

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
February 2, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Smith, Ms. Walker and Ms. Pufahl. Absent were Ms. Morrison and Mr. John Walton, student representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Lenz, Mr. Krueger, Ms. McElroy, Ms. Clemmons, Ms. Barb Allen, Ms. Joan Killoran, Mr. Steve Miller, Mr. Jeff Bouchard, Ms. Leigh Bouchard, and Mr. Waylon Bouchard.

Health Insurance Update and Future Options

Steve Miller from Beneco Inc., our insurance consultant, talked about health insurance options for the 2015-16 fiscal year. He said Dean Insurance will have our renewal information available on March 2nd. Mr. Miller will come back to the board meeting on March 16th to present the renewal information from Dean and to discuss health insurance options available for the 2015-16 fiscal year.

January Pupil Count Report

The pupil count for January, 2015 was 825 students as compared to 818 students during the September, 2014 pupil count. This count reflects the number of students that attend school at Pardeeville including some that are only part-time students.

Update on Tech Ed Program

Mr. LeMay, High School Principal, gave an update on the Tech Ed program which began second semester. Instructors for second semester are Mr. Jonathan Koehler who will teach the 21st Century Home Maintenance and Intro to Tech Ed classes in the morning and Ms. Jeannie Kowing and Mr. Chris McFarlin who will teach the Intro to Draft/CAD program in the afternoon. There are 23 students taking the 21st Century Home class (2 classes) and 42 students taking the Intro to Tech Ed class (3 classes). There are 3 classes of Intro to CAD with 36 students. Dual credit will be offered through Madison College (2 credits) for the Intro to CAD class. Advertising for a Technology Education teacher for the 2015-2016 school year will be posted in early February hoping to have a candidate to recommend to the Board at the 3/16/15 board meeting.

Scheduling of Gym and Facilities

Mr. Smith asked for a review of the school's procedures for the public to schedule the gym and use of school facilities. He wanted to know the costs associated with the use of the gym, cafeteria, athletic fields, etc., who approves requests, who keeps the master schedule and who has priority for use of facilities. He said there is double/triple entry going on to multiple calendars on the school's website and questioned whether there could be one master calendar. Mr. Knitt said requests from Clubs come from one main person from each club rather than individuals. The school tries to stay away from scheduling events on Wednesday evenings and Sunday mornings. There is an RSS feed for the calendars on our website so that one entry can put the same info on more than one calendar. There is an Athletic and Facilities calendar on the school's website.

Report on WASB Annual Convention

Board members reported on different sessions they attended at the annual school board convention in January. Mr. Smith attended sessions on Plan for Success—Professional Development, Appropriate Technology Use, Economics for School Board Members, Alternatives to Exclusionary Discipline and Teach, Assess and Achieve Through Physical Education.

Ms. Levzow said this was the best school board convention she has ever attended. She attended sessions on Equalization Aid, Shared Near-Site Employee Medical Clinic and Launching K-5 Learners into STEM student achievement.

Ms. Pufahl enjoyed this year's keynote speaker. She also attended a session on How Lockdown Failed Sandy Hook.

Mr. Balsiger attended sessions on Visionary Leadership, Extended Learning Time and PBIS in the High School Setting, Containing OPEB Costs to Invest in Students and Effective Educator Initiative – Transitions Supporting Staff.

Ms. Ives attended sessions on Risk Management Plan Development, Understanding Fund Balance Sustainability and School District Fiscal Health, Revenue Limits and Wellness Strategies to Reduce Cost.

Ms. Walker attended sessions on Affordable Care Act Compliant Employee Benefit Planning Techniques, Building a Mission Driven Work Culture, Building and Sustaining Quality Music Education and Hot Topics for Policy-Minded School Leaders.

Board Member Concerns

Mr. Smith said a parent asked him why we don't allow school pride messages on the outside of lockers. Mr. LeMay said the school does allow that and he said Girls Basketball has items on players lockers right now. He said any appropriate or messy items should be taken down.

Approval of Minutes Dated 1/19/15

A motion was made by Ms. Levzow to approve the minutes dated 1/19/15. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Request to Play Co-op Hockey

A request for the school to approve participation in boys' co-op hockey with the Baraboo/Portage co-op was presented to the Board. Costs would be similar to the girls' co-op hockey request that was approved earlier. A discussion was held regarding how Pardeeville Schools will deal with co-op requests in the future. A motion was made by Mr. Balsiger to approve participation in boys' co-op hockey and to look at the whole co-op issue. The motion was seconded by Ms. Levzow. Motion carried 6-0.

Approval of Co-Curricular Tech Trainer

Mr. Justin Nickel was recommended as a second tech trainer in the high school. A motion was made by Ms. Ives to approve Mr. Justin Nickel for the co-curricular tech trainer position. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of First Reading of Policies

The following policies were submitted for approval of first reading:

- 1) Policy 1422 Non-Discrimination and Equal Employment Opportunity
- 2) Policy 1623 Section 504/ADA Prohibition Against Disability Discrimination in Employment
- 3) Policy 1630.1 Family & Medical Leave of Absence ("FMLA")
- 4) Policy 1662 Employee Anti-Harassment
- 5) Policy 2120 Management Restructuring and School Improvement
- 6) Policy 2221 Special Observance Days
- 7) Policy 2260 Non-Discrimination and Access to Equal Educational Opportunity
- 8) Policy 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability
- 9) Policy 2270 Religion in the Curriculum
- 10) Policy 2421 Career and Technical Education Program
- 11) Policy 2510 Adoption of Textbooks

Mr. Knitt explained the changes to each policy. A motion was made by Ms. Ives to approve the first reading for policies listed on the agenda as 1-11. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Tech Ed CAD Teachers

Administration recommended approval of two Tech Ed CAD teachers. Mr. Chris McFarland will be teaching two days a week and Ms. Jeannie Kowing will be teaching three days a week. Ms. Kowing is a MATC employee so MATC will bill us for her. A motion was made by Ms. Levzow to approve hiring Chris McFarland and Jeannie Kowing for teaching the Tech Ed CAD classes. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Expenditures from Ambassadors to Washington D.C. Activity Account

Mr. Knitt said after meeting with Ms. Barb Allen and Ms. Joan Killoran, there are a number of students who signed up for the trip that will not be going and the cost of the bus will now be split by fewer students, causing the cost to be higher than what was estimated. Because of that, Mr. Knitt recommended that the cost of the trip be kept at the level presented in September and additional funds from the Washington D. C. activity account be used to make up the difference of the cost of the bus. A motion was made by Ms. Ives to approve insuring the original price estimate given to students and parents be the same and that the additional cost be paid out of the activity account. The motion was seconded by Mr. Smith. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on February 16, 2015. Agenda items will include: Open Forum, Administrative Team Reports, Committee Reports, Student Representative Report, Update on Governor's Budget, Approval of Minutes Dated 2/2/15, Approval of Special Meeting Minutes Dated 1/29/15, Approval of Receipts/Expenditures, Approval of Second Reading of Policies, Approval of Sunday Trip for FBLA on 2/22/15, Approval of Overnight Trip for FBLA on April 13 & 14, 2015, Approval of Elementary Playground Proposal, Approval of School Nurse Job Description and an executive session to approve executive meeting minutes dated 2/2/15 and to discuss a student injury claim.

Executive Session

At 9:42 p.m. an executive session was held under 19.85(1)(e) of the Wisconsin State Statutes to approve the executive meeting minutes dated 1/5/15 and to discuss an offer made to purchase school land. The Board returned to open session at 9:53 p.m.

Adjournment

A motion was made by Ms. Lezow to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

The meeting was adjourned at 9:54 p.m.

Lynette Ives, Clerk