

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
July 16, 2018

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Mr. Kath, Ms. Levzow, Mr. Pulver, Ms. Walker, and Ms. Pufahl. Also present were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Krueger, Ms. McElroy, Ms. Clemmons, Mr. Alex Hammerschmidt, Ms. Nicole Jodarski, Ms. Laurie Knitt, and Mr. Phil Kamrath.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath provided a report on the Elementary School. Enrichment summer school finished on 6/28/18. There is a summer park program again this year. Ms. Kamrath will be sending out a letter to all families welcoming them to the 2018-19 school year. The Before and After School program is looking for an after school worker to supervise students. Three elementary staff members attended the Enhanced Learning Maps Project workshop over the summer.

Mr. Bell provided a report on the Middle School. A number of fifth grade students are being encouraged to attend an enrichment summer school program in August. A middle school open house will be held on 8/30/18. Fifth grade students will attend an Orientation Day on 9/4/18. Overall scores for the Forward Exam have increased and during the August inservice time staff will be looking deeper into the data for this exam.

Ms. McElroy reported on technology in the District. Network engineer projects included: Created 4 new VMware servers with Windows 2016, set up printers in Papercut, PowerSchool rollover, and looking into options for improving our website, options for collecting student permission slips online, etc. Tech Department Network updates: Mr. Hineman is reimaging all 200+ Windows computers. Nine Avervision Interactive flat panels have been installed and wired and 3 Viewsonic IFP displays have been moved to 3 math classrooms in MS and HS. Projects pending include reimaging and setting up new Solidworks on server along with 5 other programs in the Tech Ed lab; and creating new Adobe plugins for Business Ed, Graphic Arts and Tech Ed.

Discussion on Fitness Center

Ms. Levzow reported on information about the fitness center from the Buildings and Grounds Committee meeting held earlier tonight. Open hours to the public would be Monday-Friday 6:00-7:30 a.m. and 5:30-8:30 p.m., Saturday 6:00 a.m. – 12:00 p.m., and Sunday 2:00-7:00 p.m. They would start with having a supervisor and would evaluate that after 3 months. Wage for the supervisor would be \$11.00 starting. People using the fitness center would need to complete training before getting a FOB for access from the parking lot. Public users would need to be at least 18 years of age.

Ag Science and FFA Update

Ms. Seichter gave the Board a copy of an Agricultural Science Department and FFA Update for 2017-18 which included enrollment for all of her Agricultural Science classes and major accomplishments, and FFA membership count and accomplishments.

2017-18 Budget Update

Mr. Knitt gave an update on how the District ended the 2017-18 fiscal year. The revenues were higher than budgeted and expenses were lower than budgeted.

2018-19 Academic Standards

The Pardeeville Area School District will use the following academic standards for the 2018-19 school year: Common Core for Language Arts, Reading and Math, Next Generation Science Standards for Science, and Wisconsin Academic Standards for Social Studies.

Discussion Regarding Annual Meeting

Mr. Knitt brought up two items to discuss regarding the upcoming annual meeting. One item was board member pay. State law now says board members are either paid a yearly salary or a meeting stipend for meetings attended, but not both like we currently do. The second item discussed was the importance for people to attend the annual meeting that can vote on items so that there is not a conflict of interest.

Discussion on Payment of Expenses for Chaperones on Out-of-State Trips

Mr. Knitt had a parent raise concerns on how chaperones have their expenses paid for out-of-state trips. The Board was given comments from school employees who chaperone the trips. He said there are inconsistencies which should get straightened out.

High School Principal Search

Mr. Knitt said 28 people applied for the high school principal opening. Interviews will be held on 7/19/18 and 7/24/18 with three people being interviewed each night. Three groups will interview each of the candidates—the school board, administration, and a teacher/parent group. Mr. Knitt will conduct second interviews on 7/30/18 and an onsite visit will be held on 8/1/18.

Construction Update

Additional asbestos was found which has to be abated. Mr. Knitt is working with the construction company and architect to keep things going in regard to response time. A couple of changes are needed for the School Safety Grant before that can get approved. The middle school entrance project cannot begin before that grant is approved. The auxiliary gym and Tech Ed rooms have been painted. Installation of the precast walls around the auditorium should begin by the end of July.

Construction/Renovation Walk Through

The walk through was postponed until a future meeting.

Board Development Exercise #3

The Board discussed “Terrible Habit #3: Attack the Administration in Print” taken from the book, *How Not to be a Terrible School Board Member*.

Board Member Concerns

Mr. Kath thanked the FFA for being in the Fourth of July parade and he asked whether the high school band is required to be in the parade. Mr. Knitt replied that they are not required and that it is too hard with summer vacations. Mr. Kath asked if there is a requirement for the high school principal to live in the District. Mr. Knitt said that cannot be mandated according to state law. Mr. Pulver asked with the board retreat being cancelled, could the board still get an update on curriculum? Mr. Knitt will put that on the agenda for a future meeting.

Approval of Minutes Dated 6/18/18

Motion by Ms. Levzow/seconded by Mr. Kath to approve the minutes dated 6/18/18. Motion passed 7-0.

Approval of Special Board Meeting Minutes Dated 6/28/18

Motion by Ms. Ives/seconded by Ms. Walker to approve the special board meeting minutes dated 6/28/18.

Motion passed 6-0-1.

Approval of 2019 Spanish Trip to Costa Rica

Spanish teacher, Ms. Jodarski, submitted an itinerary and a request to approve a trip to Costa Rica in June of 2019. Approximately 18 students would go on the trip and 3 chaperones (two female and one male).

Motion by Mr. Pulver/seconded by Ms. Levzow to approve the 2019 Spanish trip to Costa Rica. Motion passed 7-0.

Approval of Receipts/Expenditures

Motion by Ms. Ives/seconded by Ms. Walker to approve the receipts/expenditures. Motion passed 7-0. Checks submitted and approved included #59062-59094, 10928-10937, 0163018ACH, 0163018DDF, 58897-58921, 58975-59044, 01AMEX0632-01AMEX0637, and 4900001113.

Approval of Baseball Banquet on a Wednesday

Motion by Ms. Levzow/seconded by Ms. Walker to approve the baseball banquet on a Wednesday. Motion passed 6-1.

Approval of Resignation from High School Principal

Motion by Ms. Levzow/seconded by Ms. Walker to approve the resignation from Mr. Jack Hammer, High School Principal with gratitude for his service and contingent upon approval by the Mauston School Board. Motion passed 7-0.

Approval/Resignation of Fall Coaches and Volunteers

Fall coaches submitted for approval included: Carmela Garcia—Varsity Cheer, Margaret Waldinger—Varsity Cheer, Wes Babcock—Varsity Cross Country, Tyler Johnson—Varsity Football, Chris Lindert—Assistant Football, Ben Furda—Assistant Football, Kevin Johnson—Assistant Football, Shawn Mecum—Assistant Football, Tammy Heck—Varsity Volleyball, Kim Peterson—JV Volleyball, Crystal Huset—Middle School Volleyball, Courtney Sturtevant—Middle School Volleyball, Andy Crotty—Volunteer Football, Michael Craig—Volunteer Football, Jesse Huset—Volunteer Football, Jesse Kath—Volunteer Football, Justin Nickel—Volunteer Football, and Laurie Knitt—Volunteer Volleyball. Motion by Mr. Pulver/seconded by Mr. Kath to approve fall coaches and volunteers. Motion passed 7-0.

Approval of Co-Curricular Handbook for 2018-19

Motion by Mr. Kath/seconded by Ms. Levzow to approve the Co-Curricular Handbook for 2018-19. Motion passed 7-0.

Approval of Support Staff Handbook for 2018-19

Motion by Ms. Ives/seconded by Mr. Kath to approve the Support Staff Handbook for 2018-19. Motion passed 7-0.

Approval of Certified Staff Handbook for 2018-19

Motion by Mr. Balsiger/seconded by Ms. Ives to approve the Certified Staff Handbook for 2018-19. Motion passed 7-0.

Approval of Parent Transportation Contracts for 2018-19

Parent transportation contracts for Pardeeville resident students that plan to attend either St. Mary's School or St. John's School in Portage for the 2018-19 school year were presented for approval. Motion by Ms. Levzow/seconded by Mr. Kath to approve the parent transportation contracts for 2018-19. Motion passed 7-0.

Approval of 2018-19 Budget

Mr. Knitt proposed a revenue of \$10,633,933, expenditures of \$10,916,523, and a tax levy of \$5,649,691. Motion by Ms. Ives/seconded by Mr. Kath to approve the 2018-19 budget as presented. Motion passed 7-0. These figures will be used for the Annual Meeting. The final budget will be approved in October.

Approval of Milk Bid for 2018-19

Motion by Mr. Pulver/seconded by Ms. Walker to approve the milk bid from Engelhardt Dairy for the 2018-19 school year. Motion passed 7-0.

Approval of Bread Bid for 2018-19

Motion by Mr. Kath/seconded by Ms. Walker to approve the bid from Pan-O-Gold Baking Company for the 2018-19 school year. Motion passed 7-0.

Approval of Minimum Number of Varsity Sports Participants

Board members reviewed a proposal that to begin a sport season, the sport must have a certain number of healthy and eligible number of participants at the start of the season. The list included numbers for fall, winter and spring sports. Board members chose to address only the fall sports at this time: Football—18, Volleyball—10, Boys Cross Country—3, and Girls Cross Country—3. Motion by Mr. Pulver/ seconded by Mr. Kath to approve the fall numbers as presented. Motion passed 7-0.

Approval of Second Reading of Policy 5136.01 – Technology Resources and Other Electronic Equipment

Motion by Mr. Pulver/seconded by Ms. Walker to approve second reading of policy 5136.01. Motion passed 6-0-1.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 6:30 p.m. on Monday, August 20, 2018. Agenda items will include: Open Forum, Administrative Team Reports, Committee Reports, AP Test Results, Discussion on Second Board Meeting Date in October, Board Attendance at WASB Fall Regional Meetings, CESA 5 Concerns, Construction Update, Board Development Exercise #4, Board Member Concerns, Approval of Minutes Dated

7/16/18, Approval of Special Meeting Minutes Dated 7/24/18, Approval of Special Meeting Minutes Dated 8/9/18, Approval of Receipts/Expenditures, Approval of Fitness Center Equipment, Approval of Donations for Elementary Float, Approval of Donation from Girls Club, Approval of Donations from First Presbyterian Church, Approval of Smith Bus Contract for 2018-19, Approval of Resignation from Support Staff, and Approval of Support Staff.

Closed Session

A closed session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the closed meeting minutes dated 6/18/2018, discuss district administrator pay increase for 2018-19, and to hear end of the year report from the district administrator.

Action on Items from Executive Session

Motion by Ms. Ives /seconded by Mr. Pulver to approve a 2.13% pay increase for the district administrator.
Motion passed 7-0.

Adjournment

Motion by Mr. Pulver/seconded by Mr.Kath to adjourn. Motion passed 7-0.

The meeting adjourned at 11:33 p.m.

Lynette Ives, Clerk