

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
June 16, 2014

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levwow, Ms. Walker, and Ms. Pufahl. Absent were Ms. Morrison, Mr. Smith and John Walton, student representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Mr. Krueger, Ms. Clemmons, Ms. Barb Allen, Ms. Joan Killoran, Ms. Alice Reigel and Ms. Kim Peterson.

Open Forum

There were no open forum items presented.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. There are about 260 4K-6th grade students signed up for summer school which starts June 16th. Ms. Kamrath met with all 29 teachers to go over their student learning objectives (SLO's) and their 16 hours of professional hours. An Awards Assembly was held on 6/2/14. Students were recognized for their participation in Math 24, Art Club, Student Council, recorder achievement, fitness achievement and completing fourth grade. An end of the year carnival was held after the Awards Ceremony.

Mr. Lenz submitted a report on the middle school. Builders Club will be added to middle school next year. Builders Club is a service organization designed specifically for middle school students and is sponsored by Kiwanis International. The 8th grade promotion ceremony was a huge success. Academic awards and promotion certificates were handed out. The 5th and 6th graders took part in an activity called The Amazing Math Race where teams of 4 worked out problems to get clues and finish the race. Sargent Hoege graduated another group of 5th graders for D.A.R.E. (Drug Awareness Resistance Education) class. Lego Club was a big hit with middle school students this year and they hope to add new Lego kits for next year. Mr. Cooke has applied for renewed funding for Fuel Up to Play 60 for the 2014-2015 school year. Thanks to Mr. Lindquist and the Yearbook Committee for another memory filled yearbook for the 2013-2014 school year.

Mr. LeMay submitted a report on the high school. There were 48 seniors that participated in the graduation ceremony on 5/24/14. There was a 100% graduation rate this year. The Bulldog Support Foundation completed their entrance arch leading into the athletic complex. They also finished planting trees near the baseball and softball fields. Ms. Ribar and Ms. Viking have once again been selected as Advanced Placement readers for English and Calculus. Fifteen high school students will be participating in remedial summer school from June 10-27 with a possible extension to the days if needed. Courses offered are math, science, social studies and English. Ms. Harmon and Mr. Lindert will oversee the

program. If students complete the remedial summer school courses they will receive credit and not have to repeat the classes in the 2014-2015 school year. Mr. LeMay thanked counselors Mr. Coleman and Mr. Crombie who worked through the 2013-2014 school year. Senora Casey and Seniorita Jodarski left with students to Spain on June 15th. The locker room project has started in the high school as well as other minor moves and projects.

Ms. McElroy reported on technology in the district. **Equipment & Network:** Planning to have all Chromebooks cleaned and updated this summer. A systems engineer has all Windows workstations waking up to do Windows updates at night; the BIOS are all being updated remotely, updating virtual apps. Staff members were surveyed about Windows student workstation removal. About 36 Windows workstations were able to be removed from the replacement schedule at this time. Windows workstations that have minimal usage will continue to be pulled if a Chromebook is able to supply similar support through GoogleDocs software. Summer projects for the Tech Department include: Updating all remaining Windows XP workstations & laptops to Windows 7 (approximately 125); purchase a new VMHost server; purchase and set up 75 Chromebooks (5th grade & elementary each receive a cart of 30 and staff in the Gig program will utilize the other 15 for class use and professional development; purchase and set up 2 additional room projectors; update Voicemail server; update and set up new software; test and replace batteries in server room UPS devices; and add fans to district switch cabinets. **Software and Professional Development:** Ms. Houslet updated all the student/parent permissions slips for Web 2.0 use to comply with new COPPA regulations. These documents will be handed out at registration. A Google Bootcamp was taught by a CESA trainer for our teaching staff on 6/11/14. The focus of this training was on utilizing Chrome to the best of their abilities along with organizing their docs and drive.

Mr. Krueger reported on custodial/maintenance items: Went through all entrance heaters to shut them down for the season; Simplex came in to solve an open circuit issue on the fire system; set up for graduations, promotion ceremony and concerts, installed another speaker on football press box; replaced all fuel lines on John Deere grader; worked with village engineer to fix drain cover on elementary playground; trimmed and repainted lines on tennis courts, cleaned roof drains, took down remaining basketball hoops and poles on south side of high school; removed pipes going to old cistern on south side; took 2 loads of metal scrap to Alter Recycling; started work on boys locker room; working with contractors and going over summer projects; worked on 22 Link 4 Learning work orders, etc.

Committee Reports

Buildings and Grounds Committee—Ms. Levzow, Ms. Ives, Mr. Krueger and Mr. Knitt went to Milwaukee on 6/12/14 to view masonry restoration projects at several businesses to see whether restoration will work for our project at the school rather than having to do a 100% replacement.

Finance Committee—met on June 2, 2014 to review the 2014-2015 budget.

Student Representative Report

No report given.

Washington, D.C. Trip

Ms. Barb Allen presented information about the Washington, D.C. trip. Mr. Knitt said the 2014-2015 school year calendar was put together with a week off on March 30-April 3 planning that the eighth grade students would go on the Washington, D.C. trip during that time and they wouldn't miss any school. Ms. Allen said she talked with one travel agency and the week of March 30th may be hard because it is during the cherry blossom festival which brings a lot of people in to Washington, D.C. Ms. Allen will check with other travel agencies and she will report back to the Board with more information at their July 14th meeting.

2014-2015 Budget

Mr. Knitt gave a summary of the 2014-2015 budget.

Student Music Survey

The results of a student music survey for grades 5-11 were handed out to board members.

Board Member Concerns

Ms. Ives said she would like to see more communication from the principal with middle school parents.

Approval of Minutes Dated 6/2/14

A motion was made by Ms. Levzow to approve the minutes dated 6/2/14. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Ives to approve the receipts/expenditures. The motion was seconded by Ms. Walker. Motion carried 5-0. Check numbers submitted and approved included check #0100010414-0100010423, 010DD52014, 0100051183-0100051231, 0100051300-0100051363, 0100051380-0100051430, 01AMEX0071-01AMEX0075 and 4900001040-4900001041.

Approval of High School Handbook

A motion was made by Ms. Levzow to approve the High School Handbook. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of 2014-2015 Co-Curricular Advisors

A list of Co-Curricular Advisors for the 2014-2015 school year was presented to the Board for approval. The list included: **Elementary School:** Andrea Achterberg-Tech Support, Kathy Hasse-Safety Patrol, Josh Hemmerich-Art Club and Tara Runaas-Elementary Student Council & Math 24. **Middle School:** Amber Denure-Forensics, Amy Jenatscheck-Math 24, Ruth Ann Kingsland-Earth Club, and John Lindquist-Student Council, Yearbook & Builder's Club. **High School:** Cal Bouwkamp-FFA, Molly Carlson-Forensics, Dan Evans-Band, Lorrie Fundingsland-Theatrical Society, Fall Play & Spring Play, Barbara Hein-Math Club,

Chad Hineman-National Honor Society, Amber Houslet-Senior Class & Assistant Yearbook, Elizabeth Huck-FBLA & Freshman Class, Nicole Jordarski-Forensics & Sophomore Class, Phil Kamrath-Activities Director, Jeanie Kerrigan-Junior Class, Ruth Ann Kingsland-Junior Class, Taya Larson-Chorus, Jason LeMay-Senior Class, Chris Lynch-Homecoming (split), Student Council (split) & Art Club, Justin Nickel-Sophomore Class, Student Council (split) & Homecoming (split), Luke Standiford-Freshman Class, and Margaret Waldinger-Yearbook. A motion was made by Mr. Balsiger to approve the 2014-2015 co-curricular advisors as presented. Ms. Ives seconded the motion. Motion carried 5-0.

Approval/Resignation of 2014-2015 Coaches

A resignation from Amber Houslet for Middle School Volleyball Coach was submitted for approval. A motion was made by Ms. Levzow to approve the resignation from Amber Houslet for Middle School Volleyball Coach. The motion was seconded by Ms. Walker. Motion carried 5-0.

A list of coaches was presented to the Board for approval: Ron Hulberg-Varsity Football, Mike Craig-Assistant Football, Chris Lindert-Assistant Football, Al Nickel-Assistant Football, Justin Nickel-Assistant Football, Greg Wagoner-Middle school Football, Wes Babcock-Varsity Cross Country, Lisa Wendt-Varsity Volleyball, Chris Lindert-Varsity Boys Basketball, Michael Brouette-Varsity Girls Basketball, Michael Haynes-Varsity Curling, Kim Peterson-Varsity Softball, Justin Nickel-Varsity Baseball, Phil Kamrath-Varsity Golf, Molly Carlson-Varsity Co-Boys/Girls Track, and Jessica Smith-Varsity Co-Boys/Girls Track. A motion was made by Ms. Levzow to approve the list of coaches as presented. The motion was seconded by Ms. Walker. Motion carried 4-1.

A list of volunteer coaches was presented for approval: Jimi Tessman-Football, Jesse Kath-Football, Brett Ingram-Football, Shawn Mecum-Football, Mike Haynes-Football and Luke Standiford-Football. A motion was made by Ms. Levzow to approve the list of volunteer coaches. The motion was seconded by Ms. Ives. Motion carried 5-0.

Approval of Overnight Trip for Student Council on August 15 & 16, 2014

A request from Student Council Advisor Chris Lynch to take Student Council members to Upham Woods in Wisconsin Dells on August 15 & 16, 2014 for a team building and planning meeting was submitted for approval. A motion was made by Ms. Ives to approve the Student Council trip as long as the correct number of chaperones will be going. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Overnight Trip for FFA on July 7-11, 2014

A request from Mr. Bouwkamp to take FFA students to Minocqua for a career development and program implementation trip on July 7-11, 2014 was submitted for approval. A motion was made by Ms. Levzow to approve the overnight trip for FFA as long as the correct number of chaperones will be going. The motion was seconded by Ms. Walker. Motion carried 5-0.

Approval of Elementary Guidance Resignation

Mr. Knitt explained that Ryan Schmidt, the recently approved elementary guidance counselor, has accepted a job at another school. A motion was made by Ms. Walker to approve the resignation from Ryan Schmidt. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Educational Assistant Job Description—Second Reading

A motion was made by Ms. Ives to approve the second reading of the Educational Assistant job description. The motion was seconded by Ms. Lezow. Motion carried 5-0.

Approval of Special Educational Assistant Job Description—Second Reading

A motion was made by Ms. Lezow to approve the second reading of the Special Educational Assistant job description. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, July 14, 2014. Agenda items will include Open Forum, Administrative Team Reports, Committee Reports, Washington D.C. Update, Reading Recovery Report, September School Board Meeting Date, 2013-2014 Budget, High School Class Dues, Board Member Concerns, Approval of Minutes Dated 6/16/14, Approval of Receipts/Expenditures, Approval of Elementary Guidance Counselor, Approval of Special Summer Project Contracts, Approval of English Teacher Intern, Approval of CESA 5 Data Processing Service Contract, Approval of 2014-2015 Parent Transportation Contracts, Approval of Donation for Library in Memory of Barb Biddick, Approval of 2014-2015 Hot Lunch & Breakfast Prices, Approval of 2014-2015 Budget, and an executive session to approve executive session minutes dated 6/16/14, discuss layoff of an Educational Assistant, and to hear an end of the year report from an administrator.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive session minutes dated 6/2/14, discuss layoff of an Educational Assistant, and to hear end of the year reports from administrators.

Action on Items from Executive Session

No action was taken.

Adjournment

A motion was made by Mr. Balsiger to adjourn. The motion was seconded by Ms. Lezow. Motion carried 5-0. The meeting was adjourned at 11:08 p.m.

Lynette Ives, Clerk