

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
March 16, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Smith, Ms. Walker, Ms. Pufahl and Mr. John Walton, student representative. Absent was Ms. Morrison. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Mr. Krueger, Ms. McElroy, Ms. Clemmons, and Mr. Steve Miller from Beneco.

Health Insurance Options

Mr. Steve Miller from Beneco Inc., our insurance consultant, presented options to deal with the school district's 13% health insurance increase for the 2015-16 school year. He showed a comparison of the cost of staying with the present plan and a proposed plan making several changes to bring the cost down. Mr. Knitt will present this information to staff on 3/25/15 and an update will be given to the school board at their next meeting.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. There was a 97% turnout for parent teacher conferences on March 3 and 5. Six students will be representing our fourth grade in the Math 24 tournament in Reedsburg on March 17th. A "Setting up for Success" volleyball tournament was held on March 7th with 24 teams participating. The PTO sponsored a science/art fair on March 14th in the elementary gym. A book fair was also held on March 14th. Late Start time was spent in-servicing teachers and support staff on the Badger Assessment that will be taken the weeks of April 20-May 1. Ms. Kamrath has one more round of mini-observations for this year's teachers who are in their summative year for Educator Effectiveness. Registration for 4K will be held on 3/19/15. Teachers are working on their 2015-16 school budgets. Eleven elementary students will be representing our school at the August Derleth writing workshop at UW-Baraboo.

Mr. Lenz submitted a report on the middle school. One of our Eighth grade students qualified for the Wisconsin state geography bee which will be held in Madison on 3/27/15 and two fifth grade students were 2nd and 3rd place winners in the Columbia County Department of Land and Water Conservation poster contest. Middle school conferences were well received. Middle school remedial summer school will be held from June 15 to July 16. A middle school dance for grades 6-8 will be held on 3/20/15 and a 5th grade activity night will be held on 3/19/15. Fifth grade DARE graduation will be held on 3/27/15.

Mr. LeMay submitted a report on the high school. The high school had successful ACT testing on March 3 and 4. Ms. Huset completed scheduling talks to the different classes and will start registration. Parent teacher conferences for high school had a low showing. Seven forensics team members are advancing to the State Meet on 4/18/15. A high percentage of students received “first” ratings at solo/ensemble and some scored high enough to qualify for State solo/ensemble on 4/25/15. Six people applied for the Technology Education position. Three of the six were interviewed and Mr. LeMay will bring a recommendation to the Board in April. The boys’ basketball team was named Regional Champions. Ms. Huset took 2 students to the culinary program at Madison College where they got to prepare food. The 7-12 math department continues to work with CESA 5 and Mr. LeMay is very pleased with the developments that are happening and the work that is happening with the assistance from CESA. Mr. Brey and Ms. Huset took students from the Alternative Education program and Special Education program to Madison College to tour the Truax Campus. This has become an annual trip and has proven to be beneficial in showing students the opportunities available to them.

Ms. McElroy reported on technology in the district. The wireless controller is being updated with new firmware that should improve Chromebook performance connections. Ms. McElroy has been working with elementary and middle school offices to review student data in the TOMS database for the Badger 3-8 test. She is setting up secure browsers on both Chromebooks and Windows computers and is preparing for ACT Aspire online testing—setting up a proxy server. The Blackboard Connect messenger system didn’t send out lunch balance messages for several days due to the SFTP server becoming compromised so a new server for the file transfer from PowerSchool to Pardeeville’s SFTP (file transfer server) had to be set up. Ms. McElroy has been talking to vendors about network monitoring options. She feels with the amount of infrastructure that the school district has it’s important to have a system in place that is checking all key devices for warnings and failures. She is also looking at a more sophisticated ticketing system for a help desk. Ms. McElroy attended a 3-day Brainstorm technology conference where she did a co-presentation about preparing a school network for online testing. She is reviewing eRate proposals for phone and internet services.

Mr. Krueger reported on custodial/maintenance items which included the following: Two more HMS pumps went out at the elementary school. The boys’ gym bathroom in the elementary school has been repainted and the old dividers were taken down. Maintenance worked on the high school dishwasher sealing up leaks. Quarterly preventive maintenance was done on air handler units including changing filters, greasing and cleaning. One of the maintenance employees went to a class provided by Grass Hopper on maintaining the lawn mowers. Other maintenance/custodial items included fixing a roof drain pipe that was leaking in the high school shop area, painting around the new windows that were installed in the high school, replacing a bearing on the high school emergency generator, etc. They worked on 48 service call L4L’s. Regarding Referendum projects, all bids have been received for the asbestos tile removal and flooring of the locker room hallway and bids were received for crack filling, sealing and painting of the blacktop in the District.

Ms. Houslet reported on Technology Training in the district and the Technology Steering Committee. The Library Media Technology Steering Committee met on March 10th and discussed the following items: Ms. McElroy discussed the things we are doing to better protect our servers, discussed urging staff and students to switch to the new Google Drive, and discussed a new high school class that was approved. The committee is evaluating the iOS devices (iPods/Pads) and Chromebook additions that are on the replacement schedule along with the lab status in each of the buildings. Migration has begun on Destiny, our library automation program, to the Follett servers. Being hosted on the Follett servers will allow us to be updated on a regular basis and offers more technology support and security. Once the initial fee for migration (which was cut in half for migrating in the month of March) is paid, the cost is very similar to the tech support we paid for in the past. The Third Tuesday Technology (TTT) training topic for the month of March is Badgerlink, a free resource for all Wisconsin residents.

Committee Reports

Buildings & Grounds Committee—this committee met tonight to review asbestos bids, review flooring bids, review parking lot bids, discuss purchase of a school van, discuss locker room restrooms, discuss long range maintenance plan, discuss auditorium proposal and discuss the elementary school playground proposal.

Curriculum Committee—met on 2/26/15 and discussed the 2015-16 course guidebook, 2015-16 new course additions, tech ed update/staffing and the textbook for AP US History. A date has not been set for the next curriculum committee meeting.

Finance Committee—met on 3/2/15 to discuss the 2015-16 budget.

Personnel Committee—next meeting will be held on 3/23/15 to review job descriptions for the Senior High Attendance/Front Desk Secretary, Food Service Supervisor, Guidance Administrative Assistant and Health Aide.

Policy Committee—next meeting will be held on 3/18/15 to review several policies. The policies reviewed at that meeting will be put on the 4/6/15 board meeting agenda for approval of first reading.

Student Representative Report

John Walton reported on student activities in the high school. The boys' basketball team did really well and there was a good turnout of fan support. Spring sports are starting up. Many of the forensics team members qualified for State. The music concert and solo and ensemble went well.

Board Member Concerns

None

Approval of Minutes Dated 3/2/15

A motion was made by Ms. Lezow to approve the minutes dated 3/2/15. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Ms. Ives. Motion carried 6-0. Check numbers submitted and approved included #52742-52807, 10498-10507, 122815DDF, 52554-52589, 52657-52705, 01AMEX0150-01AMEX0160, and 4900001056-4900001059.

Approval of Additional Spring Coaches

Additional spring coaches were submitted for approval: Mr. Randy Ebben for Head Golf Coach and Ms. Elinor Robillard for Assistant Golf Coach. A motion was made by Mr. Smith to approve the additional spring coaches. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Asbestos Bids

Three Asbestos removal bids were received. The Buildings & Grounds Committee recommended approval of the bid from AA for \$2,300.00. A motion was made by Ms. Levzow to approve the asbestos bid from AA for \$2,300. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Flooring Bids

Three flooring bids were received for the athletic hall tile and carpeting in the entrance doorway. The Buildings and Grounds Committee recommended approving the bid from Canales Flooring for \$2,547.64. A motion was made by Ms. Levzow to approve the flooring bid from Canales Flooring for \$2,547.64. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Parking Lot Bids

Three bids were received for repairing, sealing, filling cracks and striping for the 2 high school parking lots, 1 elementary parking lot and the elementary playground. The Buildings and Grounds Committee recommended approval of the bid from Direct Striping for \$23,777. A motion was made by Ms. Levzow to approve the parking lot bid from Direct Striping for \$23,777. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Purchase of School Van

Three bids were received to purchase a new van for the school. This van will replace the 1999 Ford Windstar van. The Buildings and Grounds Committee recommended approval of the bid from Hill Automotive for \$19,214.50. A motion was made by Ms. Levzow to approve the purchase of a school van from Hill Automotive. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of AP US History Textbooks

Mr. LeMay explained that the required textbook for the AP US History class has changed. The Curriculum Committee reviewed textbooks and recommended purchasing "The American Pageant" by David M. Kennedy and Lizabeth Cohen for the AP US History class. A motion was made by Mr. Balsiger to approve the new AP US History textbook. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of Youth Options Applications

Applications were submitted from four students for taking youth options classes beginning this fall. A motion was made by Ms. Levzow to approve the youth options applications as presented. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Donation from Bank of Poynette

A motion was made by Ms. Ives to approve the donation from Bank of Poynette. The motion was seconded by Mr. Smith. Motion carried 5- 0-1. Ms. Pufahl abstained.

Approval of Second Reading of Policies

The following policies were submitted for approval of second reading:

- 1) Policy 2521 Selection of Instructional Materials and Equipment
- 2) Policy 2623 Student Assessment
- 3) Policy 2700 Annual District Report
- 4) Policy 3120 Employment of Professional Staff
- 5) Policy 3122 Nondiscrimination and Equal employment Opportunity
- 6) Policy 3123 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 7) Policy 3211 Whistleblower Protection
- 8) Policy 3217 Weapons
- 9) Policy 3220 Staff Evaluation and Educator Effectiveness
- 10) Policy 3340 Grievance Procedure

A motion was made by Ms. Ives to approve the second reading of the policies numbered 1-10 on the agenda. The motion was seconded by Ms. Walker. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 6:30 p.m. on Monday, April 6, 2015. Agenda items will include: 2015-16 School Year Calendar, Music Trip, 2015-16 Health Insurance Update, Board Representative for CESA 5 Annual Convention on 5/14/15, Board Member Concerns, Approval of Minutes Dated 3/16/15, Approval of Certified Staff Retirement, Resignation & Approval of Coaches, Approval of Certified Staff, Approval of Out-of-State/Overnight Trip for Art, Approval of Overnight/Sunday Trip for High School Student Council, Approval of Youth Options Application, Approval of Job Descriptions and Approval of First Reading of Policies.

Adjournment

A motion was made by Ms. Ives to adjourn. The motion was seconded by Ms. Levzow. Motion carried 6-0. The meeting was adjourned at 8:25 p.m.

Lynette Ives, Clerk