

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
October 17, 2011

The meeting was called to order at 7:00 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Ms. Pufahl, Mr. Skaar, Ms. Walker and Ms. Davel. Ms. Paige Hauge, student representative to the board, was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Lenz, Ms. McElroy, Mr. Knapp, Ms. Clemmons, Mr. Cal Bouwkamp, Mr. Ralph Levzow, and students Nick Vertz and Joe Gorman.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. Math Access (Math Response to Intervention time) started October 3<sup>rd</sup> and a timeline of how this program is being implemented was included in Ms. Kamrath's report. Twenty eight students participated in the August summer school program for reading and math classes. The RTI (Response to Intervention) Committee decided to split into grade levels to work on specific "good teaching strategies" and work on academic concerns. The Curriculum Steering Committee met on 10/11/11 with the administrative team and discussed CORE standards. October late start time was spent talking about school wide behaviors and behavioral and academic interventions. Student Council is holding a food drive October 17-25. They are also having a "Dress in Pink or Camouflage" day to honor Cancer Month on October 25<sup>th</sup>. The PTO is sponsoring a Halloween Dance on October 21<sup>st</sup>.

Mr. Lenz provided a report on middle school. The 10/12/11 late start was spent discussing potential screeners and progress monitors to be used as middle school implements RTI. An activity night for 5<sup>th</sup> and 6<sup>th</sup> graders was held on 10/6/11. A 7<sup>th</sup> and 8<sup>th</sup> grade dance was held on 10/7/11. Thirty-one students joined History Club which is a new activity this year. Twenty-one students are signed up for Earth Club. Teachers are finding many good uses for their \$100 gift cards from Wal-Mart. Middle School has a school newspaper called The Paw; copies are available through Ms. LaFave.

Mr. LeMay submitted a report on the high school. Homecoming week was October 3-7. The High School Steering/RTI Committee held its first meeting on October 3 and they will continue to meet on the first and third Mondays of each month. On September 30<sup>th</sup> Mr. LeMay, along with 13 other principals, was part of a High School Reform seminar that allowed him to learn about blended classrooms, discuss the direction high schools are headed in regards to RTI and other topics. This group will meet again in December and April. Pardeeville Junior, Cogan Kirchenwitz, presided over the Wisconsin State Skills USA Fall Leadership Conference on October 6 and 7, attending with five other Pardeeville students. Mr. LeMay attended his first SCING meeting on October 6<sup>th</sup> in Portage to look at what Distance Learning courses are being offered to high schools and see what courses are being desired by other schools. During the late start meeting, staff continued to work on RTI and began a reevaluation of course offerings and when things are offered. On October 19<sup>th</sup> Mr. LeMay will be taking six students to Portage for the Youth Leadership Program. High School is looking at offering AP Psychology and AP Language and Composition. Pardeeville Advance Spanish students did a collaborative technology project with Cambria-Friesland and Clear Lake Schools.

Parent-Teacher conferences will be held on October 24 and 26. A Fall Choral Concert will be held on October 25. WKCE testing will be held on November 9 and 15 and a Veterans' Day assembly will be held on November 11<sup>th</sup>.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. The drinking fountain in the high school cafeteria was replaced by our school maintenance technician. A shed was moved from Marcellon to a pad behind the middle school gym. Mr. Knapp is collecting proposals for the roof of the high school above door number 5. He is also collecting proposals for the remodeling of the exterior of the elementary school. His plan would be to replace the exterior stucco which is falling off with architectural aluminum or steel, replace the windows which have no R value and repair window sills and brick work. The new door access system that was approved by the school board will be installed in November. Mr. Knapp is continuing to look into custodial supplies which would meet our needs but be more cost effective.

Ms. McElroy reported on Technology in the district which included the following: **Equipment** – two SMART Boards are being added to a Kindergarten and third grade classroom utilizing book fair points and the elementary principal budget. An inexpensive iPevo document camera is being piloted by Ms. Ribar in the high school English classroom which she plans to use to edit handwritten student work for group discussion. Eleven computers have had power supply, motherboard or hard drive issues this month. Several were under warranty and were taken care of. Other computers not working are refurbis that were replaced with more refurbis until our next group of replacement computers are purchased this year. The Technology Department completed updating special education teacher computer software this month. **Network & Software:** The Tech Department is working with vendors to create wireless proposals for all the district buildings. The Tech Department is also working with vendors to create a security camera surveillance system to replace our current system.

### Committee Reports

The Buildings and Grounds Committee met on 9/26/11 to discuss a new entrance to the baseball and softball fields and to discuss an offer made for school property.

The Curriculum Committee met on 9/29/11 to discuss a district curriculum steering committee, new high school courses and the middle school schedule. They will meet again on 10/20/11 to discuss the district steering committee report, 2011-12 middle school schedule, AP Language and Composition course, AP Psychology course, an Algebra with Applications MATC dual credit course and the high school social studies configuration.

The Personnel Committee met on 10/3/11 to discuss the district administrator evaluation process, administrator job descriptions and the procedure for administrator salary increases.

The Policy Committee has not met.

### Student Representative Report

No student representative report was given.

### Power Point Presentation on Summer FFA Officer Training

Nick Vertz and Joe Gorman attended the school board meeting and gave a power point presentation on summer FFA officer training.

### Exemplary Middle School Recognition by AWSA

Mr. Knitt told the board members that Pardeeville Middle Schools received a certificate from the Association of Wisconsin School Administrators for being an exemplary middle school. Pardeeville Schools was recognized for achieving reading and math scores in the top ten percent in the state of Wisconsin and significant improvement in reading and math.

### Discussion of District Administrator Evaluation

A district administrator evaluation timeline was given to all board members.

### Approval of Minutes Dated 10/3/11

A motion was made by Ms. Pufahl to approve the minutes dated 10/3/11 as printed. Mr. Balsiger seconded the motion. Motion carried 7-0.

### Approval of Receipts/Expenditures

A motion was made by Ms. Pufahl to approve the receipts/expenditures. Ms. Walker seconded the motion. Motion carried 7-0. Check numbers submitted and approved included 45677-45712, 45864-45918, 45950-46054 and 10085-10094.

### Approval of Youth Options Courses

Seven youth options applications were presented to the Board for approval. A motion was made by Ms. Levzow to approve the 7 youth options applications. Ms. Ives seconded the motion. Motion carried 7-0.

### Approval of Donation

Mr. Ralph Levzow told the Board about a donation to Pardeeville Schools for a 12 x 20 storage garage for the FFA department to use. He said the building will have a cement floor and vinyl siding, the same as the maintenance building. Mr. Levzow said he had already talked with Mr. Knapp regarding location and electricity for the building. The majority of the cost for the building would come from stock retirements not delivered from the former Wyocena Farmer's Coop and designated now for education use. Any costs not covered by that would come from the FFA Alumni. A motion was made by Mr. Balsiger to accept the generous donation from the coop and FFA Alumni. Ms. Ives seconded the motion. Motion carried 7-0.

### Approval of Second Reading of Revised Use of Facilities by the Public Policy 901.3

This item was postponed until the next meeting agenda.

### Approval of New Language Arts Course for Second Semester

Mr. Knitt said the Curriculum Committee recommends adding a new course for second semester for high school students who are struggling with writing and/or reading. He said this course will fit into the Response to Intervention model and no additional staff is needed for this class. A motion was made by Ms. Levzow to approve the new Language Arts course for second semester. Mr. Balsiger seconded the motion. Motion carried 7-0.

#### Approval of Short Term Borrowing

Mr. Knitt said bids for a \$1,000,000 short term loan were received from National Exchange Bank and Trust and Bank of Poynette. He recommended the Board approve the loan from Bank of Poynette which was the lower rate. A motion was made by Ms. Ives to adopt the resolution for school district tax and revenue anticipation notes and approve the \$1,000,000 short term loan from Bank of Poynette. Ms. Walker seconded the motion. Motion carried 6-0-1. Ms. Pufahl abstained.

#### Approval of 2011-2012 Bus Contract

Mr. Knitt submitted a 2011-2012 bus contract with Smith Bus for approval. The contract included a 1% increase. A motion was made by Mr. Skaar to approve the bus contract with Smith Bus for 2011-2012. Ms. Levzow seconded the motion. Motion carried 7-0.

#### Approval of 2011-2012 Tax Levy

This item was tabled until the 10/24/11 special meeting.

#### Approval of 2011-2012 Budget

This item was tabled until the 10/24/11 special meeting.

#### Agenda Items for Next Meeting

The next regular school board meeting will be held on November 7, 2011 beginning at 7:00 p.m. in the high school library. Agenda items will include: Skills USA Report on Conference, Discussion on Middle School Schedule, Discussion on Sale of Marcellon School, Attendance at WASB Annual Convention January 18-20, 2012, Approval of Minutes Dated 10/17/11, Approval of Special Board Meeting Minutes Dated 10/24/11, Approval of Winter Coaches, Approval of District Administrator Evaluation Tool, Approval of Bus Transportation for Open Enrollment Students to Cambria-Friesland School District, Approval of New Courses for 2012-2013, Approval of MAP Contract, Approval of Maintenance Position, Approval of Middle School Teacher's Aide Position, an executive session to approve Executive Meeting Minutes dated 10/3/11 and to discuss program modification for a high school student, and action on items discussed in executive session.

#### Adjournment

A motion to adjourn was made by Ms. Pufahl. The motion was seconded by Ms. Levzow . Motion carried 7-0.

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Becky Levzow, Clerk