

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
February 21, 2011

The meeting was called to order at 7:00 p.m. by Board Vice President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Pufahl, Mr. Skaar, Ms. Walker and Ms. Sam Krysa, Student Representative to the Board. Ms. Lezvow arrived at 7:43 p.m. Mr. Billman and Ms. Davel were absent. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Kamrath, Ms. Broyles-Brouillard, Ms. Clemmons, Mr. Burmeister, Ms. McElroy, Ms. Stacie Wheeler, Ms. Kelly Pulver, Ms. Holly Downs, Mr. Bruce Brey and Ms. Kitzi Muniz.

Open Forum

Ms. Kitzi Muniz expressed areas of concern that she is not happy with regarding the elementary special education program.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. One fourth grade student and one fifth grade student will be competing amongst area schools in the spelling bee on February 21st in Reedsburg. Twelve elementary students will be representing our school in the Math 24 tournament on March 15th in Baraboo. Ms. Kamrath thanked Ms. Jenatscheck for volunteering to run our Math 24 club after school. Cathy Hunt from CESA 5 gave in-service training for our staff on Math Boxes. Math boxes will be used to help strengthen students' number work and problem solving skills. Ms. Kamrath is comparing behavior reports from the 2009-2010 school year with the current year and would like to work on this as a school goal for improvement.

Ms. Broyles-Brouillard provided a report on middle school, new teacher induction program and curriculum. An Honors Recognition Assembly for second quarter was held on January 28th. Ninety-two students received certificates in recognition of academic honors performance. Recognition certificates were also issued to students for performance in Art Explore, Keyboarding 6, Geography Bee participation and 7th grade Shining Stars. A Valentine's Day dance was held with approximately 125 students attending. The middle school's first talent show was held on January 11th. Student led conferences will be held on February 21st and February 24th. The February late-start in-service meeting included a technology resource presentation by Ms. Nickel, library media specialist, and a digital tools presentation. The Library Media and Technology Plan steering committee met on February 7th to review plan goals and discuss ideas to support goals. Ms. Broyles-Brouillard and alternative education teacher, Bruce Brey, have begun revising the Alternative Education Grant application which is due March 1st. Agenda items at the monthly new teacher meeting included the observation/in-service day on March 1st, group questions, and discussion article, "Can I Effectively Manage My Classroom?"

Mr. Lovett submitted a report on the high school. A new report card distribution plan is being put into place. These changes will happen in a two phase process. Starting immediately, mid-quarter reports will no longer be automatically sent home. Access to those grades will be available through the parent portal to PowerSchool. At the end of the third and fourth quarters, report cards will be mailed out to parents. The second phase will happen during registration time this summer where we will find out from families if they have internet access.

Then the plan is to make quarterly report cards available online in place of mailing them. Parents that do not have internet access will have report cards mailed to them. 2011-2012 scheduling is well underway. Winterfest week went well. National Honor Society recently did a service activity for seniors at the Columbia Health Care Center. Teens in Action is on a retreat on February 16th and a new group of students were recently trained as Peer Tutors. The curling team will be competing at State.

Mr. Burmeister submitted a report on the Custodial/Maintenance Department. Major snow removal costs were incurred in February. The air conditioner for the server room was buried in a drift of snow and tripped off causing the voice mail server to malfunction. The air conditioner was checked out and it was not damaged. The main high school water heater between the locker rooms began leaking and was replaced on January 21st. Snow was sucked in the large air intake over the High School gym hall and has since been melting and coming through the ceiling. This happens when we get a lot of snow with wind. Two elementary and one Marcellon hot water circulation pumps were repaired by Johnson Controls. The school snow plow developed a leak and one of the swivel rams had to be replaced. Johnson Controls performed PM testing on all heating system boilers and the elementary chiller. A written report was received on each system.

Ms. McElroy reported on Technology in the district which included the following: **Equipment**—the air conditioning unit that cools the data closet in the server room shut down due to snow drifting over the unit on the roof during the storm on 2/2/11. The next day the data room was over 100 degrees. On 2/4/11 the phone system voice mail card failed due to the heat and one of the main power supplies failed. Simplex was called and they no longer could supply parts on the 15 year old system. The school contacted the insurance agent about making a claim. Part of the system will be covered. An alarm system will be installed in the data room to monitor the temperature in the future. Proposals were received for a new phone system. This will be paid for with TEACH monies that have been set aside for the eventual replacement of the aging phone system along with any monies from the insurance claim. **Network & Software:** Office staff has continued to work on CWCS training and each has attended two hour training from MBA our PowerSchool support vendor. Peachtree accounting software has been installed on the computers in Ms. Baus' room for Advanced Accounting. She is teaching a dual credit class with MATC and she was able to acquire the software for free since we are using it for education. **Professional Development:** Ms. Nickel shared with Middle and High School staff the services that the LMC provides for all students and staff. She gave out passwords to the staff for Learn 360 which is an education video site that teachers may use to bring education content into their curriculum. This was purchased through Common School Funds. Ms. Waldinger had a student present a Prezi project that was created in AP History. Prezi is an online presentation program that allows students to embed pictures, text, video and voice.

Committee Reports

Buildings & Grounds Committee—no report given.

Curriculum Committee – met on February 17, 2011 to discuss math boxes, K-5 social studies, 6-12 social studies program review, 6-12 language arts common core standards, library media technology plan and alternative education grant.

Personnel Committee—no report given.

Policy Committee—no report given.

Student Representative Report

Ms. Sam Krysa reported on Student Council and other activities in the high school. Art Club organized a ditching for doe event. Students celebrated Winterfest during February 7-12 organized by Student Council. The Forensics Team competed on February 7th and won six first place medals. Their next meeting will be in Westfield for the sub-district competition. FBLA will be attending Mini Business World on February 22nd.

Update on At-Risk Program

Mr. Bruce Brey reported on the utilization and achievements for first semester for the At-Risk STAR (Students Taking Alternate Routes) to Success program. He said the program is serving a wide variety of students with different needs and, therefore, different approaches to their education. He reported on the following programs: **Credit Recovery** – students are working on graduating through the traditional route of 24 credits. **GED Option 2** – these students were very credit deficient. All were initially in credit recovery before they switched into GED training when the GEDO2 program was approved. **Middle School Students** – currently there are four middle school students in the STAR program. Nontangible considerations of this program are the increased graduation rate and the student's ability to recover credits. Financial impact of the STAR program includes: This year the GEDO2 program will incur an estimated total of approximately \$750 in expenditures for GED testing at MATC, GED practice tests and other preparation materials. Four of our students would have been referred and contracted outside to the HSED program at an estimated cost of \$24,000. The program brought in several students that most likely would not have attended if the alternative education program was not offered and the estimated state aid that we will receive for these additional students is approximately \$17,000. The Board thanked Mr. Brey for his report and the good job he is doing with this program.

Report on 2nd Friday Pupil Count in January

Mr. Knitt reported on the results of the second Friday pupil count in January. The count for students attending school in Pardeeville in grades EC through 12 came to 836 which is down 4 students from September.

Report on Governor's Budget Adjustment Bill

Mr. Knitt reported on Governor Walker's budget repair bill which includes having employees pay the employee portion of their state retirement, paying 12.6% health insurance and removing negotiation rights. He will continue to keep the school board updated on this bill.

Approval of Minutes Dated 2/7/11

A motion was made by Mr. Balsiger to approve the minutes dated 2/7/11 as printed. Mr. Skaar seconded the motion. Motion carried 4-0.

Approval of Receipts/Expenditures

A motion was made by Mr. Skaar to approve the receipts/expenditures. The motion was seconded by Mr. Balsiger. Motion carried 4-0. Checks submitted and approved included 44204-44208, 44314-44378 and 44438-44514.

Ms. Levzow arrived at the meeting.

Approval of an Overnight Trip for FBLA

Ms. Baus put through a request for an overnight trip to take FBLA students to the state Leadership Conference in Appleton on April 11 & 12, 2011. A motion was made by Ms. Walker to approve the overnight trip for FBLA. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Telephone System Proposal

Due to weather related issues, our 15 year old telephone system sustained damage and there are no longer parts available for repairing it. Ms. McElroy immediately began seeking proposals for a new system. She submitted a proposal to the Board for approval of a new telephone system for the school district called Mitel. This new system would be used for the high school, middle school and elementary school. It would not be used for the Marcellon School; however, since they also have Mitel equipment, our system could be set up to include them on three digit extension numbers. The telephone system will be purchased through TEACH monies that have been set aside for the eventual replacement of the aging telephone system along with any monies from the insurance claim. A motion was made by Ms. Levzow to approve the Mitel system. Mr. Balsiger seconded the motion. Motion carried 5-0.

Approval of Boys' Club Donation

Ms. Kamrath informed the board members that the Boys' Club would like to donate \$500 toward the new pads in the elementary gymnasium. Mr. Balsiger made a motion to approve the donation of \$500 from the Boys' Club. Ms. Walker seconded the motion. Motion carried 5-0.

Approval of Certified Staff Retirement

Requests for early retirement were received from Kathy Baewer, Linda Balsiger, Randall Ebben, Patricia James and Anne Zydowsky. Ms. Levzow made a motion to accept the early retirement requests. Mr. Skaar seconded the motion. Motion carried 4-0-1. Mr. Balsiger abstained from voting.

Approval of Spring Coach Resignations/Approvals

Spring coaching resignations and approvals were submitted to the school board for approval: **Resignations:** John Lindquist—Assistant Track, **Approvals:** Wes Babcock—Varsity Track, Gary Carpenter—Assistant Track, Kim Peterson—Varsity Softball, Bill Hebl—Varsity Baseball, Phil Kamrath—Varsity Golf, and Randy Ebben—Assistant Golf. **Volunteer Coaches:** Kim Meyers—Softball, Steve Neesam—Golf, Jordan Parker—Golf, Noah Schmidt—Baseball, Jesse Kath—Baseball, Scott Merwin—Baseball, Jeff Jenkins—Baseball, Chuck Wais—Baseball, and Tim Kath—Baseball. Mr. Balsiger approved the resignation from Mr. Lindquist. Ms. Walker seconded the motion. Motion carried 5-0. Ms. Levzow made a motion to approve the spring coaches as listed. Mr. Balsiger seconded the motion. Motion carried 5-0.

Approval of NEOLA Series 5000 Policies—Second Reading

A motion was made by Mr. Skaar to approve the second reading of the NEOLA series 5000 policies. Ms. Walker seconded the motion. Motion carried 5-0.

Agenda Items for Next Meeting

The next regular board meeting will be held on Monday, March 7, 2011 at 7:00 p.m. in the high school library. Agenda items will include: Report on Governor Walker's 2011-2013 Budget Proposal, Set Dates for Community Meetings, Set Date for Meeting with Legislators, Approval of Minutes Dated 2/21/11, Approval of Certified Staff Resignations, Approval of Certified Staff Retirements, Approval of Students-to-Guatemala Trip—June 2012, Approval of Overnight Trip for Skills USA, Approval of Youth Options Courses, an executive session to approve minutes from the executive session dated 2/21/11, discuss extension of 2009-2011 agreement with Pardeeville Education Association, extension of 2011-2012 agreement with support staff and administrative support staff, discuss 2011-2012 certified staff contracts and action on items from executive session.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve minutes from the executive session dated 2/7/11, review administration recommendation to hire a Director of Buildings and Grounds, and discuss administrative recommendations on probationary teaching contracts.

Action on Items from Executive Session

Approval to Hire Director of Buildings and Grounds – Ms. Pufahl made a motion to hire Gregory Knapp for the Director of Buildings and Grounds position. Mr. Balsiger seconded the motion. Motion carried 5-0.

Approval of Administrative Recommendation on Probationary Teaching Contracts – A motion was made by Mr. Balsiger to approve the administrative recommendation for non-renewal of probationary teaching staff. Ms. Pufahl seconded the motion. Motion carried 5-0.

Adjournment

A motion to adjourn was made by Mr. Skaar. Mr. Balsiger seconded the motion. Motion carried 5-0.

The meeting was adjourned at 8:55 p.m.

Becky Levzow, Clerk