

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
April 18, 2011

The meeting was called to order at 7:00 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Mr. Balsiger, Mr. Billman, Ms. Lezow, Mr. Skaar, Ms. Walker and Ms. Davel. Ms. Sam Krysa, Student Representative to the Board, was absent. Ms. Pufahl arrived at 8:55 p.m. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Broyles-Brouillard, Ms. Clemmons, Mr. Knapp, Ms. McElroy, Ms. Lynette Ives and Ms. Joan Killoran.

Open Forum

Ms. Lezow said the fence by the greenhouse was put up on April 17th by the FFA Alumni members. Following receipt of a couple of gates that were missing, this project should be complete.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. Parent Teacher conferences were held on March 22 and 24. Attendance was good—363 out of 378 parents attended (96%). Teachers will contact parents who did not attend. Classroom budgets for 2011-2012 were due April 14th and the elementary budget has been submitted now to Mr. Knitt. On the late start day of April 13th, committees met for the first 45 minutes and then staff met and worked on writing curriculum for the 2011-2012 school year. This was followed by a writing committee who put together the writing curriculum for K-5. Ms. Kamrath also listed upcoming elementary events for May and June in her report.

Ms. Broyles-Brouillard provided a report on middle school. Third quarter Incentive Award Day was held on April 1st. There were 140 middle school students who qualified to participate in the Award Day events. An academic honors recognition assembly was held on April 8th. Students received recognition certificates for Art 6 & 8, Keyboarding 6 and Honor Roll. Plans are underway for the renovation of the Balliet building in preparation for the fifth grade. Ms. Broyles-Brouillard attended the ASCD Conference on March 25-29. She listed the conferences sessions that she attended at this conference in her report and she thanked Mr. Knitt and the Board for allowing her to attend this conference and for supporting her professional development. Ms. Broyles-Brouillard's report included upcoming events for May and June.

Mr. Lovett submitted a report on the high school. 2011-2012 scheduling is underway. The annual severe weather drill was held on 4/14/11. Student Appreciation Week was held April 11-15 with many different school clubs sponsoring fun activities for the student body. Students attended State Forensics on April 16th. Teens in Action will be sponsoring a motivational speaker on the afternoon of April 28th. The speaker will encourage students to be proud of whom they are while not belittling or bullying others.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. The March 29th power brown out burned out a 100 AMP circuit breaker. The custodial/maintenance department is busy with their usual preparation of baseball and softball fields. Mr. Knapp has also been gathering bids and planning remodeling work.

Ms. McElroy reported on Technology in the district which included the following: **Equipment** –programming changes have been needed with the phone system as we continue to work with it. The server room equipment went on backup UPS power supply mode on 3/29/11 when the Village power substation had problems. We lost one phase of three coming into the District. Due to the power outage, many classroom computers shut down or switches froze up and needed restarting. The outage lasted about 15 minutes but they were preparing to start shutting down all the servers to avoid data damage. Ms. McElroy is planning to purchase a redundant backup system to make a second copy of all backup information. This backup system will be kept in a different building than the high school for a better disaster recovery plan. A temperature/humidity sensor has been installed in the server room which will send an email to Ms. McElroy when the temperature or humidity rises above a specified level to avoid equipment damage in the future. A SmartResponse PE system is being used in second grade by Ms. Frinack and a SmartResponse LE system is being used in high school math by Ms. Viking. These teachers are piloting the systems and will then help other staff learn how to use the equipment. The system at elementary was partially funded by a \$500 tech donation from the Bank of Poynette. **Network & Software:** E-Rate applications were submitted on time and now Ms. McElroy has had to respond to the PIA review team before they are fully accepted. Raz-Kids, an online software subscription, is being tested by Ms. Noyons and her 4th grade students. The software focuses on reading and the students are able to record themselves reading out loud and then the teacher is able to review and assess their progress. VoiceThreads is another online subscription that was purchased for one classroom. Ms. Achterberg learned about this program through her Master’s Degree classes in Technology.

Committee Reports

No committee reports were given.

Student Representative Report

No student representative report was given.

Discuss Community Meetings Held

Mr. Balsiger said he thought there was significant improvement in participation at these meetings over past meetings. He said people had done their research and gave good suggestions and recommendations to the Board. A list of discussion topics from each of the three meetings was given to all board members. Topics included discussions on: closing Marcellon, remodeling the Balliet building to take on one grade level, sports concerns, participation fees, moving the weight room to the multi-purpose room, the Family and Consumer Ed program, using volunteers, open enrollment, class size, hiring a principal or Dean of Students, staff reduction, how the free and reduced lunch program ties into aid received by the school, etc. The Board would like to hear the rationale for choosing fifth grade vs. another grade level for the Balliet building and a breakdown detail of costs/savings for closing Marcellon.

School District Representative to CESA 5 Annual Convention

There were no volunteers from the board members to serve as school district representative to the CESA 5 annual convention.

Approval of Minutes Dated 4/4/11

A motion was made by Mr. Billman to approve the minutes dated 4/4/11 as printed. Mr. Balsiger seconded the motion. Motion carried 4-0-2. Mr. Skaar and Ms. Walker abstained.

Approval of Receipts/Expenditures

A motion was made by Ms. Levzow to approve the receipts/expenditures. Mr. Balsiger seconded the motion. Motion carried 6-0. Check numbers submitted and approved included 44582-44636, 44731-44753, 44801-44933.

Approval of May Board Meeting Dates and Times

Instead of meeting on the first and third Monday of the month as usual, the Board decided to change their regular board meeting dates in May to May 9 and May 23. A motion was made by Ms. Levzow to approve May 9 and May 23 as regular meeting dates for May. Mr. Balsiger seconded the motion. Motion carried 6-0. In addition, the school board will hold a special meeting on May 17th beginning at 6:00 p.m. to discuss the 2011-2012 budget.

Approve Resignations of Extra-Curricular Coaches/Advisors

Extra-Curricular resignations were received from Ms. Elizabeth Baus resigning as JV Volleyball coach and Ms. Brittney Doleshaw resigning as the Assistant Cheer and Dance coach. A motion was made by Mr. Billman to accept the two coaching resignations. Ms. Levzow seconded the motion. Motion carried 6-0.

Approval of Out-of-State Trip for Art

Mr. Lynch submitted a request to take his art students on an out-of-state trip to Chicago, Illinois on 5/20/11. A motion was made by Ms. Levzow to approve the out-of-state art trip to Chicago. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Summer Swimming Lessons

Mr. Knitt recommended approval of the summer swimming program and having parents pay the school for the lessons. The cost is \$33.00 per child. The school will still provide bus transportation to and from the pool in Portage. Parents would pay \$5.00 per child toward the bus transportation if needed. Otherwise, they could transport their own children for the lessons. Mr. Balsiger made a motion to approve the administrator's recommendation for summer swimming lessons. Mr. Billman seconded the motion. Motion carried 6-0.

Approval of Varsity Football Coach

Mr. Knitt told the board members that there were three applications for the Varsity Football Coaching position. He recommended hiring Mr. Ron Hulberg for the position. Mr. Skaar made a motion to approve Mr. Hulberg for the Varsity Football Coach. Ms. Walker seconded the motion. Motion carried 6-0.

Ms. Pufahl arrived at this time.

Approval to Close the Marcellon School

A motion was made by Mr. Billman to close the Marcellon School. Mr. Balsiger seconded the motion. Motion carried 7-0.

Approval to Remodel the Balliet Building

Mr. Greg Knapp, Director of Buildings and Grounds, explained the plan for remodeling the Balliet building. The Board also received a tour of the Balliet building during their meeting. Mr. Knitt asked the board members at this time to approve getting pricing for the remodeling project at Balliet. The prices and contracts will be brought back to the Board for approval. Ms. Levzow made a motion to pursue quotes for the remodeling project at Balliet. Ms. Pufahl seconded the motion. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held on May 9, 2011 at 7:00 p.m. in the high school library. Agenda items will include: Buildings and Grounds Concerns, Update from the Guidance Department on Individual Planning Conferences, Presentation on Grade Level Placement at the Balliet Building, Discussion Regarding Future Use of Marcellon School, Presentation of the 2011-2012 School District Budget, Approval of Minutes Dated 4/18/11, Approval of Minutes Dated 4/25/11, Approval of Minutes Dated 5/2/11, Approval of Calendars for 2011-2012 and 2012-2013, Approval of Certified Staff Resignation, Approval of Extra-Curricular Resignation, Approval of Volunteer Coaches and Approval of Summer School Contracts.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve executive session minutes of April 4, 2011 and discuss support staff staffing, possible support staff layoffs for 2011-2012, and possible partial layoffs of certified staff.

Action on Items from Executive Session

A motion was made by Ms. Pufahl to instruct the Superintendent to issue letters of intent per his recommendations. Mr. Balsiger seconded the motion. Motion carried 7-0.

Adjournment

A motion to adjourn was made by Mr. Billman. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

The meeting was adjourned at 9:40 p.m.

Becky Levzow, Clerk