

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
August 20, 2018

The meeting was called to order at 6:30 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Ms. Ives, Mr. Kath, Ms. Levzow, Mr. Pulver, Ms. Walker and Ms. Pufahl. Mr. Balsiger was absent. Also present were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Krueger, Ms. McElroy and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath provided a report on the Elementary School. There were 18 students that attended the August remedial summer school for math and language instruction. The summer park program ended 8/16/18. Twelve support staff from all 3 buildings attended the "Highly Qualified Paraprofessional Training on 8/12/18. The PBIS Committee met the week of 8/12/18 to organize the 2018-19 school year. The Safety Committee also met the week of 8/12/18 to talk about safety initiatives. Open House will be held on 8/29/18. Teachers received their class lists and are coming in to get their rooms ready. The elementary school theme this year is, "Learning Takes Us Places". Mrs. Bortz and Mrs. Kamrath have been working with Smith Bus to organize bus routes for 4K students.

Mr. Bell provided a report on the Middle School. Seven incoming fifth grade students attended August summer school reviewing reading, writing and math skills. Registration for all students was held in the middle school on 8/2/18. August inservice meetings will include looking at STAR and Forward data. Middle School plans to hold a Color Run on 10/12/18 as a fundraiser to offset the cost of incentive trips. Teachers are coming in to set up their classrooms.

Ms. McElroy reported on technology in the District. Network engineer projects included: resolving issues with servers, print issues, etc., and Marco phone support to set up 2<sup>nd</sup> extension on band phone for chorus. Tech Department network updates: Finished updating all Windows workstations and final software adds, and added 4 new projectors to MS/HS rooms with screens. Projects pending: Business Ed and Tech Ed labs, set up new staff accounts, ordered projectors, screens and cables for 2 new classrooms, updating and signing out devices for returning staff, and updating inventory. There will be a Webinar for PowerSchool changes on 8/22/18.

Mr. Krueger reported on the Custodial/Maintenance projects some of which included: Building a new wall to replace a divider panel between two middle school classrooms, installing a new dishwasher, doing preventive maintenance on summer air handlers, spreading mulch on the playground, removing and recycling the kitchen's three tier pizza oven, hanging new touch screens and pulldown screens, installing a new faucet, lining/painting football fields, replaced starter in plow truck, etc.

### AP Test Results

Mr. Knitt reported on the results of the Advanced Placement Tests for the 2017-18 school year. The results were good, although not as many students took the tests as compared to other years. There were 35 tests taken and 26 had a score of 3 or higher which qualifies for college credits in most cases.

### Discussion on Second Board Meeting Date in October

The Board will meet on 10/22/18 in lieu of 10/15/18 for their second meeting in October.

### Board Member Attendance at WASB Fall Regional Meetings

All board members present indicated they plan to attend the WASB fall regional meeting on 10/9/18. Ms. Clemmons will check with Mr. Balsiger to see if he would like to attend this meeting.

### CESA 5 Concerns

Mr. Knitt shared a copy of a letter he sent to the CESA 5 Board of Control regarding concerns he has with CESA 5 not living up to services they had us approve last spring which will result in our special education students receiving less services.

### Construction Update

The Art room and the Nurses office should be ready for use at the start of school. The two new classrooms which were part of the office area will not be ready. The fitness center room will be done but the equipment will not be delivered by then. The library will probably not be ready due to carpet tile issues. The new construction area had an issue with the parking lot grade and a need to add cement to an area that used to come out of the gym to the parking lot. Regarding the money we received from the Safety Grant, we have now received the plans from General Engineering for the middle school entrance project.

### Board Development Exercise #4

The Board discussed "Terrible Habit #4: "Micromanage the Superintendent" taken from the book, *How Not to be a Terrible School Board Member*.

### Board Member Concerns

Mr. Kath inquired about having a school calendar paid for by sponsors and the board members were okay with having him check into this. Mr. Kath asked whether principals do evaluations on guidance counselors similar to how they evaluate teachers. Mr. Kath asked about procedures for people donating books or magazines to the school. Mr. Knitt said there needs to be a process for approval. He wants to talk with the administrators regarding this issue.

### Approval of Minutes Dated 7/16/18

Motion by Ms. Levzow/seconded by Mr. Kath to approve the minutes dated 7/16/18. Motion passed 6-0.

### Approval of Special Board Meeting Minutes Dated 7/24/18

Motion by Ms. Walker/seconded by Mr. Pulver to approve the special board meeting minutes dated 7/24/18. Motion passed 6-0.

Approval of Special Meeting Minutes Dated 8/9/18

Motion by Mr. Pulver/seconded by Ms. Ives to approve the special board meeting minutes dated 8/9/18.  
Motion passed 5-0-1.

Approval of Receipts/Expenditures

Motion by Ms. Walker/seconded by Ms. Levzow to approve the receipts/expenditures. Motion passed 6-0.  
Checks submitted and approved included #59149-59205, 10938-10947, 0173118ACH, 0173118DDF, 59045-59061, 59095-59126, 01AMEX0638-01AMEX0642, 01AMEX0644-01AMEX0645, and 4900001114-4900001124.

Approval of Fitness Center Equipment

Motion by Mr. Pulver/seconded by Ms. Ives to approve the bid from Summit Commercial Fitness for the fitness center equipment for \$44,503. Motion passed 6-0.

Approval of Donations for Elementary Float

Donations for the elementary float were received from Tim Kath, Sally Lawrence, Sally and Cory Chapman, Scott Smith-First Weber, Charlene Bourdeaux, Jennifer and Jeffrey Becker, Bert Kent, Greg and Josette Steinhaus, Jon Bernander, James Krupke, Eric and Andrea Borota, Smith Bus, Pine Playhouse, Doug Kamrath, Beth Angell, Trevor and Heather Chapman-Hinz and Phil and Mary Kamrath. Motion by Ms. Levzow/seconded by Ms. Walker to approve the donations for the elementary float with gratitude. Motion passed 6-0.

Approval of Donation from Girls Club

Motion by Mr. Kath/seconded by Ms. Levzow to approve the donation from Girls Club with gratitude. Motion passed 6-0.

Approval of Donations from First Presbyterian Church

Motion by Mr. Pulver/seconded by Ms. Ives to approve the donations from First Presbyterian Church with gratitude. Motion passed 6-0.

Approval of Smith Bus Contract for 2018-19

Motion by Mr. Kath/seconded by Ms. Ives to approve the Smith Bus Contract for 2018-19. Motion passed 6-0.

Approval of Resignation from Support Staff

Motion by Ms. Ives/seconded by Mr. Kath to approve the resignations from Ms. Jan Bush and Mr. Curt Thorell, food service employees. Motion passed 6-0.

Approval of Support Staff

Motion by Ms. Levzow/seconded by Ms. Ives to approve hiring Ms. Carrie Johansen and Ms. Deborah Holland for the part-time teaching assistant positions pending background checks. Motion passed 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Tuesday, September 4, 2018. Agenda items will include: Construction Tour and Update, At Risk Program Overview, Madison College Gateway Program, Mental Health Grant, Board Development Exercise #5, Board Member Concerns, Approval of Minutes Dated 8/20/18, Approval of Support Staff, Approval of Ball Diamond Maintenance Bids, Approval of Wellness Center Guidelines, Approval of Equipment from MATC for Tech Ed Department, Approval of Donation from PTO, Approval of Donation from PBSF for Boys Basketball, and a closed session to discuss spring coaches evaluations and a harassment complaint.

Adjournment

Motion by Mr. Pulver/seconded by Ms. Walker to adjourn. Motion passed 6-0. The meeting adjourned at 7:45 p.m.

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Lynette Ives, Clerk