

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
May 23, 2011

The meeting was called to order at 7:00 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Levzow, Ms. Pufahl, Mr. Skaar, Ms. Walker, Ms. Davel and Ms. Sam Krysa, Student Representative to the Board. Ms. Ives was absent. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Broyles-Brouillard and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. She thanked Ms. Fenske, Ms. Harvey, Ms. Barbeau and Ms. Neesam for putting together the awesome music concert on May 19th. The Muffins for Moms Day was a huge success with over 190 moms joining the students for breakfast. Ms. Kamrath thanked Ms. Jenatscheck for organizing the Mini-Course Day on May 13th and the many volunteers and high school students that helped. Seven elementary staff members attended the Response to Intervention conference on May 19th. Elementary students will be participating in a Relay Walk on May 25th to promote the "Healthy Bodies Growing Minds" school theme. Buddy Families will be getting together on May 27th to participate in a track and field day event. Doughnuts for Dads Day and a school carnival will be held on June 3rd.

Ms. Broyles-Brouillard provided a report on middle school and other events. During the late in-service day on May 11th, Ms. Broyles-Brouillard and Mr. Knitt led the faculty in a review of WKCE data. Special thanks to Mr. Lovett for the PowerPoint presentation. Teacher mentors were recognized for their outstanding support of our new teachers at the late start in-service meeting. Interviews have been taking place for Spanish, Biology and Special Ed. First year teachers attended their final monthly topic meeting on May 10th. Upcoming events include 5th grade visits to Middle School on May 24th, 4th grade meeting on June 2nd, 8th grade dance on June 3rd, Incentive Reward Day on June 7th, 8th grade promotion on June 8th and a data retreat on June 10th.

Mr. Lovett submitted a report on the high school. A senior class trip to the Kalahari was held on May 16th. The annual Awards Night was held this year on May 12th. Senior exams are set for May 25th and 26th.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. Students and staff at Marcellon Elementary were evacuated and taken to the elementary school in town due to a gas valve failure in 3 boilers. One gas valve was replaced and the other two valves will be replaced at a later date. Lawn and athletic field care was slowed due to inclement weather but will be caught up when weather conditions improve. Maintenance and custodial work is proceeding as expected along with assisting with special events which take place particularly at this busy time in the school year. The Balliet building remodeling project is underway and proceeding according to plan with the goal of completing work on the building by mid-August.

Ms. McElroy reported on Technology in the district which included the following: **Equipment** –a redundant backup system has been purchased. It holds 10 TB of space which will be able to save a yearly copy of all files, monthly sets up to 2 months old and full backups every Friday. This will back up staff and student files and also snapshots of our critical VM servers. Additional drives are being added to our SAN which is the centralized storage for all the servers, additional server memory for the main VM server and another switch module for the core switch. Several projectors are being replaced due to failing performance. A PowerSync case, 20 iPod Touch devices and 4 iPad devices were purchased and will be used for Kindergarten and third grade literacy support. **Network & Software:** Coursework Completion System (CWCS) state reporting has been completed by all 3 offices for the first time. The state now requires that every student's grade for each class be reported to the state after each semester. **Smartboard Class:** Seven Pardeeville educators are presently taking a Smartboard class being held in the elementary lab over 2 weekends for credit.

Committee Reports

Ms. Lezow reported on the Curriculum Committee meeting which was held on May 19, 2011. The purpose of this meeting was to review progress on curriculum for the 2010-2011 school year.

Student Representative Report

Ms. Sam Krysa provided a report on Student Council and other activities in the high school. Art Club and FBLA students worked with elementary students during Mini-Course Day. Students in Art Club went on a field trip to Chicago and toured the Sears Tower, Chicago Art Institute, had a bus tour of the art and architecture of Chicago and attended a show. Teens in Action will be sponsoring a senior send off on May 25th. Ms. Krysa told the board members that this year's seniors broke the record this year for scholarships awarded.

School Board Committee Assignments

Committee assignments for school board members were made as follows:

Buildings and Grounds/Transportation Committee: Ms. Pufahl, Ms. Ives and Mr. Balsiger

Curriculum Committee: Ms. Lezow and Mr. Balsiger

Finance Committee: Ms. Walker and Ms. Ives

Personnel/Negotiations Committee: Ms. Davel, Mr. Skaar and Ms. Pufahl

Policy Committee: Mr. Skaar, Ms. Lezow, Ms. Walker

WASB Delegate: Ms. Ives

WASB Alternate Delegate: Mr. Skaar

WASB Legislative Contact: Mr. Balsiger

WASB Negotiation Contact: Mr. Knitt

Discussion on 2011-2012 Budget

Mr. Knitt talked about 7 points of discussion for the 2011-2012 budget which included Middle School staffing, JV2 teams, insurance for students, maintenance position, maintenance projects, school fees, and sections of 4K. Additional discussion on the 2011-2012 budget will be held at the first meeting in June.

Approval of Minutes Dated 5/9/11

A motion was made by Ms. Pufahl to approve the minutes dated 5/9/11 as printed. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Special meeting Minutes Dated 5/17/11

A motion was made by Ms. Walker to approve the special meeting minutes dated 5/17/11 as printed. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Levzow to approve the receipts/expenditures. Ms. Pufahl seconded the motion. Motion carried 6-0. Check numbers submitted and approved included 44754-44986, 45051-45133, 10028-10039 and DD0430.

Approval of Board Meeting Dates

Due to conflicting schedules, the school board decided to meet in the months of June, July and August on the following dates: June 7 and 21, July 12, August 1 and 23. The Board will have only one meeting in July. The Annual Meeting will also be held on August 1st following the regular board meeting.

Approval of Hiring Certified Staff

Mr. Knitt recommended hiring Ms. Molly Carlson for the Biology position. A motion was made by Ms. Levzow to hire Molly Carlson for Biology. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Hiring Substitute Custodial Staff

Mr. Knitt recommended hiring Mr. Ronald Swanson, Ms. Michele Rudd and Mr. Dennis Hartman for substitute/summer custodial staff. Ms. Pufahl made a motion to approve the recommendation from Mr. Knitt for substitute/summer custodial staff. Mr. Skaar seconded the motion. Motion carried 6-0.

Approval of Steve Indrelie Memorial Fund Activity Account for the Elementary School

Mr. Knitt told the Board that the elementary school received money in memory of Mr. Steve Indrelie and asked them to approve setting up an activity account specifically for that money to go into. Ms. Pufahl made a motion to set up a memorial activity account. Ms. Levzow seconded the motion. Motion carried 6-0.

Approval of CESA 5 Contract for 2011-2012

Mr. Skaar made a motion to approve the 2011-2012 CESA 5 contract as presented. Ms. Walker seconded the motion. Motion carried 6-0.

Approval of Addendum to 2010-2011 CESA 5 Contract

An addendum to the 2010-2011 CESA 5 contract adding the Virtual Special Education Secretary and OASYS software and services to our contract was presented for approval. Ms. Pufahl made a motion to approve the addendum to the 2010-2011 CESA 5 contract. Ms. Levzow seconded the motion. Motion carried 6-0.

Approval of Other Post-Employment Benefit Liability Proposal

The Board tabled this item earlier this year. Mr. Knitt checked and Key Benefit Concepts is the only company in Wisconsin that does this type of work for public schools. The auditor requires that we do this every 3-4 years and it needs to be done now for the audit report this summer. Ms. Levzow made a motion to approve the other post-employment benefit liability proposal from Key Benefit Concepts. Ms. Walker seconded the motion. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held on June 7, 2011 at 7:00 p.m. in the high school library. Agenda items will include: Discussion of 2011-2012 School District Budget, Approval of Minutes Dated 5/23/11, Approval of High School Principal, Approval of Special Education Teacher, Approval of Resignation from Forensic Advisor, Approval to Close the Love & Logic Activity Account, Approval of CESA 6 Contract and an executive session.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve executive session minutes dated 4/25/11 and 5/17/11, to discuss administrative resignation agreement, 2011-2012 administration salary and fringe benefits, and the high school principal position.

Action on Items from Executive Session

Ms. Pufahl made a motion to accept Mr. Lovett's resignation as principal of Pardeeville High School with regrets. Mr. Balsiger seconded the motion. Motion carried 6-0.

Adjournment

A motion to adjourn was made by Ms. Pufahl. The motion was seconded by Ms. Walker. Motion carried 6-0.

The meeting was adjourned at 9:30 p.m.

Becky Levzow, Clerk