

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
May 7, 2018

Meeting called to order at 7:02 p.m. with roll call. Present: Balsiger, Ives, Pulver, Walker, Pufahl, Levzow (arrived at 8:06 p.m.). Absent: Farrington. Also in attendance: Karren Alden, Mary Winkler, Jim Burmeister and Fay Burmeister from Portage Kiwanis; Carol Wirth, Wisconsin Finance Professionals, Bruce Brey, Alex Hammerschmidt, Gus Knitt, Ted Krueger, Tina McElroy, David Bell, Jack Hammer, Amanda Seichter and Phil Kamrath.

Key Club Presentation:

Jim Burmeister gave a brief overview of the Key Club which began October 3, 2017 with 36 members. He presented the framed charter for the club to Mr. Hammer and Bruce Brey, club advisor.

Update on Second Stage of Auditorium Financing

Carol Wirth was present and gave an overview of financing for Phase II of the construction project. As we are all aware, interest rates are rising. Currently interest is in the area of 3.6%, which is close to the original 4% rate originally used in the estimating for the referendum. Ms. Wirth asked if it would be possible to schedule a special board meeting to review/accept the bids for the bonding. A special meeting will be held on Thursday, June 28<sup>th</sup> at 6:00 p.m. at the school for this purpose.

School Board Members to Hand out Diplomas

Mr. Pulver and Ms. Walker volunteered to hand out diplomas this year at graduation.

School Board Member to Attend CESA 5 Annual Convention on 5/17/18

It was pointed out that this conflicts with our final band/choir concert and also that the meeting site is Wisconsin Rapids. CESA will be notified that no one from PASD will attend this annual meeting.

Fitness Center Staffing and Hours

Several meetings of the Building and Grounds committee were held and a draft of potential "rules" was handed out (and included in the Board packets). Questions arose on liability, especially as regards free weights in the facility. Mr. Hammerschmidt was familiar with a facility using a safety video and test for anyone wishing to use the fitness center. When the test is passed, the fob can be issued. Mr. Hammerschmidt will review the draft and potentially bring more suggestions/comments. Ms. McElroy mentioned that Waterloo HS has a good set of rules for their facility. We would like this to be finalized by July.

Special Board Meeting on 5/24/18

There will be a special Board meeting on Thursday, May 24<sup>th</sup> at 6:00 p.m. in the Library to approve bids for furnishings.

Construction Update

1. While excavating the tennis courts, a foundation and possible abandoned well were discovered. After researching what may have been in that area historically, it was found that a small home had actually been in that vicinity. The foundations will be removed as further excavation occurs.

2. The storage room in the gym was found to have no foundation, just poles. This creates issues for the footings which are scheduled to be placed in the next few weeks. General Engineering has been asked to determine how this portion of the gym wall will connect to the new auditorium.
3. Due to the excessive rain, the retention ponds filled which was good. However, the drains in the locker rooms and bathroom across from Tech Ed backed up. It is believed this was due to the high water table at this time.
4. The sheet metal union is angry because we awarded our bid to NAMI, a non-union shop. They have met with Mr. Knitt and he has explained the difference in bid pricing which led us to select NAMI, which is now under contract. The union has notified us they will picket our construction site when the work begins.
5. Mr. Knitt shared a sample of the stage curtain, chair upholstery and plastic backs from the theater chairs just as a reminder of our selection.
6. Asbestos has been found in the carpet glue and caulk of doors and windows in the office and band room. The estimate to remove this is \$51,500 and work will begin the first week of June.
7. Miron Construction has given Mr. Knitt August 1<sup>st</sup> as the completion of the renovations in the existing building. This will give ample time to prepare for the beginning of school.
8. Miron Construction has confirmed that they have arranged for two performances for the dedication of the auditorium, which will be 4 p.m. and 7 p.m.

#### Board Development Exercise

The Board discussed "Terrible Habit #1: Humiliate a District Employee in Public" taken from a book purchased at the Wisconsin School Board convention two years ago. This exercise will continue to be included at least monthly to help remind Board members of their roles on the school board. Everyone felt it was a good reminder.

#### Board Member Concerns

Comments from several members on the success of the play recently performed. Compliments for the students and our director for the fine presentation.

#### Discussion/Approval of 2018-2019 School Calendar

The calendar is not finalized and discussion followed on several of the items included. There will be no "late starts" this year. Work still needs to be completed on the 9 hours of Staff Development parameters. This item will be placed on the May 21<sup>st</sup> agenda for approval.

### **ACTION ITEMS**

#### Minutes

Motion by Ives/second by Levzow to approve the minutes of 4/23/2018. Motion carried 6-0

#### Certified Staff Resignation

Motion by Balsiger/second by Levzow to accept the resignation of Doreen Giewitz as math teacher. Motion carried 6-0

#### Middle School Student Handbook

Motion by Pulver/second by Ives to approve the handbook. Motion carried 6-0

#### High School Handbook

Motion by Levzow/second by Walker to approve the handbook. Motion carried 6-0

#### Summer School Contracts

Motion by Ives/second by Pulver to approve the summer school contracts. Motion carried 6-0

### 2018-2019 Health Insurance

Mr. Knitt gave the results of a survey of teachers regarding changes to the program. Motion by Ives/second by Levzow to approve the new plan. Vote was 3 yes, 3 abstain with no obvious majority. Ms. Ives then rescinded her motion, Ms. Levzow rescinded her second and it was requested that research be done to determine how the abstentions affect the quorum for this vote.

### Additional Coaches/Volunteers

Motion by Levzow/second by Walker to approve Clay Osterhaus as a volunteer coach for the baseball program. Motion carried 6-0

### Open Enrollment Transportation Request

After discussions with surrounding school districts and a review of our own policy it was the recommendation of administration to deny the request for the Portage school buses to stop at their residence (in Pardeeville District) to transport their open enrolled children to Portage. Motion by Ives/second by Balsiger to deny the request. Motion carried 6-0

### First Reading of NEOLA policies

There was discussion regarding the differences between the high school handbook and some statements in policy 5136.01. Motion by Pulver/second by Balsiger to approve the first reading of all policies as listed on the agenda except 5136.01 which will be edited to agree with the student handbooks. Motion carried 6-0

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 6:00 p.m. on Monday, May 21, 2018. Agenda items will include: Interview School Board Candidates, Approval of Voting Procedures for Voting on School Board Member, Open Forum, Administrative Team Reports, Committee Reports, Student Representative Report, Guidance Year-end Reports, Construction Update, Board Member Concerns, Discussion/Action on Baseball Co-op with Rio High School Beginning 2018-19, Approval of Minutes Dated 5/7/18, Approval of Receipts/ Expenditures, Voting and Approval of School Board Member, Approval/Denial of Open Enrollment Applications for 2018-19, Approval of Bids for Technology Projects, Approval of ALIO Data Processing Contract for 2018-19, Approval of 2018-19 School Calendar, Approval of Health Insurance for 2018-19, Approval of Donation to Elementary School, Approval of Johnson Controls Contract, Approval of Photography Textbook, Approval of Statistics Textbook, Approval of Additional Start College Now Applications, Approval of Second Reading of NEOLA Policies, and a closed session to approve executive meeting minutes dated 5/7/2018, discuss 2018-19 support staff pay increases for 2018-19, administrator pay increases for 2018-19, modifications to administrator contracts, extending district administrator's contract to 2019-20, and action on approval of extending district administrator contract to 2019-20.

### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve executive meeting minutes dated 4/23/18, to discuss letters of intent for certified staff and support staff, and discuss layoff of support staff.

### Action on Items Discussed in Executive Session

Motion by Balsiger/second by Walker to approve the certified staff letters of intent as presented. Motion passed 4-0-2. Mr. Pulver and Ms. Levzow abstained.

Motion by Pulver/second by Levzow to approve the support staff letters of intent as presented. Motion passed 6-0.

Motion by Walker/second by Levzow to approve layoff of one support staff. Motion passed 6-0.

Adjournment

Motion by Pulver/second by Walker to adjourn. Motion carried 6-0. The meeting adjourned at 9:17 p.m.

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Lynette Ives, Clerk