

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
February 26, 2018

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, School Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Lezow, Mr. Pulver, Ms. Walker and Ms. Pufahl. Mr. Smith and Miss Natalie Farrington, student representative, were absent. Also present at this meeting were Mr. Knitt, Mr. Bell, Mr. Hammer, Ms. McElroy, Mr. Krueger, Ms. Clemmons, and Mr. Bert Kent.

Open Forum

Mr. Bert Kent addressed the school board regarding substitute teaching at Pardeeville Schools. Ms. Pufahl said the Personnel Committee would review this.

Administrative Team Reports

Ms. Kamrath reported on the Elementary School. On January 26th the elementary school kicked off the Fit 'n Healthy Bulldogs challenge which is a program that promotes healthy bodies and minds by making healthy choices. On February 5-9 Ms. Kamrath met with all summary teachers to talk about their Student Learning Objectives, Professional Practice Goals and post conferences. Three-year-old screening took place on 2/14/18. Four-year-old kindergarten registration will be held on 3/14/18. Ms. Kamrath is working on getting ready for the enrichment summer school program. She is also working with the Village of Pardeeville to continue the Summer Park program and with the Pardeeville Public Library to work on connecting our park program with the summer story hour. Ms. Kamrath and Mr. Bell have met with Smith Bus to talk about how we can help make the bus drop off and pick up run smoother. February late start time was spent on training for the Wisconsin Forward Exam testing.

Mr. Bell provided a report on the Middle School. He attended the state Middle/High School Principal convention on February 8 and 9. During February late start time, Ms. Sturtevant, Ms. Kamrath and Mr. Bell worked with staff on a training for the upcoming Wisconsin Forward Exam. The testing window for this exam is March 19-May 4. On 2/14/18 Mr. Matt Wilhelm gave a presentation to Middle School students centered on kindness, respect, responsibility, bullying/bystander intervention, perseverance/growth mindset, and resilience. Parent-Teacher conferences were held on 2/22/18.

Mr. Hammer reported on the High School. Kayla Guenther was announced as the Valedictorian for the Class of 2018 and Payton Purtell is the Salutatorian. During the last 4 weeks, Juniors have been rotating through different testing areas to get prepared to take the ACT on 2/27/18 and the ACT WorkKeys and ASVAB tests on 2/28/18. Pardeeville Schools was awarded \$3,027 for a Youth Apprenticeship Mini Grant that Mrs. Huset wrote and applied for from CESA 5. Mr. Hammer attended the State Middle/High School Principals Conference on February 8 and 9. With the change in requirements for teachers to teach Dual Credit classes, a representative from Madison College will be coming to meet with current Dual Credit

teachers to see if they still meet the qualifications and to find out what would have to be done if any of the teachers do not meet the qualifications. During the late start time on 2/14/18, teachers worked the first hour on curriculum and inputting it into BYOC. The second hour was spent reviewing arrangements for ACT testing. During this time, Mr. Hammer also met with a few teachers who were in their summary year for Educator Effectiveness. Mr. Hammer's report also provided an update on sports and upcoming events.

Ms. McElroy reported on technology in the District. RMM Solutions came for an onsite annual review meeting. Xerox will be replacing the high school copier with a new machine due to continuing problems. Ms. McElroy continues to work with vendors gathering information for the referendum estimates for switches, door access, wireless and UPS devices. She has had multiple reviews of low voltage drawings with Bear Valley. She has contacted a consultant to give us a proposal to help with the low voltage system bid request for proposals. Our eRate consultant is filing 471 applications for internet transport, service and Category 2 wireless. Ms. McElroy applied for a TEACH infrastructure grant. She attended a CESA 5 Tech Coordinator's meeting on 1/26/18.

Mr. Krueger gave a report on buildings and grounds/maintenance projects, which included: Replaced all backup batteries for the fire systems and security systems; cleaned and changed air purifier filters in weight room and boys locker room; replaced door #5 cabinet heater blower motor; replaced worn out bearings in one of the weight room ceiling fans; worked with Schepp Plumbing to replace about 20' of a 4" cracked cast waste line in the high school, etc. Johnson Controls analyzed the combustion for all boilers and all checked out good. During the month, the whole Department worked on 37 work orders that also came in.

Committee Reports

Personnel Committee – met on 1/22/18 to review certified staff development, review the Activities Director Position for 2018-19, and to review administrator contracts.

Student Representative Report

No report given.

Construction Update

Mr. Knitt said the date for the dedication ceremony for the referendum project has been set for Saturday, May 4, 2019 mid to late afternoon. There will be a free concert for the community. Miron Construction requested that there be no formal activity prior to that date in the auditorium. Board members were given a new construction schedule. Documents were posted by Miron for bidding on 2/26/18. There will be pre-bid walk through days held on March 7 and March 14. Contractors who will be bidding on the renovation will need to do the walk through. Bids are due on 3/20/18. Bid opening will be held at Miron Construction in Neenah on 3/20/18. A special school board meeting will need to be held on 3/26/18 to approve bids for the construction project. Mr. Knitt will be meeting with administrators on 2/28/18 to discuss the details of the project and discuss where everyone will need to move to during construction. A meeting will also be held with all staff on 3/14/18 to go over the details. All renovation areas will need to be moved out of their area by June 1st. Ms. Carol Wirth, our financial advisor, will be coming to the 5/7/18 school board meeting to go over the next stage of financing for the referendum project.

Ground Breaking Ceremony

Mr. Knitt recommended holding the ground breaking ceremony for the construction project on April 2, 2018, at 6:00 p.m. prior to the school board meeting. Board members discussed also having a couple students from band, chorus, drama and art be part of the program. The event will need to be advertised so that everyone is aware. Mr. Knitt will work on a sample brochure for the ground breaking ceremony for the Board to review at their March 5th meeting.

2017-18 End of School Year

Mr. Knitt proposed moving the end of the 2017-18 school year up from June 6 to June 1, which would allow an additional 3 days for construction and this date would still meet the minutes requirement for the school year as required by the State of Wisconsin. This was a discussion item at this meeting and it will be put on the agenda for the March 5th meeting for approval.

Board Member Concerns

None

Approval of Minutes Dated 2/5/18

A motion was made by Ms. Ives to approve the minutes dated 2/5/18. The motion was seconded by Mr. Balsiger. Motion carried 5-0-1. Ms. Pufahl abstained.

Approval of Receipts/Expenditures

A motion to approve the receipts/expenditures was made by Ms. Walker. The motion was seconded by Ms. Levzow. Motion carried 6-0. Checks submitted and approved included #58309-58381, 10878-10887, 0113118ACH, 0113118DDF, 58120-58150, 58203-58276, 01AMEX0577-01AMEX0584, 4900001106-4900001109, and 0168084413-0168084416.

Approval of Transportation Request

Tabled

Approval of Donation from United Community Bank

A motion was made by Mr. Balsiger to accept the donation from United Community Bank. The motion was seconded by Ms. Walker. Motion carried 5-0-1. Ms. Pufahl abstained.

Approval of Donation from Lions Club

The Elementary School received a donation from the Pardeeville Lions Club for the parent class that the elementary school offers. A motion was made by Mr. Balsiger to accept the donation from Pardeeville Lions Club. The motion was seconded by Ms. Levzow. Motion carried 6-0.

Approval of Play Director

A motion was made by Mr. Pulver to approve hiring Ms. Kryzdy Martinez for the Play Director position. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of CESA 9 Contract for E-Rate Services for 2018-19

A renewal contract from CESA 9 for E-rate services for 2018-19 was presented for approval. A motion was made by Ms. Levzow to approve the CESA 9 contract. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of CESA 10 Contract for ALIO Hosting Services for 2018-19

A renewal contract from CESA 10 for ALIO Hosting Services for 2018-19 was presented for approval. A motion was made by Ms. Ives to approve the CESA 10 contract. The motion was seconded by Ms. Levzow. Motion carried 6-0.

Approval of Youth Apprenticeship Honor Cords

Mr. Hammer presented information to the Board about honor cords that are available from CESA 5 for students who complete the Youth Apprenticeship program. There would be no cost for these cords. The Board chose to table this item and to put it on the agenda for the March 5th meeting.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, March 5, 2018. Agenda items will include: Parent-Teacher Conference Report, Review Program for Ground Breaking Ceremony, School Safety, Construction Update, Board Member Concerns, Approval of Minutes Dated 2/26/18, Approval of Transportation Request, Approval of Youth Apprenticeship Honor Cords, Approval of FFA Honor Cord Proposal, Approval/Resignation of Coaches/Volunteers, Approval of End of School Year Date for 2017-18, and Approval of Elimination of a Spring Sport.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Ives. Motion carried 6-0.

The meeting adjourned at 8:25 p.m.

Lynette Ives, Clerk