

Construction Update

Sanding, refinishing and repair of the high school gym floor has been completed with the exception of a broken board which will be fixed. Some discussion was held regarding the difference in color of some of the boards and some lines not marked. A conference call with the company that did the floor will be set up during the Buildings and Grounds Committee meeting on 11/26/18 to discuss these issues. GEC will be sending Gayle Mack to one meeting per month at the school as construction continues. The building project is enclosed now. Masons will be done with brick work by the end of next week. Sidewalks have been poured, however, there is a concern as to whether asphalt will be able to be poured due to weather delays. Mr. Knitt met with Dimension 4, the interior designer, to discuss the furniture, etc. and a recommendation for those items will come to the Board in January. Discussions about staffing for the auditorium have begun. The middle school entrance project is going well.

Board Comments and Questions

Ms. Lezow said that the Mental Health training session she attended at the school on 10/25/18 was well organized. Mr. Kath said information that was put on the school's Facebook page was excellent. Mr. Kath expressed concerns about having a football co-op with Rio and said there are a lot of things not answered yet.

Approval of Minutes Dated 11/5/18

One correction to the minutes needed to be made to note that Ms. Lezow was absent from the 11/5/18 meeting. Motion by Mr. Pulver/seconded by Mr. Kath to approve the minutes dated 11/5/18 with the correction. Motion passed 5-0-1.

Approval of Receipts/Expenditures

Motion by Ms. Walker/seconded by Mr. Balsiger to approve the receipts/expenditures. Motion passed 6-0. Checks submitted and approved included #59759-59843, 10968-10977, 0101018DDC, 0101018DDF, 011018ACHF, 59434-59439, 59445-59505, 59574-59719, AMEX0714-01AMEX0724, 39W1100118, 39W2100118, 4900001132-4900001133, and 0146858473.

Approval of Overnight Event for Girls Basketball

A request was submitted to approve an overnight event for a lock in team building activity for Girls Basketball on 12/1/18. Motion by Ms. Levzow/seconded by Mr. Kath to approve the overnight event for Girls Basketball pending approval of background checks for chaperones. The Board then reconsidered, realizing that the dates for this event would be Saturday night through Sunday morning. Ms. Levzow withdrew her motion/Ms. Walker seconded the motion. The event, therefore, was not approved.

Approval of Resignation of Support Staff

Ms. Catherine Calkins, Educational Assistant, submitted her resignation effective 11/30/18. Motion by Mr. Pulver/seconded by Mr. Balsiger to accept the resignation from Ms. Catherine Calkins. Motion passed 6-0.

Approval of Support Staff

Motion by Mr. Pulver/seconded by Ms. Walker to approve hiring Leslie Balzer, Megan Kopfhamer, Kim Peterson, Mackenzie Rostad and Rose Trahms for the Fitness Center Supervisor openings pending background checks. Motion passed 6-0.

Approval of Wrestling Activity Account

Motion by Ms. Levzow/seconded by Mr. Balsiger to approve setting up a Wrestling Activity Account. Motion passed 6-0.

Approval of Job Description for Fitness Center Supervisor

Motion by Ms. Levzow/seconded by Mr. Kath to approve the job description for Fitness Center Supervisor. Motion passed 6-0.

Approval of Donations

Six donations were submitted for approval: \$1,165 from Pardeeville FFA Alumni to help cover the cost of the National FFA Convention trip and sponsor the Parliamentary Procedure Team to the national convention; \$200 from Boys' Club for the Elementary Veteran's Breakfast; \$100 from Everbrite for the Elementary Veteran's Breakfast; \$50 from American Legion Auxiliary #215 for the Veteran's Dinner; \$300 from Michael Brouette to help pay for the HUDL software for Girls Basketball; and \$30 from Ray and Karen Lavalley for the Elementary Veteran's Breakfast. Motion by Mr. Kath/seconded by Ms. Walker to approve the donations. Motion passed 5-0-1.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, December 3, 2018. Agenda items will include: Hometown Bank, Investigation Update, Football Co-op Update, Construction Update & Tour, Board Development Exercise #8, Board Comments and Questions, Approval of Minutes Dated 11/19/2018, Approval of Support Staff, Approval of Lawn Service Bid, Approval of Wrestling Volunteer, Approval of ACT Test Prep Course, Approval of Donations, and Approval of First Reading of NEOLA Policies.

Adjournment

Motion by Mr. Pulver/seconded by Mr. Balsiger to adjourn. Motion passed 6-0. The meeting adjourned at 8:40 p.m.

Margo Pufahl, Board President