

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
February 16, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Ms. Morrison, Mr. Smith, Ms. Walker, Ms. Pufahl and Mr. John Walton, student representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Mr. Krueger, Ms. McElroy, Ms. Clemmons, Mr. David Price and Ms. Angie Engelmann.

Open Forum

Mr. David Price showed the Board a 3rd place trophy won by students in the Pardeeville Bulldog Youth Wrestling program. Students participating in that program range from Pre-Kindergarten through 8<sup>th</sup> grade. Mr. Price said the students are proud of their accomplishments and the program promotes a sense of unity and Bulldog spirit. He said it would be nice if some of the trophies from the youth program could be displayed in the school.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. The February in-service meeting will be spent on Educator Effectiveness and the Badger Test. Elementary Student Council is sponsoring a "Mrs. Biddick Coin Drop" and money raised will be presented to the American Red Cross. During the week of February 2<sup>nd</sup>, Ms. Kamrath met and conferenced with half of the elementary teachers to talk about their Student Learning Objectives (SLO's) and Professional Practice Goals (PPG's). She will meet with the other half of the teachers at a later date. Elementary will hold a Family Fitness Night on February 19<sup>th</sup> and the PTO is sponsoring a movie night on February 13<sup>th</sup>. Ms. Kamrath's report also included a RTI (Response to Intervention) summary which is the new process the Elementary School needs to follow for an evaluation for Special Education Learning Disabilities services.

Mr. Lenz submitted a report on the middle school. Pardeeville Middle School hosted the Regional Scripps Spelling Bee on February 10<sup>th</sup> with 26 students from the area competing. During the teacher in-service day on 2/20/15 teachers will continue their in-service on the Educator Effectiveness evaluation system. Eighth grade registration for high school is underway with guidance counselor Mr. Haynes walking the students through and choosing their classes. The students will then sit in on a high school transition conference with Mr. Haynes and their parents. Girls in 7<sup>th</sup> & 8<sup>th</sup> grade will have an opportunity to attend the STEM (Science, Technology, Engineering and Mathematics) Exploration Day at UW-Stevens Point. The Badger Exam, which is the replacement for the WKCE, will be given to all students in grades 5-8 on 4/6/15. There will be a middle school dance for students in grades 6-8 on 2/13/15 and a 5<sup>th</sup> grade activity night will be held on a date yet to be decided.

Mr. LeMay submitted a report on the high school. The Class of 2015 Valedictorian is Hope Read and the Salutatorian is Matthew Waldrop. Student Council hosted their annual Study Party on January 19 and

finals were held on January 21 and 22. Winterfest 2015 was held on February 9-13 with the dance on February 14<sup>th</sup>. Mr. LeMay and Ms. Huset attended the ACT conference on 2/10/15 and the ACT Aspire conference on 2/16/15. This is the last preparation they have before they administer the ACT and WorkKeys exams on March 3 and 4. Mr. LeMay attended the AWSA convention on February 12 and 13. The Math Department will meet with Chris Boettcher from CESA 5 on 2/17/15 and will work on aligning the math curriculum and seeing what changes need to be made for grades 7-12. Once that is completed, they will be adding grades 5-6 and then looking at how it all aligns with grades K-4. Pardeeville Schools will host its 3<sup>rd</sup> Annual Techno Pardee on February 20 and 21. Ms. Huck and Ms. Houslet are the organizers of this event. High School parent/teacher conference will be held on March 2 and 5. The Technology Education teaching position for the 2015-16 school year has been posted and Mr. LeMay hopes to have a recommendation for a Tech Ed teacher to present for approval at the March 16, 2015 board meeting. The high school festival band and choir concert will be held on March 12.

Ms. McElroy reported on technology in the district. She continues to work with Extreme Wireless and Google tech support on wireless/Chromebook issues. Ms. McElroy also continues to work with Tech Ed staff to fine tune software, set up printers and address other requests as the Tech Ed program develops. MAP testing has finished. The administrative team has been meeting and testing personnel to plan for online testing. On 2/6/15 the school's voicemail server licensing became corrupted. Ms. McElroy worked with an engineer from Marco and after many hours working through the problems affecting the voicemail, everything is back working. Ms. McElroy worked with Fortinet, our firewall provider, to set up policies to block unfriendly traffic and threats from outside sources. Lunch update messages are now being sent through our Blackboard Connect program to parents to notify them when student lunch balances are low or negative. Ms. McElroy filed category 1 eRate paperwork for initial applications.

Mr. Krueger reported on custodial/maintenance items which included the following: Removed an old water fountain in the elementary school that wasn't working, installed new updated light fixtures in the Drama closet and the back hallway off the elementary gym, changed 2 leaking HW pumps at the elementary school, replaced bad bulbs and ballasts in the middle school gym, rebuilt flush valves in a couple of restrooms, replaced the radiator in the blue van in-house, repaired a damaged soffit vent on the Balliet building, replaced the igniter on the middle school gym AHU, remodeled the restroom in the elementary girls locker room, and his staff watched an Asbestos Awareness video. The custodians/maintenance staff worked on 29 work orders submitted throughout the month. Mr. Krueger is working on getting bids for summer projects including sealing the parking lots and asbestos abatement of the athletic hallway. Portage Glass finished installing windows on Saturday, 1/31/15.

Ms. Houslet reported on Technology Training in the district and the Technology Steering Committee. The Library Media Technology Steering Committee met on 2/10/15 to get updates on where they stand with Common School Funding and purchases for 2014-15. Forty Chromebooks in the carts the LMC houses for middle/high school are being replaced. The committee is looking at transferring our Destiny servers to be hosted at Follett which would be beneficial because Follett is better equipped to handle web attacks from other countries and we will see immediate updates to the program. Next month the use of wireless devices, iOS devices in grades K-1 and Chromebooks in grades 2-12 will be evaluated to ensure that they are meeting goals set in the Technology Plan. Having summer in-service training for staff similar to last summer was discussed with 3 hours of tiered training and 1 hour of building training. Also, providing tech training for support staff was a need established in the Tech Plan as we expect support staff to assist students with their technology needs.

## Committee Reports

Buildings & Grounds Committee—a Buildings and Grounds Committee meeting was held on 2/2/15 to discuss long range planning. A preliminary assessment included discussion on gym floors, aging school vans, updating the fire system, re-lamping the three gyms, a flooring schedule rotation, high school lockers, the hot water system tank located between locker rooms, exterior doors and frames, dishwasher and appliances in the kitchen and fine arts building.

Curriculum Committee—next meeting will be on 2/26/15 to discuss the 2015-16 Course Guidebook, 2015-16 new course additions, Tech Ed update and staffing and textbook for AP US history.

Finance Committee—met tonight on 2/16/15 to listen to an update on the governor’s budget and review the 2015-16 budget.

Personnel Committee—this committee met on 2/9/15 to discuss selection of members for the Tech Ed interview committee and to review job descriptions for the School Nurse, Attendance-Front Desk Secretary, Food Service Coordinator, Food Service Supervisor, Guidance Secretary and Health Aide.

Policy Committee—the most recent group of policies reviewed by this committee is on tonight’s agenda for approval of second reading. Next meeting will be on 2/23/15.

## Student Representative Report

John Walton reported on student activities in the high school. Student Council sponsored Winterfest the week of February 9<sup>th</sup>. State Curling is February 20-21. All of the students on the Forensics team advanced to the District level.

## Update on Governor’s Budget

Mr. Knitt highlighted the K-12 budget proposed by Governor Walker and its impact on the Pardeeville Area School District. He said the proposed school property tax credit works better for rich districts and does not help rural districts like ours. The governor recommends eliminating funding for per pupil aid in the 2015-16 school year and restoring funding on a one-time basis at an increased level in 2016-2017. Mr. Knitt said our school will have to cut \$133,000 due to elimination of the per pupil aid in 2015-16. No increase in revenue control over the next 2 years will hurt our school. The governor recommends eliminating the cap on the number of students in the parental choice program. Mr. Knitt said this affects our school because every student that goes to a private school will cost our school \$6,500. The governor recommends increasing funding by \$25.00 per student for transporting students that live more than 12 miles from Pardeeville Schools. That would mean an additional \$150 yearly for the Pardeeville School District. Regarding school accountability, the governor recommends that school report cards include letter grades. The governor recommends that the DPI and school boards provide information to families telling them other educational options and private schools their children can attend. The governor also recommends whole grade sharing where we could combine with other schools that have small numbers into one educational program.

Approval of Minutes Dated 2/2/15

A motion was made by Ms. Levzow to approve the minutes dated 2/2/15. The motion was seconded by Ms. Ives. Motion carried 6-0-1. Ms. Morrison abstained.

Approval of Special Meeting Minutes Dated 1/29/15

A motion was made by Ms. Walker to approve the special meeting minutes dated 1/29/15. The motion was seconded by Mr. Smith. Motion carried 5-0-2. Ms. Levzow and Ms. Morrison abstained.

Approval of Receipts/Expenditures

A motion was made by Mr. Balsiger to approve the receipts/expenditures. The motion was seconded by Ms. Walker. Motion carried 7-0. Check numbers submitted and approved included #52590-52656, 10488-10497, 0113015DDF, 52401-52429, 52493-52553, AMEX0141-AMEX0149, and 4900001055.

Approval of Sunday Trip for FBLA on 2/22/15

A field trip request was submitted from Ms. Elizabeth Huck to take FBLA students to a Bucks game on Sunday, 2/22/15, for Career and Technical Student Organization (CTSO) day. A motion was made by Ms. Levzow to approve the Sunday trip for FBLA. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Overnight Trip for FBLA on April 13 & 14, 2015

FBLA Advisor, Ms. Elizabeth Huck, asked the Board to approve an overnight field trip request for FBLA members to attend the State FBLA competition on April 13-14, 2015. A motion was made by Mr. Smith to approve the overnight trip for FBLA. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Elementary Playground Proposal

The elementary PTO has been working on raising funds to upgrade the elementary school playground equipment. Plans for the upgraded playground were presented to the Board by Ms. Angie Engelmann. She presented pictures and proposals on five different bids and she asked the Board for approval of the proposal so the PTO could proceed with planning and their fund raising. It was discussed that Mr. Krueger, Director of Buildings and Grounds, and the Buildings and Grounds Committee should review the details on this project, where the equipment would be placed, etc. prior to it being ordered and installed. Ms. Engelmann said the PTO would like to do a community build for this equipment to save money and then an inspector would inspect the installation. Ms. Morrison left the meeting at 7:50 p.m. during the elementary playground presentation. A motion was made by Mr. Smith to accept the idea of the donation of playground equipment with the site to be determined. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of School Nurse Job Description

A motion was made by Mr. Smith to approve the revised School Nurse job description. The motion was seconded by Ms. Levzow. Motion carried 6-0.

### Approval of Second Reading of Policies

The following policies were submitted for approval of second reading:

- 1) Policy 1422 Non-Discrimination and Equal Employment Opportunity
- 2) Policy 1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 3) Policy 1630.1 Family & Medical Leave of Absence ("FMLA")
- 4) Policy 1662 Employee Anti-Harassment
- 5) Policy 2120 Management Restructuring and School Improvement
- 6) Policy 2221 Special Observance Days
- 7) Policy 2260 Non-Discrimination and Access to Equal Educational Opportunity
- 8) Policy 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
- 9) Policy 2270 Religion in the Curriculum
- 10) Policy 2421 Career and Technical Education Program
- 11) Policy 2510 Adoption of Textbooks

A motion was made by Ms. Walker to approve the second reading of the policies numbered 1-11 on the agenda. The motion was seconded by Mr. Smith. Motion carried 6-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, March 2, 2015. Agenda items will include: Recognition of State Curling, Bray Architects—Auditorium Presentation, Board Member Concerns, Approval of Minutes Dated 2/16/15, Approval of Possible Overnight Trips for Spring Sports State Tournaments, Approval of Certified Staff Retirements, Approval of Resignation from Student Council Co-Advisor, Approval of Overnight Trip for FFA on March 20-21, 2015, Approval/Resignation of Spring Coaches, Approval of First Reading of Policies 2521, 2623, 2700, 3120, 3122, 3123, 3211, 3217, 3220 and 3340, and an executive session to approve the executive minutes dated 2/16/15, to discuss a student request for early graduation, and to discuss the Activities Director Position.

### Executive Session

An executive session was held under 19.85(1)(f) of the Wisconsin State Statutes to approve executive meeting minutes dated 2/2/15 and to discuss a student injury claim. The Board entered into the executive session at 8:31 p.m.

### Action on Items from Executive Session

A motion was made by Ms. Levzow to deny the student injury claim. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

### Adjournment

A motion was made by Ms. Levzow to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 6-0. The meeting was adjourned at 8:45 p.m.

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Lynette Ives, Clerk