

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
July 17, 2017

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Pulver, Mr. Smith, Ms. Walker, and Ms. Pufahl. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Hammer, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Mr. Phil Kamrath, Ms. Gayle Mack, Ms. Tina Gordon, and Mr. Steve Wolters.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. There were 234 students that attended enrichment summer school. The summer park program continues through July and August with 46 students participating. Back to School Night will be on 8/23/17 and Orientation Day for 4K, 5K and new students and parents will be on 9/1/17. The elementary float was another success at the 4th of July parade with 31 students participating and 600+ books handed out. Thanks to Jennifer Kamrath for organizing the event and getting donations to offset the cost of candy and books. There are 35 students signed up for Remedial Summer School this August. Ms. Kamrath worked on putting Wisconsin Forward data together for the Data Retreat on 7/13/17. Ms. Kamrath met with the other 2 principals to work on the August in-service meeting schedule.

Mr. Bell submitted a report on the middle school. He has been going over the Forward exam results so he can review them with staff and work on improving scores. Summer School for middle school students was held 6/12/17 to 6/29/17. Mr. Bell is researching and developing a plan to implement a PLC (Professional Learning Community) program for the middle school to make it a more productive, collaborative place where teachers and students are learning and improving.

Mr. Hammer submitted a report on the high school. He attended the 2017 Quality Educators Convention on 6/22/17 where he learned about using a coaching model for teachers to help improve student learning, creating business partnerships for student mentoring, guest speakers, real-world experiences, and senior exit interviews. Summer School at the High School was completed at the end of June and there were 17 students that were able to recover 45 credits using GradPoint. Mr. Hammer toured Everbrite on 6/29/17 and he was impressed by the variety of products that are made, the operation as a whole, and the diversity in the types of jobs that people do at the factory.

Ms. McElroy reported on technology projects in the District. Network engineer projects included: Preparing for eRate project to replace 7 switches; Updated a vulnerable HP driver; and quarterly review with RMM Solutions to adjust network security. Heartland's external vulnerability assessment recommended one adjustment to the

time server on our Wiscnet router. Tech Department Network updates included: Finalizing Windows 10 upgrades in office and working to roll out the first major update for Windows 10 education; ordering 60 Chromebooks to replace some that have been in service 4 years; PowerSchool rollover was completed on 6/27/17 and data was set up for the new school year; documents and communication were prepared for eRegistration; Gaggle student email filtering will now extend to Drive documents and we subscribed to Gaggle's Safety Management service for no additional cost to unblock false blocks so if something serious comes through they will contact principals first or counselors second; reviewing Xerox leases on 3 copiers and getting quotes for renewals; added wireless access point to Tech Ed Shop.

Mr. Krueger reported on some of the work done in the custodial/maintenance department over the last month which included: All Elementary exhaust fans have been disconnected for the elementary roofing project that will start soon; the Balliet building and exterior doors have been repainted; custodians are busy cleaning and waxing floors and painting and touching up walls and doors; completed 8 work orders that came in over the last month; completed elementary gym lighting upgrade; removed and installed new whiteboards from teacher moves, etc.

Construction Update

Ms. Gayle Mack, Project Manager from General Engineering, Ms. Tina Gordon, Interior Designer, and Mr. Steve Wolters from Miron Construction gave an update to the Board on construction planning and the construction timeline. Ms. Gordon discussed the tours that were taken on 5/17/17 to see the auditoriums at the Prescott School District and St. Croix Central School talking about the differences between the two auditoriums, their positives and considerations for each school. Ms. Mack talked about modifying the building plan for more value and less cost, changes to the outside structure and review of the 3 areas being moved/renovated—the library, fitness center and expanded art room. The Nurses' Office will be moved into a room in the fitness center area. Mr. Wolters discussed the project schedule. Bids will go out this December now rather than this fall. Construction on the addition will begin in the spring of 2018 and will be finished by the end of March 2019. Renovation to move the library, create a public accessible fitness area and enlarge the art room is anticipated to be April 2019 to August 2019 with a completion by the start of school in September 2019.

2016-17 Budget Update

Mr. Knitt reported the final revenue and expense numbers for the 2016-17 fiscal year.

AP Test Results

The Board was given the results of the Advanced Placement tests that our students in AP classes took this year. There were 58 tests taken for the six AP classes that Pardeeville Schools offers which are Calculus AB, Calculus BC, English Literature/Composition, English Language/Composition, Psychology and US History. Thirty-nine of the 58 tests scored a "3" or higher for 67%. Students who earn a score of "3" or higher can receive college credit.

2017-18 Academic Standards

Per Wisconsin Statute, the District is required to announce the curriculum standards that will be used for the 2017-18 school year. The School District will continue to use Common Core for Language Arts, Reading and Math, Next Generation Science Standards for Science, and Wisconsin Academic Standards for Social Studies.

Board Member Concerns

Board members expressed concern and asked about the status of getting information out regarding the death of a Pardeeville student and having counseling services available.

Approval of Minutes Dated 6/19/17

A motion was made by Ms. Levzow to approve the minutes dated 6/19/17. The motion was seconded by Mr. Smith. Motion carried 7-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures as presented. The motion was seconded by Mr. Balsiger. Motion carried 7-0. Check numbers submitted and approved included #57120-57149, 10808-10817, 0163017ACH, 0163017DDF, 56941-56957, 57025-57105, 010AMEX073-010AMEX075.

Approval of 2017-18 Budget

Mr. Knitt gave an update on the budget and showed the Board the property tax impact. He said the District's resident count of students has gone down and there will be an approximate \$350,000 drop in aide. Approval of the 2017-18 budget will occur at the 7/31/17 board meeting.

Approval of Coaches

A motion was made by Mr. Pulver to approve Ms. Tammy Heck for the Head Varsity Volleyball coaching position. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of 2017-18 Co-Curricular Handbook

Mr. Hammer presented a list of proposed changes for the 2017-18 Co-Curricular Handbook. He will change all Extra-Curricular wording to Co-Curricular instead. The Board discussed proposed revision on Page 4, number 5(E) stating that, "Eighth grade students who did not pass all classes during the 4th quarter will be ineligible for one competition at the beginning of 9th grade. The Board was not in favor of that revision. Also, it was noted that Trapshooting needs to be added to the list of sports. A motion was made by Mr. Smith to approve the 2017-18 Co-Curricular Handbook with adding Trapshooting and eliminating the eighth grade wording. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Hot Lunch Prices for 2017-18

Mr. Knitt said the Federal Government is requiring the school district to raise hot lunch and breakfast prices by 10¢ across the board. Breakfast prices will increase to \$1.65 for Elementary, \$1.90 for Middle School, \$2.15 for High School and \$2.25 for Adult. Hot lunch prices will increase to \$2.65 for Elementary, \$2.90 for Middle School, \$3.00 for High School and \$3.75 for Adult. The cost for reduced price meals for those that qualify will remain at 30¢ for breakfast and 40¢ for lunch. Milk will stay at 30¢. A motion was made by Mr. Pulver to approve the 10¢ increase for 2017-18. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Parent Transportation Contracts for 2017-18

Parent transportation contracts for families that live in the Pardeeville School District but have children attending St. Mary's School or St. John's School in Portage for the 2017-18 school year were presented to the Board for approval per state law. A motion was made by Ms. Walker to approve the 2017-18 parent transportation contracts. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Approval of Grant for Ag Department

Ms. Lezow submitted a request to approve a \$500 grant from the Wisconsin Agriculture Education Foundation. The grant would be used to purchase food science equipment for her Food Science class. A motion was made by Mr. Balsiger to approve the grant for the Ag Department. The motion was seconded by Mr. Smith. Motion carried 7-0.

Approval of Donations for Elementary 4th of July Float

A motion was made by Ms. Lezow to approve donations received for the elementary 4th of July float. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of Ending Providing Space for CESA 5 IDS Classroom

Mr. Knitt recommended discontinuing providing space for CESA 5's IDS program that was housed in our high school. A motion was made by Ms. Ives to approve ending providing space for the CESA 5 IDS classroom. The motion was seconded by Mr. Smith. Motion carried 7-0.

Approval of Ending Providing Hot Lunch to CESA 5 Coman and Reach Programs

Mr. Knitt said the Pardeeville School District has prepared and provided lunches for CESA 5's COMAN program for many years. He recommended ending this service due to the extra paper work and time involved in collecting money, etc. incurred by our school. A motion was made by Mr. Smith to approve ending providing hot lunch to CESA 5 Coman and Reach programs. The motion was seconded by Mr. Pulver. Motion carried 7-0.

Approval of Second Reading of NEOLA Policies

A motion was made by Ms. Walker to approve the second reading of policies listed as 1-10 on the agenda. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, 7/31/17. Agenda items will include: Open Forum, Construction Update, Special Meeting on September 11, 2017, Attendance at WASB Fall Regional Meeting on 10/18/17 in Wisconsin Dells, Review Board Retreat, Board Member Concerns, Approval of Minutes Dated 7/17/17, Approval of 2017-18 Budget, Approval of Milk Bid for 2017-18, Approval of Bread Bid for 2017-18, Approval of Increase in Substitute Teacher Pay, Approval of Fall Coaches/Volunteers, and Approval of Middle School Teacher Handbook for 2017-18.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive meeting minutes dated 6/19/17, and to hear an end of the year report from the District Administrator.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

The meeting was adjourned at 10:31 p.m.

Lynette Ives, Board Clerk