

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
March 21, 2011

The meeting was called to order at 7:06 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Mr. Balsiger, Mr. Billman, Ms. Lezow, Mr. Skaar, Ms. Walker, Ms. Davel and Ms. Sam Krysa, Student Representative to the Board. Ms. Pufahl was absent. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Kamrath, Ms. Broyles-Brouillard, Ms. Clemmons, Mr. Burmeister, Ms. McElroy, Mr. Greg Knapp, Mr. Rod Osterhaus, Ms. Sandy Ebben, Mr. Randy Ebben and Ms. Lynette Ives.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. Twelve students represented our school on 3/14/11 at the Math 24 Tournament in Sauk Prairie. Ms. Kamrath gave a special thank you to Mrs. Jenatscheck for volunteering to run the Math 24 Club. March 18<sup>th</sup> marks the end of the Read Across America/Dr. Seuss Reading incentive. Students were encouraged to read every day and turn in reading slips for every 30 minutes of reading. The PTO Art/Science Fair and school book fair was held on 3/19/11. Parent/Teacher conferences are scheduled for 3/22/11 and 3/24/11. April 1<sup>st</sup> marks the end of third quarter and the elementary school will be having "You Deserve It Day" for students who met all the criteria of completing their work, showing respect and making good choices. Cathy Hunt from CESA 5 came to the school on March 15<sup>th</sup> and 16<sup>th</sup> to observe and assist classroom teachers on Math Boxes. Opera for the Young will be performing on 3/29/11 in the elementary gym.

Ms. Broyles-Brouillard provided a report on middle school, new teacher induction program and curriculum. Sixty-eight students have signed up to take the ACT Explore exam. Guidance Counselor, Mike Haynes and 8<sup>th</sup> grade teachers will conduct the ACT Explore assessment with students on 4/19/11. Third quarter teacher observations have been completed. All staff observed continue to show development in the areas of classroom management, instruction and integration of technology. On 3/14/11 an IEP Basics workshop was held for grade 4K-12 special education teachers. A review of the budget process and related materials was conducted at the late start in-service meeting on 3/9/11. Music students performed a Festival Concert on 3/15/11 and will attend the large group festival at Williams Bay on 3/29/11. An Alternative Education grant application was completed and mailed on 2/25/11. A proposal was made by Tony Evers to eliminate funding for this. Ms. Broyles-Brouillard will update the Board on the status of this when she receives word from DPI. New teachers conducted classroom observations and attended a half day workshop on classroom management on 3/1/11. These teachers have also completed year one of Harry Wong's The Effective Teacher series. Curriculum and Common Core Standards reviews were conducted with 6-12 Social Studies and 6-12 Language Arts. Social Studies teachers will meet in April to work on Curriculum4Schools unit plan documentation. Language Arts grades 6-8 will be working with Elizabeth Gust on writing grade level common assessments.

Mr. Lovett submitted a report on the high school. The forensics team is having another great season. District Forensics competition was held on 3/3/11 and state competition will be held on 4/15/11. PHS students recently participated in Mini-Business World in Wisconsin Dells on February 22 and 23. The Trailways Conference Math Meet will take place on 3/22/11. Mr. Lovett recently attended the NASSP conference and listened to sessions on supervision, student interventions, grading, technology and legal responsibilities. Creating a budget for 2011-2012 with the fiscal constraints has consumed much of Mr. Lovett's time. The Drama Club attended the production of *Annie* at the Fireside. The Valedictorian for the class of 2011 is Amy Peterson and the Salutatorian is Brooke Jarchow. The Trailways Conference Academic Banquet will be held on 4/19/11.

Mr. Burmeister submitted a report on the Custodial/Maintenance Department. Mr. Greg Knapp, the new Director of Buildings and Grounds, started work on March 14<sup>th</sup> and he has been working with Mr. Burmeister. He has received water system training and will take the certification test in May. Mr. Burmeister took the first quarter bacterial water sample and annual Nitrate sample for Marcellon. Results were not back yet.

Ms. McElroy reported on Technology in the district which included the following: **Equipment** – the Mitel 3300 phone system installation was completed on 3/11/11. **Network & Software**—eRate application deadlines are due on 3/24/11. The district needs to complete its CWCS upload before May.

#### Committee Reports

No committee reports were given.

#### Student Representative Report

Sam Krysa reported on Student Council activities and other activities in the high school. March is World Language month. Students performed well at the District Forensics Contest on March 7<sup>th</sup>. They will now compete at the State Festival in Madison on April 15 and 16. All clubs are working on Student Appreciation Week in April.

#### Introduce Mr. Greg Knapp

Mr. Knitt introduced Mr. Knapp, the new Director of Buildings and Grounds, to the board members. Mr. Knapp began working for the school district on March 14<sup>th</sup>. He is working with Mr. Burmeister at this time.

#### Request from Representative Clark

Mr. Knitt told the school board members that he had received an email from Representative Clark stating that he would be willing to come to one of the upcoming board meetings for the purpose of discussing the state budget and to talk with them regarding any questions or concerns they may have. It was the consensus of the board members that they wanted to wait for a time when other legislators could be invited as well.

#### Announce Locations of Informational Meetings

Community informational meetings to discuss school budget cuts will be held on Tuesday, 4/12/11, from 7:30 to 8:30 p.m. in the Pardeeville High School library, Thursday, 4/14/11, from 7:00 to 8:00 p.m. at the Wyocena Community Center and Saturday, 4/16/11, from 9:00 to 10:00 a.m. at the Marcellon School.

Approval of Minutes Dated 3/7/11

A motion was made by Mr. Balsiger to approve the minutes dated 3/7/11 as printed. Mr. Billman seconded the motion. Motion carried 6-0.

Approval of Receipts/Expenditures

A motion was made by Mr. Billman to approve the receipts/expenditures. Ms. Levzow seconded the motion. Motion carried 6-0. Check numbers submitted and approved included 44379-44437, 44516-44581, 44637-44730.

Approval of Overnight Trip for Skills USA

A discussion was held with Mr. Osterhaus to make sure he has one chaperone to every six students as required in the field trip policy for overnight trips. A motion was made by Mr. Billman to approve the overnight trip for Skills USA if the ratio of one chaperone to every six students is followed. Ms. Walker seconded the motion. Motion carried 6-0.

Approve Resignation from Girls' Curling Coach

Ms. Vicki Griepentrog submitted a letter resigning from the girls' curling coaching position. Ms. Levzow made a motion to accept the resignation from Ms. Griepentrog. Mr. Balsiger seconded the motion. Motion carried 6-0.

Approval of Additional Spring Coaches

Four additional spring coaches were presented to the Board for approval. They were Kyle Herbert-Assistant Track Coach, Amber Nickel - Assistant Middle School Track Coach, Heather Falkner - Assistant Middle School Track Coach and Alice Reigel – Middle School Softball Coach. A motion was made by Mr. Billman to approve the additional spring coaches. Ms. Walker seconded the motion. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held on April 4, 2011 at 7:00 p.m. in the high school library. Agenda items will include: Discuss 2011-2012 Budget Adjustments, WKCE Results, Approval of Minutes Dated 3/21/11, Approval of Support Staff Resignation, Approvals/Denials of Open Enrollment Applications, Approval of Additional Spring Coaches, Approval of Summer Swimming Lessons through Community Service Fund, and an executive session to approve executive minutes dated 3/7/11 and 3/28/11 and to discuss substitute teaching matters and teacher workloads for middle/high school.

Adjournment

A motion to adjourn was made by Mr. Billman. The motion was seconded by Ms. Levzow. Motion carried 6-0.

The meeting was adjourned at 7:40 p.m.