

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
November 15, 2010

The meeting was called to order at 7:00 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Ms. Levzow, Ms. Pufahl, Mr. Skaar, Ms. Walker, Mr. Balsiger, Mr. Billman, Ms. Davel and Ms. Sam Krysa, Student Representative to the Board. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Broyles-Brouillard, Ms. Kamrath, Ms. Clemmons, Mr. Burmeister, Ms. McElroy, Mr. Chad Hineman, Ms. Lindsay Johnson, Ms. Marsha Pulver, Ms. Sandy Ott, Ms. Kelly Lentz, Ms. Amy Brodie, and Ms. Laura Gilbert.

Open Forum

Ms. Levzow said the FFA Alumni would be working on the fence project by the greenhouse on 11/28/10.

Washington D.C. Trip Fund Raising

Ms. Marsha Pulver, along with other parents of sixth grade students, asked the Board to reconsider the current fundraising policy of not allowing extra fund raising money to go toward the chaperones of the Sixth Grade Ambassadors to Washington, D.C. Ms. Pulver also handed the Board a list of signatures from concerned parents in support of asking the Board to reconsider this. She said in previous years extra fund raising money was able to go to the child's chaperone once enough money was raised for that child's trip. In addition, parents are devoting a lot of their time to do the fund raising with their child by contacting family and friends, delivering the items and helping to make the pizzas. Parents may be giving up paid or unpaid vacation time plus loss of wages and parents are also responsible for other children while chaperoning the trip. They suggested that parents could make it known at the beginning of the fund raising that they are raising money for the child and the chaperone. The group stated, "This trip is solely funded by parents and fundraising. No money is coming from the school's budget. Please allow us to benefit from our time and effort." Mr. Knitt said he would check into who has made fund raising decisions in the past for this trip, who oversees the financial part, how the money gets divided out, if parents can designate who should get the additional fund raising money if they don't use it and if other children are paying while some money is going to chaperones. This item should be put on the agenda for the school board meeting on 12/6/10.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. There were 59 children who participated in the 3-year-old screening on October 15. Over 200 elementary students participated in the PTO Halloween Dance on October 22. There was a 94% turnout for Parent Teacher conference on October 26 and 27. WKCE testing will be completed on November 11. Teachers will work on Math CORE standards during the late start in-service meeting on November 10. A family fun night will be held on November 11. The elementary veterans' breakfast program will take place on November 23 with student council serving breakfast to the guests. Kindergarten through second grade students will have a Thanksgiving Feast on November 23. PTO will be sponsoring a movie night on Friday, November 19.

Ms. Broyles-Brouillard provided a middle school report and curriculum report. There were 140 middle school students who qualified for the first quarter reward incentive. Middle school students took their WKCE tests on November 9 and 10. Eighth grade students will complete testing on November 16. First year teachers attended a monthly topic meeting on November 9th. Topics discussed included CESA 5 support seminars, Curriculum4Schools unit plans, writing Essential Questions, and mentor observations. First quarter observations were conducted on all new staff and they are off to a great start. Teacher in-service topics on November 10th included: Power Standards and Library Media and Technology (LMT) Plan. Teachers received an executive summary of the LMT plan and a review of the previous plan's goals and 2010-2013 goals were reviewed. On November 9th, the administrative team attended a presentation on a software program called OASYS which is a RTI/PBIS data management program designed to help schools document and monitor interventions (academic and behavioral) for students.

Mr. Lovett submitted a report on the high school. WKCE testing has started. Mr. Lovett has been working on revisions to the Coaches & Advisors Handbook and will present a revised version to the Board. The middle/high school will host a Veterans' Day assembly program again this year. Mr. Lovett also listed recent and upcoming events for high school in his report.

Mr. Burmeister gave a written report on the custodial/maintenance department. The snow plow bid was awarded to Kenevan. Four burned out high school parking lot lights were replaced. The outside concession stand and bathrooms have been winterized, the heat has been shut off and the locks have been changed. One speaker on the press box was replaced prior to the last game. Two loads of used books which could not be sold were taken to the Madison Rotary which plays a part in their eventual shipment to Africa. One load of books is left to deliver. The district office roof top heating unit was repaired.

Ms. McElroy reported on Technology in the district which included the following: **Equipment**—an upgraded switch to handle a larger internet connection from Wiscnet was installed. A new special ed printer was purchased to replace the office special ed printer which had permanent failure. **Network & Software**—the VCenter software that runs our virtual servers has been upgraded. New Home Designer software has been installed on all tech ed computers. **Professional Development**—Ms. Casey was featured in a WEAC video entitled, "Pardeeville Wisconsin teacher incorporates technology into her Spanish classes." Five staff members will be attending the AWSA sponsored SLATE (School Leaders Advancing Technology in Education) conference.

Committee Reports

Buildings & Grounds Committee – met tonight to discuss possible sale of property and to discuss the Director of Buildings & Grounds position. At their next meeting they will review board policy regarding purchasing.

Curriculum Committee – next meeting is on November 18, 2010.

Policy Committee – will be meeting on November 22, 2010 to discuss the Fund Raising Policy 505.1, Student Harassment/Bullying Policy 503.21, Early Graduation Policy 602.2, Graduation Standards Policy 602.1 and NEOLA series 8000 policies.

Personnel Committee – will meet on 12/6/10 to discuss the high school principal position.

Ms. Levzow, Mr. Balsiger and Ms. Pufahl recently attended a WASB Legislative meeting. Ms. Levzow said it would be good to host another legislative meeting at our school. Mr. Knitt said possibly mid-February or at the beginning of March would be a good time to hold another legislative meeting.

Student Representative Report

Ms. Sam Krysa reported on student council and other activities in the high school. The high school library will now be open on Tuesdays and Thursdays until 4:00 p.m. for students to use. The Drama Club play went well and on November 19th Drama Club members will be going to the Wisconsin High School Theatre Festival. Student Council is doing a food and clothing drive. High school students will also be participating in a Mix It Up Day where they sit with different people during lunch to get to know them better. The Art Club is holding a Coffee Bar selling various items in the concession stand before school on Mondays, Wednesdays and Fridays.

Board Member Registration and Reservations for WASB State Convention on January 19-20, 2011

The board members were asked whether they plan to attend the annual Wisconsin Association of School Boards (WASB) Convention in Milwaukee on January 19-20, 2011. Mr. Balsiger, Ms. Levzow, Mr. Pufahl, Mr. Skaar and Ms. Walker said they plan to attend. Mr. Billman will attend during the day on Wednesday only. Ms. Davel will check her schedule. Ms. Clemmons will process the registrations for the convention and will make room reservations for this meeting.

Approval of Minutes Dated 11/1/10

A motion was made by Mr. Billman to approve the minutes dated 11/1/10. Ms. Pufahl seconded the motion. Motion carried 7-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Pufahl to approve the receipts/expenditures. The motion was seconded by Ms. Levzow. Motion carried 7-0. Checks submitted and approved included 43604-43665, 43805-43829, and 43875-43945.

Approval of Step Up Speak Out Request for High School Gym on a Sunday

Lindsay Johnson told the Board about Step Up Speak Out which is a county-wide community program run through CESA 5. She asked the Board for approval to use the high school gym on April 3, 2011 from noon to 4:00 p.m. to hold a senior citizen social as a community service project for this group. The Board said this event did not need board approval; they just need to fill out a building use form.

Approval of Resignation for Varsity Football Coach

Mr. Michael Haynes submitted a letter to the Board resigning from the head varsity football coaching position. A motion was made by Ms. Levzow to accept Mr. Haynes resignation as varsity football coach. Ms. Pufahl seconded the motion. Motion carried 7-0.

Approval of Resignation for Teaching Assistant

Mr. Tom Jensen submitted a letter of retirement from his teaching assistant position effective December 8, 2010. A motion was made by Mr. Billman to accept Mr. Jensen's letter of retirement. Ms. Pufahl seconded the motion. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular board meeting will be held on Monday, December 6, 2010 at 7:00 p.m. in the high school library. Agenda items will include: School Funding Proposal by State Superintendent, Open Enrollment Resolution—Response from WASB, Approval of Minutes Dated 11/15/10, Approval of Use of Washington, D.C. Fund Raising Money, Approval of Middle School Newspaper Activity Account, Approval of Volunteer Coach for Curling, Approval of Freshman Girls' Basketball Coach, approval of Co-Curricular Coaches Handbook, Approval of Harassment/Bullying Policy 503.21—First Reading, Approval of Fund Raising Policy 505.1—First Reading, Approval of Graduation Standards Policy 602.1—First Reading, Approval of Early Graduation Policy 602.2—First Reading, Approval of NEOLA 8000 Series Policies—First Reading, Approval of Use of School Facilities for Personal Use, and an executive session to be updated on a teacher on medical leave, a substitute teaching incident and a lawsuit against the school district and to approve executive minutes dated 10/25/10 and 11/15/10.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to discuss an incident with a substitute teacher.

Adjournment

A motion to adjourn was made by Ms. Pufahl. Mr. Billman seconded the motion. Motion carried 7-0.

Becky Levzow, Clerk