

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
May 21, 2018

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Lezow, Mr. Pulver, Ms. Walker, and Ms. Pufahl. Miss Natalie Farrington, student representative, was absent. Also present were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Hammer, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Mr. Bret Achterberg, Ms. Angela Engelmann, Mr. Tim Kath, Ms. Crystal Huset, Ms. Courtney Sturtevant, Ms. Megan Dietzenbach, Mr. Chuck Achterberg, Ms. Amanda Lezow-Seichter, Mr. Phil Kamrath, Ms. Megan Kopfhamer, Mr. Justin Kopfhamer, and Ms. Sarah Killoran.

Interview School Board Candidates

The Board interviewed Mr. Bret Achterberg, Ms. Angela Engelmann, and Mr. Tim Kath for the open school board position.

Approval of Voting Procedures for Voting on School Board Member

Voting procedures to fill the opening of a school board position were reviewed. Motion by Ms. Lezow/seconded by Mr. Pulver to approve the voting procedures for school board member. A roll call vote was taken: Mr. Balsiger-yes, Ms. Ives-yes, Ms. Lezow-yes, Ms. Pufahl-yes, Mr. Pulver-yes, and Ms. Walker-yes. Motion passed 6-0.

Open Forum

No items

Administrative Team Reports

Ms. Kamrath reported on the Elementary School. 400 muffins were served at Muffins for Moms on 5/4/18. STAR testing will be held on May 7-21. The May late start time was spent on organizing the school carnival, preparing for the concert and art show, and reviewing science curriculum. Ms. Kamrath has been working on coordinating the August summer school, and working with teachers on their SLO/PPG's.

Mr. Bell provided a report on the Middle School. Mr. Bell and 5 teachers will be visiting Poynette Schools to discuss transition and experiences with Grading for Learning. There were 64 middle school students recommended for remedial summer school. Eighth grade promotion will be held on 5/31/18. An end of the year trip for students who meet the requirements will be held on 5/29/18.

Mr. Hammer reported on High School events. Pardeeville was recognized with a Level III AP Pacesetter Award again this year. On 4/26/18 scholarship interviews were held. On 5/2/18 the ACT Aspire test was administered to our Freshmen and Sophomores. The Bulldog Stomp was held on 5/5/18 and raised \$40,000 for the UW Carbone Cancer Research Center. Mr. Hammer, along with Mr. Knitt, Mrs. Pulver, and Mr.

Hammerschmidt attended the last Trailways Conference meeting of the year. Awards Night was held on 5/14/18.

Ms. McElroy reported on technology in the District. She has been helping with pre-construction room moves and setup of the District office's move to Room 70, KMT gave a recommendation for referendum tech projects. Ms. McElroy attended the CESA 5 Tech Coordinator's meeting on 5/4/18 and Wiscnet conference on 5/14/18 and 5/15/18.

Mr. Krueger gave a report on buildings and grounds/maintenance projects some of which included: starting up the irrigation well, servicing equipment, moving classrooms and offices for the building project, setup and take down for the Bulldog Stomp, preparing ball fields and track, helping resolve the sewer line break, etc. Mr. Krueger has completed all evaluations for his staff.

Committee Reports

Buildings & Grounds Committee—met on 4/30/18 to discuss the fitness center staffing and hours and the renovation asbestos report.

Curriculum Committee—met on 4/24/18 to discuss the third quarter grade report, part-time agricultural science position for middle school, student apprenticeship supervision, middle school Explore class, and textbooks for Photography and Statistics classes.

Finance Committee—met on 4/30/18 to discuss the 2018-19 budget.

Personnel Committee—met on 4/30/18 to discuss the process for filling the school board vacancy, staff development, extending the superintendent contract, and job description updates. They also met on 5/7/18 to discuss 2018-19 support staff and administrator salaries and contract modifications.

Student Representative Report

No report given.

Guidance Year-end Reports

Counselors Megan Dietzenbach, Courtney Sturtevant, and Crystal Huset gave a presentation about transition conferences, PBIS results, new elementary parenting classes, youth risk behavior survey, senior exit interviews, Fresh Start partnership, job fair, career planning, etc.

Construction Update

Mr. Knitt reported on a broken sewer pipe. A decision was made to replace the entire pipe rather than just repair it given its condition and since the area is open at this time. The Board was given an updated list from Miron Construction including contingencies. Construction meetings will be held weekly on Thursdays with Miron Construction, General Engineering, Mr. Knitt, Mr. Krueger, Mr. Hammer and others as needed.

Board Member Concerns

None

Baseball Co-op with Rio High School Beginning 2018-19

Due to a low number of players, a proposal was presented to the Board to co-op with Rio Schools for baseball beginning in 2018-19. The co-op would need to be for 2 years. Motion by Mr. Balsiger/seconded by Ms. Ives to co-op with Rio for two years and in 2020 to review the baseball program. Motion passed 6-0.

Approval of Minutes Dated 5/7/18

Motion by Ms. Ives/seconded by Ms. Walker to approve the minutes dated 5/7/18. Motion passed 6-0.

Approval of Receipts/Expenditures

Motion by Ms. Walker/seconded by Ms. Levzow to approve the receipts/expenditures. Motion passed 6-0. Checks submitted and approved included #58764-58830, 10908-10917, 0143018ACH, 0143018DDF, 58556-58582, 58653-58707, 01AMEX0609-01AMEX0622, 4900001112, 390W104218, 390W204218, 390W304218, and 390W404218.

Voting and Approval of School Board Member

Per the interviews held earlier in the meeting, board members voted to fill the school board vacancy using paper ballots. Votes were cast by Mr. Balsiger, Ms. Levzow, Ms. Pufahl, Mr. Pulver and Ms. Walker in favor of Mr. Kath. Ms. Ives cast a vote for Ms. Engelmann. The result was five votes for Mr. Kath, one vote for Ms. Engelmann and no votes for Mr. Achterberg. Mr. Kath will take his official oath at the 6/4/18 board meeting.

Approval/Denial of Open Enrollment Applications for 2018-19

Motion by Ms. Levzow/seconded by Mr. Balsiger to approve all 29 of the 2018-19 open enrollment applications to go out. Motion passed 6-0.

Motion by Mr. Pulver/seconded by Ms. Levzow to approve 21 of the 2018-19 open enrollment applications to come in and to approve one application with special conditions. Motion passed 6-0.

Approval of Bids for Technology Projects

Recommendations for technology projects for the building project were presented for approval: IBS for the security camera system (\$37,490.00); Gappa for the card access system (\$33,397.50); MasterCom for the bell and paging system (\$17,200.00); and Vernon Communications for the wireless access system (\$15,735.00). Motion by Ms. Ives/seconded by Ms. Levzow to approve the bids as recommended for the technology projects. Motion passed 5-0-1. Mr. Balsiger abstained.

Approval of ALIO Data Processing Contract for 2018-19

Motion by Ms. Ives/seconded by Ms. Levzow to approve the ALIO data processing contract for 2018-19 for \$11,059.22. Motion passed 6-0.

Approval of 2018-19 School Calendar

Motion by Mr. Pulver/seconded by Ms. Walker to approve the 2018-19 school calendar. Motion by Mr. Pulver/seconded by Ms. Walker to amend the motion to include "with the possibility of moving an inservice date". Motion passed 6-0.

Approval of Health Insurance for 2018-19

Mr. Balsiger left the room before health insurance was discussed. Motion by Ms. Ives/seconded by Ms. Walker to approve Quartz Insurance for the 2018-19 school year and raising the deductible to \$500/\$1,000. Motion passed 4-0-1. Mr. Pulver abstained.

Approval of Donation to Elementary School

Motion by Ms. Levzow/seconded by Mr. Pulver to approve the \$500 donation for the elementary school from the Mobil One Stop gas station to go toward math and science. Motion passed 6-0.

Approval of Johnson Controls Contract

Motion by Mr. Balsiger/seconded by Ms. Levzow to approve the one year contract with Johnson Controls for the 2018-19 school year for \$2,451.00. Motion passed 6-0.

Approval of Photography Textbook

The Curriculum Committee recommended approving the *How to Create Stunning Digital Photography* textbook for the Photography class. Motion by Ms. Levzow/seconded by Mr. Pulver to approve the photography textbook as recommended. Motion passed 6-0.

Approval of Statistics Textbook

The Curriculum Committee recommended approving the *Elementary Statistics* textbook for the Statistics class. Motion by Ms. Levzow/seconded by Ms. Walker to approve the statistics textbook as recommended. Motion passed 6-0.

Approval of Additional Start College Now Applications

Two additional Start College Now applications were submitted for approval. Motion by Ms. Levzow/seconded by Ms. Walker to approve the two additional College Now applications. Motion passed 6-0.

Approval of Second Reading of NEOLA Policies

Motion by Mr. Pulver/seconded by Ms. Walker to approve second reading of the NEOLA policies listed as 1-15 on the agenda with the exception of #5 – policy 5136.01. Motion passed 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, June 4, 2018. Agenda items will include: Oath of Office for New School Board Member, School Board Committee Assignments, July-September Board Meeting Dates, Summer Board Retreat, Fitness Center Staffing and Hours, 2018-19 Budget, Construction Update, Board Development Exercise, Board Member Concerns, Approval of Minutes Dated 5/21/18, Approval of Special Meeting Minutes Dated 5/24/18, Approval of Overnight Trip for FFA, Approval of Certified Staff, Approval of Support Staff Resignation, Approval of Additional Summer School Staff, and an closed session to approve closed session minutes dated 5/21/18, to hear end of the year report from middle school principal, discuss support staff pay increases for 2018-19, discuss administrator pay increases for 2018-19, and action on items from closed session.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive meeting minutes dated 5/7/2018, discuss support staff pay increases for 2018-19, administrator pay increases for 2018-19, modifications to administrator contracts, extending district administrator contract to 2019-20, and to hear end of the year reports from Director of Buildings and Grounds and District Technology Specialist.

Action on Items from Executive Session

Motion by Ms. Ives/seconded by Ms. Walker to approve extending the District Administrator contract to 2019-20. Motion passed 6-0.

Adjournment

Motion by Mr. Pulver/seconded by Ms. Levzow to adjourn. Motion passed 6-0. The meeting adjourned at 10:53 p.m.

Lynette Ives, Clerk