

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
June 19, 2017

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Pulver, Ms. Walker, and Ms. Pufahl. Mr. Smith arrived at 7:30 p.m. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Hammer, Ms. Clemmons, Ms. Carol Wirth, and Mr. Brandon Wirth.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. An awards ceremony was held on 5/31/17 to recognize students who participated in extracurricular activities, volunteers, staff, and 4th graders going to middle school next year. Enrichment summer school started on 6/13/17 with 220 students signed up. The Elementary School was recognized by the Wisconsin Rtl Center and DPI for implementation of Silver Level. A \$3,000 Trifecta Foundation Literacy Grant was received and will be used for the summer park program. There are 48 students signed up for the summer park program. The program is held on Tuesdays-Thursdays and runs from June 12 to August 17. Daily activities include reading, writing in a journal, playing games and making art projects.

Mr. Bell submitted a report on the middle school. An 8th grade promotion ceremony was held at the end of the school year. End of the year report cards were posted on PowerSchool rather than mailed. Remedial summer school started the week of June 12th. On June 5th eight middle school teachers attended a data dig meeting.

Mr. Hammer submitted a report on the high school. Seniors had final exams on May 23 & 25 and their senior class trip was on May 24. Final exams for freshmen, sophomores and juniors were held on May 31 and June 1. On June 5 teachers and principals worked with Eric Larsen to identify and examine data, including WISEdash and WISEdata, for school improvement. Mr. Hammer included in his report information about all spring sports. Mr. Hammer will be attending the 2017 Quality Educators Convention on June 22.

Ms. McElroy reported on technology projects in the District. Network engineer projects included: updated vulnerable HP driver in SCCM Windows updates, Heartland will do an external vulnerability test on outward facing IP addresses, VEEAM tech support helped resolve backup failures, etc. Tech department network updates included: updating all support and lab PC's to Windows 10 except for Tech Ed, re-imaged 12 new laptops due to vulnerability and malware issues, cleaning and updating Chromebooks, met with office staff to assist for end of year in PowerSchool and WISE reporting before yearend rollover, met with middle school and high school administrative assistants to review and update all registration info on web site and PowerSchool, attended a

CESA 5 Chromebook model review meeting, purchasing Chromebook charging wall racks for 2 classrooms, etc. A partial eRate TEACH reimbursement was received in the amount of \$10,351.

Mr. Krueger reported on some of the work done in the custodial/maintenance department over the last month which included: Installed 150 LED 4' light bulbs from Focus on Energy, summer cleaning, waxing floors, cleaning carpets and painting rooms, resealed all three gym floors, cleaned roof drains, trimmed shrubs, mowed lawns and spread mulch, performed oil/filter changes on mowers and van, etc. Canales Flooring tore out carpeting and laid VCT tile in one classroom and five offices at the elementary school. The Buildings and Grounds Department received and completed 38 work orders this past month.

Committee Reports

Policy Committee—met on 6/12/17 to review the policies that are on tonight's agenda for approval.

Financing for Construction Project

Ms. Carol Wirth, our financial adviser, presented information about financing for the referendum project and gave a timeline. Financing for bank qualified bonds would be done in two phases. The first phase for \$8,000,000 would be dated 9/1/17 and the second phase for \$3,935,000 would be on 9/1/2018. The school board would need to adopt the final award resolution at their meeting on 8/21/17.

Construction Update

Board members were given copies of minutes from construction planning meetings held on 6/7/17 and 5/24/17. Representatives from General Engineering and Miron Construction will present project updates, and budget and schedule information at the board meeting on 7/17/17. During tonight's board meeting Mr. Knitt gave a tour on the south side of the high school building showing some of the issues that they are dealing with in planning for construction.

2017-18 Budget Update

Mr. Knitt updated the Board on the budget process for 2017-18.

Board Retreat Date

The school board will hold a board retreat day on July 13, 2017 in the meeting room at Grasse Funeral Service from 8:00 a.m. to 2:00 p.m. to discuss strategic planning and goals.

School Nurse End of Year Report 2016-17

The school board was given a copy of the school nurse end of the year report for 2016-2017.

Board Member Concerns

Ms. Ives said a parent questioned why they had to use the middle school gym this year for practice. Mr. Knitt responded that the middle school gym area can be locked and separated from having access to other parts of the building.

Approval of Minutes Dated 6/5/17

A motion was made by Ms. Ives to approve the minutes dated 6/5/17. The motion was seconded by Mr. Smith. Motion carried 5-0-2. Ms. Levzow and Mr. Pulver abstained.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures as presented. The motion was seconded by Mr. Pulver. Motion carried 7-0. Check numbers submitted and approved included #56958-57024, 10798-10807, 0153117ACH, 0153117DDF, 56737-56743, 56764-56817, 56882-56940, and 01AMEX0468-010AMEX072.

Approval of Donation

A staff member used DonorChoose to raise money for Scholastic math magazines. Mr. Knitt said the Board should discuss how we wish to deal with organizations like this in the future. They may want to set up a procedure to have donations like this approved by the building administrator prior to staff pursuing them. A motion was made by Ms. Ives to approve the donation for Scholastic magazines. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Approval of First Reading of NEOLA Policies

A motion was made by Ms. Walker to approve the first reading of policies listed as 1-10 on the agenda. The motion was seconded by Ms. Ives. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, 7/17/17. Agenda items will include: Open Forum, Administrative Team Reports, Construction Update, AP Test Results, Board Member Concerns, Approval of Minutes Dated 6/19/17, Approval of Receipts/Expenditures, Approval of 2017-18 Budget, Approval of Coaches, Approval of 2017-18 Co-Curricular Handbook, Approval of Hot Lunch Prices for 2017-18, Approval of Second Reading of NEOLA Policies, and an executive session to approve the executive meeting minutes dated 6/19/17, and to hear an end of the year report from the District Administrator.

Executive Session

An executive session was held under 19.85(1)(c)(f) of the Wisconsin State Statutes to approve the executive meeting minutes dated 6/5/17, to hear end of the year reports from Middle School Principal and High School Principal, to discuss

support staff pay increases for 2017-18, discuss administrative pay increases for 2017-18, discuss naming rights, and discuss Curriculum and Special Education Coordinator.

Action on Items from Executive Session

A motion was made by Ms. Levzow to approve the pay increase as presented for support staff for the 2017-18 school year. The motion was seconded by Ms. Walker. A roll call vote was taken: Mr. Balsiger-yes, Ms. Ives-yes, Ms. Levzow-yes, Ms. Pufahl-yes, Mr. Pulver-yes, Mr. Smith-yes, and Ms. Walker-yes. Motion carried 7-0.

A motion was made by Mr. Smith to approve the pay increase as presented for administrative staff for the 2017-18 school year. The motion was seconded by Mr. Pulver. A roll call vote was taken: Mr. Balsiger-yes, Ms. Ives-yes, Ms. Levzow-yes, Ms. Pufahl-yes, Mr. Pulver-yes, Mr. Smith-yes, and Ms. Walker-yes. Motion carried 7-0.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

The meeting was adjourned at 12:00 a.m.

Lynette Ives, Board Clerk