

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
July 12, 2011

The meeting was called to order at 7:00 p.m. by Board Vice President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Levzow, Ms. Pufahl, and Ms. Walker. Absent were Ms. Davel, Ms. Ives and Mr. Skaar. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Lenz, Ms. McElroy, Mr. Knapp and Ms. Clemmons.

Open Forum

No open forum items were presented.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. Students and staff seemed to enjoy the two weeks of summer school which finished on June 24th. Ms. Kamrath met with the Title teachers this spring to talk about our students who received literacy support this school year. To prevent reading loss over the summer, they decided to send books out throughout the summer to promote summer reading. They also decided to hold a two-week summer school session in August for reading and math. Kindergarten through 4th grade teachers gave Ms. Kamrath a list of students who would benefit from this program and letters were sent out to families inviting their child to participate. Ms. Kamrath along with seven elementary teachers who make up the elementary Response to Intervention (RTi) team will be meeting over the summer to continue their work. Ms. Kamrath is reviewing the teacher and student handbooks and will have them ready for approval at the next board meeting.

Because the middle school and high school principals have just started their employment with the Pardeeville School District, they were not required to submit administrative team reports for this meeting.

Mr. Knapp's Maintenance/Custodial report was discussed during the Maintenance Project Update section of the agenda.

Ms. McElroy reported on Technology in the district which included the following: **Equipment** –all of the high school computer labs are being reimaged and will all have computers with Windows 7. Faith Electric is installing data and electric in the Balliet building and they have completed a separate project in the Middle School lab that was moved to Room 102. Data connection repairs took place in the high school office area. New computer tables are on order for the reading lab in the middle school as the counter that was in the Balliet building couldn't be salvaged when the removal process started. We are looking at an August install date for the digital PRI phone line. Many of our analog phone lines will need to be retained to monitor security and fire, elevator phones and fax lines. The large screen TV in the Ag room is being replaced with a projector. **Network & Software:** The servers were upgraded on June 27th. We still have to upgrade the server program that runs our virtual servers. The volume purchase program for the iPods and iPads is continuing to be set up and some training sessions are being planned with Kindergarten staff this summer as we prepare for fall use of these devices for literacy.

Committee Reports

No committee reports were given.

Annual Report on Reading Recovery

Ms. Kathy Strayer and Ms. Kim Zak submitted an annual report on the Reading Recovery program. This program has been in the Pardeeville School District for 15 years and has served 223 students. It is an early intervention program that provides individualized reading and writing instruction for the lowest achieving first grade students. Children are selected on the basis of assessment information and kindergarten teachers' recommendations. All children who received the Reading Recovery intervention benefited in their understanding of how reading and writing works. Overall, there was a 75% discontinuation rate. The Reading Recovery report included comments from parents who noticed a change in their child's reading abilities as well as a change in their confidence levels. In summary, they found the Reading Recovery program is an important part of our schools' literacy program.

Maintenance Project Update

Mr. Knapp submitted a report from the Custodial/Maintenance Department on projects in the various buildings. **Elementary:** Johnson Controls will be installing a new fan coil unit this month for the elementary computer lab. The elementary building was illegally entered on June 29 and 30. The doors to the building were inspected and repaired by a locksmith. The security system has been updated by Simplex with the installation of a new main panel and is now working correctly. **Middle/High School:** A new water mixing valve has been installed to supply hot/cold water for the shower rooms. New bleacher boards are being ordered to replace broken boards in the gym. New electrical installations have been made in the multi-purpose room. **Maintenance Building and Garage:** This building is currently undergoing revitalization and clean up on the interior area in order to improve the efficiency and performance of the Buildings and Grounds department.

Tour of Balliet Building

Everyone at the school board meeting was able to take a tour of the Balliet Building which is being remodeled with classrooms for the fifth grade students due to the closing of the Marcellon School. Mr. Knapp said the project is on target. All contractors have been reminded that their work must be completed by August 15th so the building can be cleaned and ready before the first day of school.

Approval of Minutes Dated 6/21/11

A motion was made by Mr. Balsiger to approve the minutes dated 6/21/11 as printed. Ms. Walker seconded the motion. Motion carried 4-0.

Approval of Special Meeting Minutes Dated 6/30/11

A motion was made by Ms. Walker to approve the special meeting minutes dated 6/30/11 as printed. Ms. Levzow seconded the motion. Motion carried 3-0-1. Mr. Balsiger abstained.

Approval of Final Expenditures for 2010-2011

A motion was made by Ms. Levzow to approve the final expenditures for 2010-2011. Mr. Balsiger seconded the motion. Motion carried 4-0. Check numbers submitted and approved included #45363-45436.

Approval of July Expenditures

A motion was made by Ms. Levzow to approve July expenditures. Ms. Walker seconded the motion. Motion carried 4-0. Check numbers submitted and approved included #45453-45485.

Approval of Parent Transportation Contracts for 2011-2012

A list of parent transportation contracts for the 2011-2012 school year was submitted to the school board for approval. These are for families that live in the Pardeeville School District that have children who attend either St. Mary's School or St. John's School in Portage and we are required to pay them for transportation by state statute. A motion was made by Ms. Levzow to approve the parent transportation contracts for 2011-2012. Ms. Walker seconded the motion. Motion carried 4-0.

Approval of Teacher Resignation

Mr. Knitt informed the board members that Ms. Margaret Waldinger has submitted a letter of resignation. A motion was made by Mr. Balsiger to approve the resignation from Ms. Waldinger with regret. Ms. Levzow seconded the motion. Motion carried 4-0.

Approval of Elementary Teaching Position

A motion was made by Mr. Balsiger to approve adding an elementary teaching position. Ms. Levzow seconded the motion. Motion carried 4-0.

Approval of Selling Marcellon School

The Board discussed the most effective way to sell the Marcellon School. Discussion included finding an auctioneer, value of the building and land, setting a minimum price, sealed bids, the ability to accept or reject any bids, selling the building as is, if selling the property through a realtor we would have the expense of getting a commercial appraisal, and having a time available where anyone interested in purchasing the property could come and see it. Sale of the Marcellon School and property will need to be put on the Annual Meeting agenda for approval. A motion was made by Ms. Levzow to proceed with investing the sale of the Marcellon School. Mr. Balsiger seconded the motion. Motion carried 4-0.

Approval of Out-of-State Trips for Cheer/Dance

Two overnight trips for the cheer/dance team were submitted to the Board for approval. The first trip was for the Cheer team to go to Wisconsin Rapids on July 21 and 22. The second trip was for the Dance team to go to Deerfield on July 26 and 27. Both trips met the requirements of Policy 603.1. A motion was made by Ms. Levzow to approve both of the Cheer/Dance trips. Ms. Walker seconded the motion. Motion carried 4-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held on August 1, 2011 beginning at 6:00 p.m. in the high school library. Agenda items will include: An executive session to discuss a grievance with the Pardeeville Education Association and an administrator contact, Aids Ride—Use of school Facilities, Approval of Minutes Dated 7/12/11, Approval/Resignation of Fall Coaches, Approval of 66:0301 Agreement with Appleton School District, Approval of Milk Bid, Approval of Bread Bid, Approval of Hiring Certified Staff, Approval of Elementary Family Handbook, Approval of Elementary Teacher Handbook, Approval of Middle School Student Handbook, Approval of High School Student Handbook, Approval of Middle School/Senior High Extracurricular Code, and action on items discussed in executive session.

Executive Session

An executive session was held under 19.85(1)(c)(f) of the Wisconsin State Statutes to approve executive session minutes dated 6/7/11, 6/21/11 and 6/30/11 and to discuss the grievance with Pardeeville Education Association and discuss superintendent performance.

Action on Items from Executive Session

The Board of Education reported that they had a discussion with Mr. Knitt regarding his conversation with Orville Seymer from Citizens for a Responsible Government.

Adjournment

A motion to adjourn was made by Mr. Balsiger. The motion was seconded by Ms. Levzow. Motion carried 4-0.

The meeting was adjourned at 9:10 p.m.

Becky Levzow, Clerk