

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
May 9, 2011

The meeting was called to order at 7:00 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Levzow, Ms. Pufahl, Mr. Skaar, Ms. Walker, Ms. Davel and Ms. Sam Krysa, Student Representative to the Board. Ms. Ives was absent. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Kamrath, Ms. Broyles-Brouillard, Ms. Clemmons, Mr. Knapp, Ms. McElroy, Ms. Holly Downs, Mr. Michael Haynes, Ms. Barb Biddick, Ms. Hope Fenske and Ms. Geri Gorman.

Election of School Board Officers

Mr. Knitt asked for nominations for President. A motion was made by Ms. Levzow to nominate Ms. Davel for President. Ms. Walker seconded the motion. Ms. Pufahl made a motion to close nominations. Ms. Walker seconded the motion. Motion carried 6-0.

Ms. Levzow made a motion to nominate Ms. Pufahl for Vice President. Mr. Balsiger seconded the motion. Mr. Skaar made a motion to close nominations. Ms. Walker seconded the motion. Motion carried 6-0.

Ms. Pufahl made a motion to nominate Ms. Levzow for Clerk. Mr. Balsiger seconded the motion. Ms. Pufahl made a motion to close nominations. Ms. Walker seconded the motion. Motion carried 6-0.

Ms. Pufahl made a motion to nominate Ms. Walker for Treasurer. Ms. Levzow seconded the motion. Ms. Pufahl made a motion to close nominations. Ms. Levzow seconded the motion. Motion carried 6-0.

Buildings and Grounds Concerns

Mr. Knapp, Director of Buildings and Grounds, shared his concerns with the school board regarding maintenance of the facilities owned by the district. His report included major concerns for the interior and exterior areas of each building. Mr. Knapp told the Board that our maintenance person should be concentrating primarily on HVAC and maintenance work in the district rather than taking care of athletic fields which are taking up a lot of his time. He would like a maintenance attendant to do lesser areas such as painting, etc. Mr. Balsiger said he would like to have the items prioritized and put on a timeline for completion.

Update from the Guidance Department on Individual Planning Conferences

Ms. Biddick, Elementary Guidance Counselor, Mr. Haynes, Middle School Guidance Counselor, and Ms. Downs, High School Guidance Counselor, each gave presentations on the individual planning conferences they conducted with students and their parents. Individual Planning Conferences were held for fifth grade, eighth grade and eleventh grade.

Middle School Schedule

Ms. Broyles-Brouillard presented an updated 2011-2012 middle school schedule. Mr. Knitt said this will become part of the budget process as we try to finalize the 2011-2012 school district budget.

Presentation on Grade Level Placement at the Balliet Building

Ms. Kamrath and Ms. Broyles-Brouillard presented their rationale for moving fifth grade vs. another elementary grade to the Balliet building. Their reasons included: More time for instruction, a good opportunity for fifth grade teachers to work with sixth grade teachers, a good transition to middle school, fifth grade does not need as much OT, PT, speech and other special education services as the younger grade levels, and fifth grade needs three sections rather than just two and the Balliet building would have more room for three sections than the elementary building.

Discussion Regarding Future Use of Marcellon School

Mr. Knitt met with the Marcellon Town Board on May 2nd to talk about future plans for the Marcellon School. The Marcellon Town Board would like to continue to use one of the classrooms for their town meetings and abandon their building. Mr. Knitt shared the documents the school has with the Town Board from when we took over this property. He will meet again with the Marcellon Town Board on May 26th. Mr. Knitt told the Board that CESA 5 might be interested in the Marcellon School building to move the Coman School there. CESA 5 may also be interested in purchasing the building. Mr. Knitt will check with the Title Company for more information regarding the school's ownership of the Marcellon School property.

Presentation of the 2011-2012 School District Budget

Mr. Knitt gave an overview of the 2011-2012 budget. A special school board meeting will be held on May 17th to discuss the budget in detail.

Board Member Volunteers for Graduation

Ms. Levzow and Mr. Balsiger volunteered to hand out diplomas at graduation on May 28th.

Approval of Minutes Dated 4/18/11

A motion was made by Mr. Balsiger to approve the minutes dated 4/18/11 as printed. Ms. Walker seconded the motion. Motion carried 6-0.

Approval of Special Meeting Minutes Dated 4/25/11

A motion was made by Ms. Pufahl to approve the minutes dated 4/25/11 as printed. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Special Meeting Minutes Dated 5/2/11

A motion was made by Ms. Pufahl to approve the minutes dated 5/2/11 as printed. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Calendars for 2011-2012 and 2012-2013

A motion was made by Mr. Balsiger to approve the calendars for 2011-2012 and 2012-2013. Ms. Walker seconded the motion. Motion carried 6-0.

Approval of Certified Staff Resignation

Mr. Knitt submitted a letter of resignation to the Board from Ms. Joan Rolbiecki, high school English teacher. A motion was made by Ms. Levzow to accept the resignation from Ms. Rolbiecki. Ms. Pufahl seconded the motion. Motion carried 6-0.

Approval of Extra-Curricular Resignation

Ms. Joan Rolbiecki submitted a letter of resignation from her high school forensic advisory position. A motion was made by Ms. Levzow to accept the resignation from Ms. Rolbiecki. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Volunteer Coaches

The Board was asked to approve Jesse Kath and Brandon Bortz as volunteer golf coaches. A motion was made by Ms. Pufahl to approve the two volunteer golf coaches. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Summer School Contracts

This item was postponed until the meeting on 5/17/11.

Approval of Busing Request

A request to have the bus stop and pick a student up in the Village of Pardeeville was submitted to the Board. Mr. Knitt told the Board that this request involved a change in procedure from what has been done in the past. The Board discussed that approving this request would set precedence for similar requests in the future. Mr. Skaar made a motion that the request be denied. Ms. Levzow seconded the motion. Motion carried 6-0.

Approval of Bids for Balliet Remodeling

This item was postponed until the next meeting.

Agenda Items for Next Meeting

The next regular school board meeting will be held on May 23, 2011 at 7:00 p.m. in the high school library. Agenda items will include Open Forum, Administrative Team Reports, Committee Reports, Student Representative Report, School Board Committee Assignments, Approval of Minutes Dated 5/9/11, Approval of Special Meeting Minutes Dated 5/17/11, Approval of Receipts/Expenditures, Approval of Hiring Certified Staff, Approval of Hiring Substitute Custodial Staff, Approval of CESA 5 Contract for 2011-2012, and Approval of Other Post Employment Benefit Liability Proposal.

Adjournment

A motion to adjourn was made by Ms. Levzow. The motion was seconded by Ms. Pufahl. Motion carried 6-0.

The meeting was adjourned at 8:40 p.m.

Becky Levzow, Clerk