

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
August 21, 2017

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Lezow, Mr. Pulver, Mr. Smith, Ms. Walker and Ms. Pufahl. Ms. Ives was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Hammer, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Ms. Seichter, Ms. Nicole Jodarski, Mr. Chris Lindert, Mr. Tim Kath, Mr. Phil Kamrath, Mr. Ralph Lezow and Mr. Barry Pufahl.

Open Forum

There were no open forum issues.

Administrative Team Reports

Ms. Kamrath gave a report on the Elementary School. Students in the August remedial summer school program are receiving about 90 minutes of reading and 90 minutes of math instruction. Registration went well on 8/3/17. The PBIS (Positive Behavior Intervention System) team met on August 16 and 17 to go over the inservice plan for the school year. An open house will be held on 8/23/17. New teacher inservice started on 8/15/17. There are 343 elementary students this year. Orientation for all 4K, 5K and new elementary students will be held on 9/1/17.

Mr. Bell provided a report on the Middle School. Registration on 8/3/17 went well. Inservice meetings for staff began on 8/21/17. The PBIS team developed banners for the middle school to bring color/life back into the hallways, along with promoting Bulldog PRIDE (Positive attitude, Respect, Integrity, Discipline and Empathy). An orientation day will be held for all fifth grade students on 9/1/17.

Mr. Hammer gave a report on the High School. Planning meetings for Freshmen Orientation and Academic & Career Planning were held on 8/17/17. During the inservice on 8/21/17, Ms. Chris Van Hoof worked with middle school and high school staff on Disciplinary Literacy, which will help to incorporate high quality content-area reading and writing strategies into our curriculum. Homecoming week will be held the week of 9/10/17. Mr. Hammer attended a Trailways Conference meeting on 8/9/17. St. Ambrose Academy (Madison) is requesting to become a member of the conference. The conference voted unanimously to send a letter to the WIAA stating our opposition to the implementation of a shot clock in basketball.

Ms. McElroy reported on technology in the District. Network engineer projects included: Installed 7 replacement switches in data closets and updated firmware on existing HP switches. Updated Windows updates for workstations, updated door fob server software and updated Group Policy on server. Marco tech support updated both phone controllers and voice mail server. Tech Department network updates included: Ordered 91 Chromebooks and replaced old Samsung models which were showing performance issues and have had heavy use for 4 years. Had PowerSchool training for new report card builder, which allows us to post all report

cards online in the parent portal for immediate viewing. Reviewed 3 Xerox machine leases which are up for renewal. Our Category 2 471 applications for eRate were approved for this year. Mr. Hineman recently attended a 2-day Google admin training meeting.

Mr. Krueger provided a Buildings and Grounds report. Work completed in his department included: pressure washed black stains off the exterior of the elementary school; repaired the baseball/softball concession stand; did major cleaning and waxing at all schools; had the yearly inspection done for all bleachers and fire extinguishers; had training done on Blood Borne Pathogens and General Safety for kitchen and buildings and grounds departments; completed 25 work orders, etc. The elementary school roof project went well and will be done soon.

Construction Update

A referendum project meeting was held on 7/26/17 to discuss the Nurse's Office overall room layout, finishes and equipment, band and choir areas including overall room layout, offices, finishes and equipment, practice rooms, dressing and makeup rooms, and auditorium. Members of General Engineering and the interior designer met with the nurses and with band and chorus staff to fine-tune plans for those areas. A project meeting will be held on 8/29/17 to discuss the project design and construction schedule, school schedule, right of way discussion with the Village, Miron updates, and review finishes for the auditorium and exterior walls.

Board members were given a revised timeline for the building bonds for the referendum project. A board meeting will need to be held on October 23rd to adopt the final award resolution.

Board Meeting Dates for September and October

School board meeting dates for September and October will be 9/11/17, 10/2/17 and 10/23/17.

Ag Department Update

Ms. Amanda Levzow-Seichter gave a 2016-17 Ag Science and FFA update. She had 301 total enrollment in all of her classes. Major accomplishments in Ag Science included a \$25,000 Monsanto grant and \$500 Wisconsin Agriculture Education Foundation Grant; 25 students earned 2 college credits in Biotechnology from Madison College, 17 earned 3 college credits in Horticulture from Southwest Technical College and 9 students earned 3 college credits in Golf Course Design & Management from Southwest Technical College; several educational field trips were held and there were several guest speakers for her classroom. Current FFA membership includes 45 high school members and 33 middle school members. One student placed 2nd at the Sectional Speaking Contest and a Parliamentary Procedure team placed 3rd.

Discuss Pardeeville Hall of Fame

The Board discussed the proposal that Mr. Tim Kath gave at the 7/31/17 board meeting which was to start a Pardeeville School District Hall of Fame. Questions and concerns that Mr. Knitt and the school board members had included: What would the criteria be? Who would be on the committee? Who would be responsible for keeping the information up to date? Who would maintain the equipment? Who would pay to maintain and replace the equipment when needed? Who would have administrator rights? Can someone's name be removed? Would people think that the school was responsible for the information and would criticism then

come back on the school? Ms. McElroy said she has not received any information about the system yet. Mr. Kath said if the company could come in and do a presentation about the program, they could probably answer many of the questions that the school board has. The company's name is Sports Management. Mr. Balsiger said he would like to know other districts that use this program and would like to ask them how they like it. Ms. Pufahl asked Mr. Kath to put criteria together, an anticipated selection for a committee, company info etc.

Shot Clock for Basketball

Mr. Knitt said the WIAA Board of Control approved the shot clock requirement for high school varsity basketball. Athletic Directors from all 24 schools in the Trailways Conference voted against adding the shot clock. Mr. Knitt said he would like to continue to urge repeal of the shot clock.

Board Member Concerns

None

Approval of Minutes Dated 7/31/17

A motion was made by Mr. Balsiger to approve the minutes dated 7/31/17. The motion was seconded by Ms. Levzow. Motion carried 5-0-1. Mr. Smith abstained.

Approval of Receipts/Expenditures

A motion to approve the receipt/expenditures was made by Ms. Walker. The motion was seconded by Mr. Pulver. Motion carried 6-0. Checks submitted and approved included #57214-57260, 10818-10827, 0173117ACH, 173117DDF, 57106-57119, 57150-57196, and 010AMEX076-010AMEX089.

Approval of Out-of-State/Overnight Trip for Spanish Club

Ms. Jodarski submitted a request to take the Spanish Club to Peru in June of 2018. She provided details of the trip to the Board. A motion was made by Ms. Levzow to approve the trip for the Spanish Club to Peru. The motion was seconded by Mr. Pulver. Motion carried 6-0.

Approval of Co-Curricular Advisors

Co-Curricular Advisors submitted for approval included Ms. Katie David for Senior Class Advisor and Mr. Bruce Brey for Key Club Advisor. A motion was made by Mr. Balsiger to approve the co-curricular advisors. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Additional Coaches

A motion was made by Ms. Levzow to approve Mr. Joe Guenther for Middle School Football Coach. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Resignation of Support Staff

A motion was made by Mr. Smith to approve the resignation from Ms. Carrie Johansen. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Support Staff

A motion was made by Mr. Pulver to approve hiring Ms. Connie Wiersma for the special ed aide position. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Support Staff Handbook

Mr. Knitt reviewed changes made to the Support Staff Handbook for 2017-18. A motion was made by Mr. Smith to approve the Support Staff Handbook. The motion was seconded by Ms. Levzow. Motion carried 6-0.

Approval of Certified Staff Handbook

Mr. Knitt reviewed changes made to the Certified Staff Handbook for 2017-18. A motion was made by Mr. Pulver to approve the Certified Staff Handbook. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of High School Teacher Handbook

Mr. Hammer reviewed changes made to the High School Teacher Handbook. It was noted that the Table of Contents page needs to be updated with the correct corresponding page numbers. A motion was made by Mr. Pulver to approve the High School Teacher Handbook with the recommended changes. The motion was seconded by Mr. Smith. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, September 11, 2017. Agenda items will include: Open Forum, Administrative Team Reports, Introduction of Ag Intern, School Orientation Report, Construction Update, Committee Meeting Schedule for 2017-18, Board Member Concerns, Approval of Minutes Dated 8/21/17, Approval of Receipts/Expenditures, Approval of Out-of-State/Overnight Trip for National FFA Convention, Approval of Co-Curricular Advisors, Approval of Support Staff, Approval of Additional Coaches/Volunteers, Approval of Sign Donation for Ag Department, Approval of Family Leave Request, and Approval of Transportation Contract for 2017-18.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

The meeting was adjourned at 7:50 p.m.

Margo Pufahl, Board President