

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
June 21, 2011

The meeting was called to order at 7:00 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Pufahl, Mr. Skaar, Ms. Walker, and Ms. Davel. Ms. Levzow arrived at 7:10 p.m. Ms. Ives was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Ms. McElroy, Mr. Knapp, Ms. Clemmons, Ms. Geri Gorman, Mr. Larry Gorman and Mr. Chris Lindert.

Open Forum

There were no open forum items presented.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. On You Deserve it Day students in grades 2-5 went to Indian Trails Campground and students in K-1 had fun playing outdoor games. Over 200 dads attended Doughnuts for Dads day on June 3rd. On June 6th a Talent Show was held with 25 individuals/groups participating. During an Awards Ceremony on June 7th, fifth graders graduated from the DARE program and students were recognized for participating in Art Club, Math 24, August Derleth, Student Council, Music X, Safety Patrol, World Almanac Challenge, Golden Archers and perfect attendance. Special recognition was also given to this year's fourth and fifth graders who will be going to Middle School next year and to retiring teachers and staff. An assembly was held on June 8th to honor Mae Lueck who served as a crossing guard for 18 years. There are 172 4K-2nd graders and 76 grade 3-6 students attending summer school this year.

Ms. Broyles-Brouillard provided a report on middle school and other events. The 8th grade promotion ceremony was held on June 8th. More than 140 students enjoyed the Incentive Reward Day on June 7th. Results of the ACT Explore indicate that 42% of students who took this test received a composite score of 80% and above. Team Leaders have been selected: Ms. Pat Bleich for Team 6, Ms. Amber Denure for Team 7 and Ms. Amber LaFave for Team 8. The 5th grade team leader will be selected by the new middle school principal. Quarterly writing assessments for grades 6-8 have been completed. Ms. Broyles-Brouillard's report listed fourth quarter data on attendance, discipline referrals and honor rolls. All formal teacher observations were completed by June 6th. A total of 42 observations were conducted. A district data retreat was held with 19 teachers participating. At this meeting each building identified a building goal for improving WKCE student performance. Ms. Broyles-Brouillard will return to Pardeeville to work with the new principal once he or she is hired.

Mr. Lovett submitted a report on the high school. Three more Spanish candidates were interviewed on June 14th. Mr. Lovett and Ms. Broyles-Brouillard made revisions to the Faculty and Staff handbook for next year. Revisions are being made to the high school Family and Student handbooks which will be brought to the Board for approval prior to registration so copies can be made. Plans for high school registration are underway.

Mr. Knapp's Maintenance/Custodial report was discussed during the Maintenance Project Update section of the agenda.

Ms. McElroy reported on Technology in the district which included the following: **Equipment** –installation of all replacement LCD monitors is being completed. The monitors currently being replaced are 10+ years old. Projector and computer replacements for this fiscal year are being completed. Ms. McElroy is working with electricians to install a projector outlet in all remaining classrooms that don't have projectors as she plans ahead for the next two years. The Middle School computer lab is being relocated to the main Middle School building in room 102. **Network & Software:** Semester 2 CWCS (Coursework Completion System) state reports are being worked on. The end of the year process was completed on PowerSchool on 6/16/11. We will be switching from analog phone lines to partial PRI (digital) phone lines this summer. The Marcellon T1 line for internet access will be cancelled as of July 1 which will save the District \$448 per month.

Committee Reports

No committee reports were given.

Maintenance Project Update

Mr. Knapp submitted a report from the Custodial/Maintenance Department on projects in the various buildings. Work in the Balliet building included painting the walls, sheet rocking walls, refinishing doors, finishing block work, electrical demo and a new electrical panel. Mr. Knapp is having Daniels Construction look at the block walls in the high school guidance conference room which incurred damage because of water leakage. Mr. Knapp is getting a proposal for replacing the counter tops and some of the plumbing fixtures in one of the middle school science rooms. In the elementary school Simplex is replacing a defective security panel. Johnson Controls is going to give us a cost proposal for replacing the AHU unit in the elementary computer room. Mr. Knapp procured a desk lifter for the custodial staff to use to replace one which was falling apart. New gas valves are going to be installed on the two remaining boilers at Marcellon. Mr. Knapp shut down the AHU and other Metasys systems in the Marcellon building to save money.

Save our Schools Proposal

Mr. Knitt gave the board members a copy of correspondence he received from Representative Peter Barca regarding Save Our Schools and a copy of the letter he wrote back responding to Representative Barca. Mr. Knitt's letter encouraged Representative Barca to make a proposal to modify the revenue control reduction if he really wanted to help school districts.

Marcellon School

The Board discussed the future of the Marcellon School. Mr. Knitt said that CESA 5 is still very interested in the building and is willing to lease it if we want time to discuss the future of the building. Mr. Knapp and Ms. McElroy each provided a list of costs, concerns and things to consider regarding the Marcellon School. Discussions included leasing or selling, the best way to sell the property, what the value is, etc.

Approval of Minutes Dated 6/7/11

A motion was made by Ms. Pufahl to approve the minutes dated 6/7/11 as printed. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Pufahl to approve the receipts/expenditures. Ms. Levzow seconded the motion. Motion carried 6-0. Check numbers submitted and approved included 45243-45339, 10040-10048, 44987-45208 and DD0531.

Approval of 2011-2012 School District Budget

Mr. Knitt went over the proposed 2011-2012 budget and he explained to the Board that approval was needed to take it forward to the Annual Meeting on August 1, 2011. Some discussion was held that the budget did not include paying for JV2 sports and that would need to be added in if the school board wanted it. A motion was made by Mr. Skaar to add the JV2 sports into the 2011-2012 budget. Ms. Pufahl seconded the motion. Motion carried 6-0. A motion was made by Ms. Pufahl to approve the 2011-2012 school district budget. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Overnight Trips for FFA

Two field trips were submitted by Mr. Bouwkamp that needed Board approval because they involved overnight and out-of-state trips. One trip was to Mercer, Wisconsin on June 21-24 which also included traveling up into Michigan. The trip had 11 students attending and 2 chaperones, one female and one male. The second trip was to go to Jag Lake on July 7-11. This trip consisted of 11 students and two chaperones, one male and one female. A motion to approve these trips was made by Ms. Levzow. The motion was seconded by Ms. Pufahl. Motion carried 6-0.

Approval of Substitute and Summer Custodial Staff

Mr. Knitt submitted names of substitute and summer custodial staff to the school board for approval which included Joan Killoran, Benjamin Hutzler, Tara Runaas and Robert Hawley. A motion was made by Ms. Levzow to approve the substitute and summer custodial staff as submitted. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Spanish Teacher

Mr. Knitt recommended hiring Ms. Bryanna Quade for the Spanish teacher opening. A motion was made by Ms. Pufahl to hire Bryanna Quade for the Spanish position. The motion was seconded by Ms. Levzow. Motion carried 6-0.

Posting of Elementary Teaching Position

Mr. Knitt recommended posting an elementary teaching position due to the enrollment count. Mr. Knitt said he was asking the Board only to approve posting this position at this time and said this would be brought back to the Board for approval to add a position if needed. A motion was made by Ms. Levzow to post the elementary teaching position. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held on July 12, 2011 at 7:00 p.m. in the high school library. Agenda items will include: Open Forum, Administrative Team Reports, Committee Reports, Annual Report on Reading Recovery, Tour of the Balliet Building, Approval of Minutes Dated 6/21/11, Approval of Special Meeting Minutes Dated 6/30/11, Approval of 6/30/11 Expenditures, Approval of July Expenditures, Approval of Parent Transportation Contracts for 2011-2012, Approval of Teacher Resignation, Approval of Elementary Teaching Position, Approval of Selling Marcellon School and an executive session held under Wisconsin State Statute 19.85(1)(c)(f) to approve executive session minutes dated 6/7/11, 6/21/11 and 6/30/11 and to discuss the grievance with Pardeeville Education Association and discuss superintendent performance.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to discuss the High School Principal position, Middle School Principal position and administrators 2011-2012 salary and fringe benefits.

Action on Items from Executive Session

A motion was made by Ms. Pufahl to approve hiring Mr. Jason LeMay for the High School Principal position. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

A motion was made by Ms. Walker to approve the recommendation of the Personnel Committee for the salary and fringe benefit adjustment for the superintendent and the elementary principal for the 2011-2012 school year. The motion was seconded by Ms. Levzow. Motion carried 6-0.

Adjournment

A motion to adjourn was made by Ms. Walker. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

The meeting was adjourned at 9:30 p.m.

Becky Levzow, Clerk