

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
May 22, 2017

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Lezow, Mr. Pulver, Mr. Smith, Ms. Walker, and Ms. Pufahl. Ms. Ives arrived at 7:05 p.m. Ms. Mikayla Brouette, student representative, was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Bell, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Ms. Natalie Farrington, Ms. Rebecca Johnson, Mr. Phil Kamrath and Ms. Joan Killoran.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. Muffins for Moms was held on 5/5/17 and Donuts for Dads was held on 5/22/17. STAR testing was May 8 -22. During the May late start inservice time first-fourth grade teachers met and wrote down pros and cons of the Viewsonic boards, art and music prepared for the concert/art show and grade levels worked on guided reading collection. Ms. Runaas will represent our school at the Enhanced Learning Map Insights for Instruction meeting on June 21-23. PTO held a bike rodeo on 5/20/17. There are 97 elementary school students invited to attend August Summer School.

Mr. Bell submitted a report on the middle school. Curriculum team meetings have helped staff members determine where they are in the process toward shifting to Standards Based grading. Mr. Bell is meeting with teachers to discuss end of the year cycle of Educator Effectiveness and teachers are finalizing goals for the year and reviewing their objectives. The PBIS (Positive Behavior Interventions and Supports) team met to discuss what went well this year and steps to move forward next year. Middle school students have been identified and recommended to take summer school courses and families are being contacted to schedule these students to get the needed additional instruction. On 5/16/17 this year's 4th grade class came to tour the middle school to see where they will be at the coming school year.

Mr. Hammer submitted a report on the high school. The Trailways Conference Academic Banquet was held on 4/18/17 honoring valedictorians and salutatorians in the conference. Sophomores took the Wisconsin Forward Exam on Social Studies on April 19 and 20. Ninth and tenth grade students took the ACT Aspire Test in May. Student Madelyn Chapman received the Herb Kohl Excellence Scholarship on 4/23/17. Mr. Hammer attended an AWSA New Building Administrator workshop on 4/27/17. PHS students took a total of 58 AP Tests in May which included testing in AP Psychology, AP English Literature, AP US History, AP Calculus and AP English Language. An Ag Intern will be joining our school next year. Mr. Hammer attended a Trailways Conference Principal/AD/Superintendent meeting on 5/8/17. An awards ceremony was held on 5/15/17.

Ms. McElroy reported on technology projects in the District. Network engineer projects included: Reviewed and confirmed all Microsoft Windows updates are up to date, SCCM updates, Fortinet firewall settings, etc. to make sure we are protected; removed paid Adobe DC and replace with free Adobe Reader DC; reviewed Veeam backup settings, etc. Tech Department network updates: Transitioned 75+ staff members to Windows 10, replaced 100 Chromebooks in targeted classrooms, replacing 40 Chromebooks in MS/HS LMC with touch Chromebooks paid for out of Common School Funds, 52 Tech tickets were created and 47 closed during last month, participated in weekly webinars to keep office staff informed about State WISE reporting of student data, etc. Ms. McElroy and Ms. Houslet attended a recent Wiscnet Connections Conference.

Mr. Krueger reported on some of the work done in the custodial/maintenance department over the last month which included: Installed No Weapon stickers and signs on district grounds; removed a couple trees and rock gardens; did set up and take down for concerts and award ceremonies; mowed grounds and prepared the track and ball fields; did preventive maintenance on all A/C units; completed 48 work orders last month, etc.

Committee Reports

Buildings & Grounds Committee—met on 5/22/17 to discuss remodeling and renovation of the fitness center.

Curriculum Committee—met on 4/18/17 to discuss fourth grade social studies books, web design textbooks, world studies textbooks, marketing class software and data retreat.

Finance Committee—met on 5/8/17 discuss the 2017-18 budget.

Personnel Committee—met on 5/22/17 to discuss 2017-18 support staff, administrator pay and supplemental pay for performance.

Policy Committee—met on 5/8/17 to review policies that are on tonight's agenda for approval of first reading.

Student Representative Report

No report was given. Ms. Natalie Farrington was introduced and she will serve as the new student representative to the school board for the next two years.

School Board Committee Assignments

Ms. Pufahl said school board members will stay on the same committees as they were on for the past year.

Construction Update

Mr. Knitt said meetings are being held every Tuesday at General Engineering to discuss renovation areas in the referendum project such as the office area, existing library and band/choir rooms and meetings will be held every other Wednesday with Miron Construction to discuss referendum planning. Four school board members and three administrators toured Prescott and St. Croix Central schools on 5/17/17 to view their auditoriums. Ms. Lezow handed out a summary that she wrote up from the visits listing the positives and considerations for each school.

Budget Update

Mr. Knitt gave an update on the 2017-18 budget.

Joint School Board Meeting on 5/31/17

The next joint School Board meeting with Pardeeville, Cambria-Friesland, Rio and Fall River will be Wednesday, May 31, 2017 at 6:30 p.m. at Rio Schools.

Board Member Concerns

None

Approval of Minutes Dated 5/1/17

A motion was made by Mr. Balsiger to approve the minutes dated 5/1/17. The motion was seconded by Ms. Levzow. Motion carried 7-0.

Approval of Receipts/Expenditures

A motion was made by Mr. Smith to approve the receipts/expenditures as presented. The motion was seconded by Ms. Walker. Motion carried 7-0. Check numbers submitted and approved included #56818-56881, 10788-10797, 0143017DDF, 0143117ACH, 56540-56559, 56646-56736, 56744-56763, 01AMEX0457-01AMEX0467, 39W1100417, 39W1101417, 39W1102417, and 39W1103417.

Approval of Date for 2018 Washington, D.C. Trip

A motion was made by Ms. Ives to approve the date for next year's Washington D.C. trip to be April 29 through May 5, 2018 and to reevaluate that date after the trip. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of Overnight Trip for FFA

Ms. Levzow-Seichter asked the Board to approve an overnight trip for FFA members to go to a Wausaukee, WI for a FFA leadership retreat and officer training. A motion was made by Ms. Levzow to approve the overnight trip for FFA. The motion was seconded by Mr. Smith. Motion carried 7-0.

Approval/Denial of 2017-18 Open Enrollment Applications

Mr. Knitt recommended approval of 23 open enrollment applications for students to come in to our school district and approve 27 applications to go to other school districts for the 2017-18 school year. A motion was made by Mr. Pulver to approve the open enrollment applications coming in and going out for the 2017-18 school year. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Approval of Certified Staff

Recommendations to approve hiring Ms. Tammy Heck for Business Education, Ms. Crystal Burch for Kindergarten teacher and Ms. Mary Roberts for third grade teacher pending background checks were presented to the Board. A motion was made by Ms. Levzow to approve the certified staff as recommended pending background checks. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Additional Summer School Contracts

Additional summer school contracts for elementary summer school administrator, elementary August summer school, the summer park program, and remedial middle school and high school summer school were presented for approval. A motion was made by Ms. Ives to approve the additional summer school contracts as presented. The motion was seconded by Ms. Levzow. Motion carried 7-0.

Approval of Elementary School Family Handbook and Staff Handbook

Ms. Kamrath highlighted revisions to the Elementary School Family Handbook and Staff Handbook. A motion was made by Ms. Levzow to approve the Elementary Staff Handbook as presented. The motion was seconded by Ms. Walker. Motion carried 7-0. A motion was made by Mr. Pulver to approve the Elementary Family Handbook. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Middle School Student Handbook

Mr. Bell listed revisions to the Middle School Student Handbook. A motion was made by Ms. Ives to approve the Middle School Student Handbook. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of 2017-18 Bell Schedule

A proposed 2017-18 bell schedule for middle school/high school was presented for approval. Classes for middle school/high school would begin at 8:00 a.m. and would end at 3:19 p.m. A motion was made by Mr. Smith to approve the 2017-18 bell schedule. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Elementary School Donation

A motion was made by Ms. Levzow to approve the donation for the elementary school from David and Judith Larson and David and Marilyn Peterson with gratitude. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of First Reading of NEOLA Policies

A motion was made by Mr. Pulver to approve the first reading of policies listed as 1-11 on the agenda. The motion was seconded by Ms. Ives. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, 6/5/17. Agenda items will include: Guidance Conferencing Updates, Construction Update, July, August & September Board Meeting Dates, Board Retreat Dates, 2017-18 Budget Update, Board Member Concerns, Approval of Minutes Dated 5/22/17, Approval of Co-Curricular Advisors for 2017-18, Approval/Resignation of Varsity Coaches for 2017-18, Approval of High School Handbook, Approval of Additional Summer School Contracts, Approval of Bulldog Games on Sunday, September 10, 2017, Approval of Life Insurance for 2017-18, Approval of Second Reading of NEOLA Policies, and an executive session to approve the executive meeting minutes dated 5/22/17, discuss support staff and administrative pay increase for 2017-18, request for certified staff leave of absence and to hear end of the year reports from Elementary Principal and Technology.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

The meeting was adjourned at 10:21 p.m.

Lynette Ives, Board Clerk