

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
September 20, 2010

The meeting was called to order at 7:00 p.m. by Board Vice President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Mr. Billman, Ms. Levezow, Ms. Pufahl, Mr. Skaar and Ms. Walker. Ms. Davel and Miss Krysa were absent. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Broyles-Brouillard, Ms. Kamrath, Ms. Clemmons, Mr. Burmeister, Ms. McElroy, Mr. Phil Kamrath, and Mr. Ralph Levezow.

Building Tour

Ms. Kamrath led a tour of the elementary building facilities and told about the improvements that had been made over the summer.

Open Forum

No open forum items were presented.

Administrative Team Reports

Ms. Kamrath reported on Elementary School activities. Students, parents, staff and the bus company have adjusted well to the new school year. An Open House was held on 8/26/10 with a 73% student turnout. During late start on 9/8/10 time was spent learning the new grade book version, finishing up with web pages and meeting as grade level teams. A Buddy Family reunion was held on 9/10/10 and a survey was completed about things they would like to do this year. About 218 grandparents attended lunch during grandparents' week. Literacy meetings will continue monthly this year. Staff members will pick a committee this year and help coordinate the event. Committees are: Healthy Body, Growing Minds, November Family Night, February Family Night, Carnival, and Buddy Families. PTO held a walk/run fund-raiser on 9/17/10. Mr. Dan Pulver from Everbrite and Mr. Tim Bortz, spent many countless hours of volunteer time getting the new electronic sign set up. Student Council and PTO helped purchase this sign. Brandon Bortz volunteered his services and trimmed the bushes and hedging outside the front entrance. Ms. Kamrath and 12 staff members will be finishing up on the Daily Five/CAFÉ class.

Ms. Broyles-Brouillard provided the Board with a report on the Middle School. She said teachers have done an outstanding job teaching the students classroom and building procedures and helping them transition back into school. Pictures from the first days of school have been posted on the Middle School web page. Student-led parent/teacher conferences will be held on September 30th and October 1st. After school sports and activities are in full swing. A Back-to-School dance sponsored by the Student Council was held on 9/10/10 with more than 100 students attending. Sixth and seventh grade students attended the play, *Into the Woods* on 9/14/10. The September 8th late start in-service program for teachers and support staff included information on special education students and writing Curriculum 4 Schools unit plans. The Library and Media Technology Plan deficiencies have been updated and resubmitted to the Department of Public Instruction.

Mr. Lovett gave a written report on the high school. The NovaNET program is greatly appreciated by our students who in the past struggled. Feedback from staff and students regarding having sophomore only days during WKCE testing stated this was a success. With this in mind, Mr. Lovett is planning to do a coordinated grade 6-10 WKCE testing similar to last year. Testing dates will be November 10th and 16th with the 10th being a late start. The PLAN test for sophomores was an elective test in the past but it is so valuable in assisting students and their families in discussing 4 year plans and their post-secondary options that it is now built into the high school's budget. This test will be one day in early December. Mrs. Hein is continuing to develop her Peer Tutoring program this fall by taking about a dozen students through CESA training. Homecoming runs October 4-9 this year. Mr. Lovett and Mr. Kamrath have been working on a coach's handbook. A draft will be given to the Board at their next meeting. Mr. Lovett's report included a list of upcoming events and a homecoming schedule.

Mr. Burmeister provided a report to the Board on the custodial/maintenance department. The new pole vault shed has been completed. Both elevators were inspected and new permits were received. The football/track scoreboard has been upgraded to work off the same controller as the baseball scoreboard and the new message boards.

Ms. McElroy submitted a report on the Technology Department. **Network:** Work continues on installing applications and adjusting programs and printers and learning about the new system. Ms. McElroy provided a summary of 162 work orders received by the Technology Department. **State Reports:** Ms. McElroy said a large portion of her time at the beginning of each school year is spent sending up state reports. DPI keeps adding requirements to the list of information they require. **Professional Development:** The in-service days at the beginning of school went well. Seven teacher trainers presented technology training to all staff or new staff. They will continue to be the staff resource for Office 2010, PowerTeacher grade book and CMS4Schools which is our new website.

Committee Reports

Ms. Levzow reported on the Curriculum Committee meeting held on 9/9/10. The FOSS Science program is going very well. They also discussed the literacy program, middle school Everyday Math, the new Computer Applications class and the new Architectural Design and Green Living class. This committee will be moving forward to start a dialogue with MATC. Their next meeting is on 11/18/10 at 8:00 a.m.

No other committee reports were given.

Student Representative Report

No report given.

Procedures for Approving Executive Session Minutes

Mr. Knitt said the Board can approve executive session minutes in open session or in closed session depending upon the subject matter. The time in and time out for the executive session meetings should also be stated in the minutes.

Schedule Committee Meetings

Policy Committee—will plan to meet the 4th Monday of each month beginning at 5:30 p.m.
 Buildings & Grounds Committee—will meet the 4th Monday of each month at 4:30 p.m.
 Personnel Committee—will meet the 1st Monday of each month at 5:30 p.m.
 Curriculum Committee—meetings will be as scheduled.

Teacher Induction

Ms. Broyles-Brouillard gave a report on the new teacher and mentoring program for this year. She also showed the Board a slide show of pictures from the first two days of in-service meetings.

Update on Federal Stimulus Money

Mr. Knitt told the Board that the State of Wisconsin decided to distribute the stimulus money through the equalized aid formula. Pardeeville Schools will get \$231,000 with a two year window to spend it in.

Approval of Minutes Dated 9/7/10

Mr. Billman made a motion to approve the minutes of 9/7/10. Mr. Skaar seconded the motion. Motion carried 5-0-1. Ms. Walker abstained from voting.

Approval of Receipts/Expenditures

Ms. Levzow made a motion to approve the receipts/expenditures. Mr. Balsiger seconded the motion. Motion carried 6-0. Check numbers submitted and approved included 43381-43546, 43218-43237, and 43303-43334.

FFA Alumni Request

Mr. Ralph Levzow asked the Board for permission to have the FFA Alumni move and finish the fence by the greenhouse area. He said the old fence causes problems when snow falls off the roof and it does not make the facilities secure. Mr. Levzow said there should be enough material there to finish the job and, if not, the FFA Alumni would buy more. Mr. Billman made a motion to approve the FFA Alumni request to finish the fence. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of 2010-2011 Bus Contract

Mr. Knitt recommended the board approve the 2010-2011 bus contract. He explained that the increases in this contract are in special education costs because the school is reimbursed for special education transportation costs and Medicaid transportation costs, thus the school gets some of the increase in cost back in reimbursement. The increase is a 3% increase before the reimbursements are taken into account. Mr. Skaar approved the 2010-2011 bus contract. Ms. Levzow seconded the motion. Motion carried 6-0.

Approval of Fall Unpaid Volunteer Coaches

Brian Abel, Luke Barden, Jason Cook, Mike Haynes, Jr., Shawn Mecum, Justin Nickel, Brian Prieve and Kevin Purtell were the names of the unpaid fall coaches submitted for approval. A motion was made by Mr. Billman to approve the volunteer coaches. Ms. Walker seconded the motion. Motion carried 6-0.

Resignation and Approval of Middle School Volleyball Coach

Ms. Levzow made a motion to accept the resignation of Pam Weisensel as middle school volleyball coach. Mr. Balsiger seconded the motion. Motion carried 7-0.

Ms. Walker made a motion to approve Katie Volz for the middle school volleyball coaching position. Ms. Levzow seconded the motion. Motion carried 5-0-1. Mr. Billman abstained.

Approval of Early Retirement

Mr. Knitt read a retirement request effective 3/31/11 from Mr. Jim Burmeister. Mr. Billman made a motion to approve the early retirement request for Mr. Burmeister effective 3/31/11. Ms. Levzow seconded the motion. Motion carried 6-0.

Approval of Donation for High School Graduation

Mr. Knitt told the Board that Ms. Sharilynn Peterson has asked for permission to purchase the flowers for the class of 2011 graduation. Mr. Billman made a motion to approve the donation for high school graduation. Ms. Walker seconded the motion. Motion carried 6-0.

Overnight Trip for Skills USA

Mr. Osterhaus submitted a request to take 5-6 students to the Skills USA meeting on 9/30/10 and 10/1/10. Mr. Knitt explained to the Board, however, that this meeting interferes with parent/teacher conferences which are scheduled for the evening of 9/30/10 and morning of 10/1/10. Mr. Knitt said he is willing to chaperone during the time that Mr. Osterhaus would need to come back for the conferences. Ms. Levzow made a motion to approve the overnight trip for Skills USA. Mr. Balsiger seconded the motion. Motion carried 6-0

Agenda Items for Next Meeting

The next regular board meeting will be held on October 4, 2010 in the High School Library. Agenda items will include: Open Forum, Report on Third Friday Pupil Count, Presentation on GED02 Program, Approval of Minutes Dated 9/20/10, Approval to Change the 10/18/10 Board Meeting to 10/25/10, Approval of Payment for Youth Options Courses, Approval of Overnight FFA National Convention Trip, Approval of Donation of Scoreboards for High School Gym, Approval of Sunday Dates for Plays, Approval of Family Leave Request, Approval of Revised Policy 107.1—Internet Guidelines and Computer Rules, Approval of 66:30 Agreement for Reading Recovery, Approval of 66.0301 Agreement with Portage, and an executive session to discuss two personnel items.

Adjournment

A motion to adjourn was made by Mr. Billman. The motion was seconded by Ms. Pufahl.
Motion carried 6-0.

The meeting was adjourned at 8:50 p.m.

Becky Levzow, Clerk