

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
January 24, 2011

The meeting was called to order at 7:00 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Mr. Balsiger, Mr. Billman, Ms. Lezow, Ms. Pufahl, Mr. Skaar, Ms. Walker, Ms. Davel and Ms. Sam Krysa, Student Representative to the Board. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Kamrath, Ms. Broyles-Brouillard, Ms. Clemmons, Mr. Burmeister, Ms. Lynette Ives and Ms. Jamey Ervin.

Open Forum

No open forum items were presented.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. You Deserve It Day was held on January 19<sup>th</sup> and 20<sup>th</sup> for students who met the criteria. The late start meeting on 1/12/11 was spent on a brief overview of the report card/grade book for first semester grades. The monthly literacy meeting is focusing on comprehension. PTO is having a dance on January 28<sup>th</sup>. The theme for the dance is sports and students can wear their favorite sports attire to the dance. Fourth and fifth grade classrooms will be holding spelling bees. The top 5 finalists will compete at each grade to represent our school at the CWTAG spelling bee on February 22<sup>nd</sup>. A group of teachers will be working with CESA 5 to pilot math boxes into our EveryDay Math Curriculum. Math boxes are designed to help teachers differentiate individual instruction/support to students. A group of teachers have volunteered to look at our writing at the K-5 grades and will start by aligning up with the CORE standards and looking at what each grade level is teaching. Channel 15 will be visiting our school on 1/19/11 for a School Shout-Out that will be on TV.

Ms. Broyles-Brouillard provided a report on middle school, curriculum, the first year teacher induction program, and library media and technology. During the late start meeting on 1/12/11 teachers were provided learning sessions and work time on CMS4Schools (web page), Office 2010 and Curriculum4Schools. At the January faculty meeting, Middle School faculty worked in small teams reviewing: student-led conferences, report card work habits, the fifth grade transition program and the agenda planner/advocacy program. An agenda planner program incentive Reward Day was held on January 20<sup>th</sup>. First year teachers attended a third topic meeting held on January 11<sup>th</sup> which included discussion on high school semester exam schedule—planning for extended periods, classroom management, mentor observation and a review of upcoming CESA 5 support seminars. A library media and technology steering committee has been established and will meet on January 31<sup>st</sup> to review the district's LMT Plan goals and begin the process of developing a long-range plan for meeting identified goals.

Mr. Lovett submitted a report on the high school. Counselors have started to acquaint students in grades 8-11 with the upcoming registration process that will be starting after the end of first semester. A group of high school teachers who teach Freshmen have been working with them during Resource time preparing them for taking finals for the first time. The high school exam schedule had 75 minute times with period 1-4 exams on January 19<sup>th</sup> and period 5-8 exams on January 20<sup>th</sup>. Our GED-02 students have been making good progress in our newest At-Risk program with all but one or two students having taken their first exam.

Ms. Katie David will be our long-term substitute high school English teacher for second semester. Student Council hosted the second annual Study Party for exams on January 17<sup>th</sup> from 3:15 to 6:30 p.m. in the high school library.

Mr. Burmeister's Custodial/Maintenance Department has been busy with routine maintenance and snow removal.

Ms. McElroy reported on Technology in the district which included the following: **Equipment**—Two SmartResponse systems are on order—one for elementary school and the other for the middle/high school. This system combines handheld wireless remotes (or clickers), a receiver and powerful assessment software that allows teachers to create tests and manage, track and evaluate the results. The 14-year-old High School office printer was replaced due to age and problems. The Guidance printer and high school principal printer continue to jam and are no longer covered by warranty so they will need to be replaced. A 24-port switch module was added to the main switch in the server room. Seventeen LCD monitors were purchased with ARRA special education funds for the special education student workstation areas in the district. **Network & Software** – The login issues for students using the Home Designer software in Tech Ed have been resolved. Upgrades were added to the Exchange email server so that all deleted email is cleaned out after 14 days on the email server automatically. A Windows Update server was set up to begin sending out Windows updates to all our workstations on a weekly time schedule. The Lightspeed server filter software was upgraded over holiday break. District staff has set up PowerSchool to prepare for reporting all student classes taken and grades to the DPI Coursework Completion System at the end of each semester. **Professional Development** – Elementary staff worked on grade book changes during the January late start. Middle/High School teachers attended 2 or 3 possible technology training sessions during the January late start. A Technology Steering Committee plans to meet on January 17<sup>th</sup> and each month thereafter to review District goals for the Library Media and Technology Plan.

Mr. Knitt informed the Board that CESA 5 will be providing special ed clerical assistance to our school for the remainder of the school year. This assistance is needed due to Ms. Helena Hammes resigning from that position.

#### Committee Reports

Buildings & Grounds Committee – this committee met earlier tonight. Items on the agenda included a proposal from Bobiak Enterprise, land purchase, two-way radios, high school water heater and water certification.

Curriculum Committee – next meeting will be held on February 17, 2011 at 8:00 a.m.

Policy Committee – met earlier tonight to go over the NEOLA 5000 Series policies. These policies will be put on the next board meeting agenda for approval of first reading.

Personnel Committee – nothing reported.

#### Student Representative Report

Ms. Sam Krysa reported on Student Council and other activities in the high school. The Student Council held a study party prior to exams and students were very appreciative of this opportunity. Tryouts for the Spring Play will be held on January 31 and February 1. The Art Club continues to hold their Coffee Bar in the morning and they will be looking into adding healthier choices to their list of items available for purchase. FBLA students will be attending a competition in Whitewater on February 5<sup>th</sup>. Parent night for the Forensics Team is Thursday, January 27<sup>th</sup>, with the conference meet being held at Deerfield on February 7<sup>th</sup>.

### 2009-2010 Audit Report

Mr. Knitt handed out the 2009-2010 audit report from Miller, Brussell, Ebben and Glaeske to each of the board members. He reviewed the results of the report which showed overall that we are doing a good job of handling the school's budget.

### Report from State School Board Convention

Six board members and Mr. Knitt attended the Wisconsin Association of School Boards annual convention on January 19 and 20, 2011 in Milwaukee. Each person talked about the sessions they attended at the convention. Dr. Yong Zhao was the featured speaker at the opening general session that focused on designing 21<sup>st</sup> century schools in the context of globalization and the digital revolution. Different sessions included: Do what You Can with What you Have, Social Media, School Finance, State Legislative Update, Facility Management, the Changing Environment of Benefits, Athletic Codes, and Core State Standards with IEP's.

### Approval of Minutes Dated 1/3/11

A motion was made by Ms. Pufahl to approve the minutes dated 1/3/11 as printed. Mr. Balsiger seconded the motion. Motion carried 6-0-1. Ms. Walker abstained.

### Approval of Receipts/Expenditures

A motion was made by Ms. Levzow to approve the receipts/expenditures. The motion was seconded by Ms. Pufahl. Motion carried 7-0. Checks submitted and approved included 43993-44041, 44133-44203, 44240-44313 and 99984-99991.

### Approval of an Overnight Trip for FFA

A request from Mr. Bouwkamp to take FFA students on an overnight trip to Wisconsin Rapids for a career choices and leadership conference on February 18 and 19 was submitted to the school board for approval. Mr. Bouwkamp and Ms. Jill Jones will be the chaperones for this trip. A motion was made by Ms. Levzow to approve the overnight trip for the FFA students. The motion was seconded by Ms. Pufahl. Motion carried 7-0.

### Approval of a Fundraiser for the Elementary Music Department

Ms. Fenske submitted a request for a fundraiser to sell gift wrap, candy, jewelry, candles, etc. for the elementary music department. Some discussion followed regarding the second sentence on the request form which included having equipment such as a CD player, electric guitar and Smart Board paid for out of fund raiser money rather than the budget. It was the consensus of the board members that these items should be paid for out of the budget rather than through fund raisers. A motion was made by Mr. Balsiger to approve the elementary music fund raiser but removing the second sentence in the request form. The motion was seconded by Mr. Billman. Motion carried 7-0.

### Approval of Student Council Cancer Run/Walk

Mr. Lynch submitted a request to approve a Cancer Run/Walk event for the Student Council. The date would be Saturday, May 7, 2011. They would like to use the track, bathrooms and concession area like previous years and the gymnasium or multi-purpose room in case of rain on that day. A motion was made by Ms. Pufahl to approve the Student Council cancer run/walk on May 7<sup>th</sup>. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

#### Approval of Resignation from the Girls JV II Basketball Coach

Ms. Tieranie Marchant submitted her resignation from the Girls JV II basketball coaching position. A motion was made by Ms. Levzow to approve the resignation. The motion was seconded by Ms. Walker. Motion carried 7-0.

#### Approval of Modifications to Open Enrollment Policy

The board members were given copies of modifications to the open enrollment policy per NEOLA's policy 5113 for approval. A motion was made by Ms. Pufahl to approve the modifications to the open enrollment policy. The motion was seconded by Ms. Levzow. Motion carried 7-0.

#### Approval of Audit Contract

The school board members were presented with a three year contract proposal from Miller, Brussell, Ebben and Glaeske for the school's annual accounting audit. Mr. Knitt told the Board that he was very happy with this accounting firm that has done our audits for many years. Cost for the audit goes up approximately 2 ½% each year. A motion was made by Ms. Walker to approve the three year contract proposal. The motion was seconded by Ms. Pufahl. Motion carried 7-0.

#### Agenda Items for Next Meeting

The next regular board meeting will be held on Monday, February 7, 2011 at 7:00 p.m. in the high school library. Agenda items will include: Approval of Minutes Dated 1/24/11, Approval of CESA Contract for 2011-2012, Approval of NEOLA 5000 Policies—First Reading, Approval of Resignation from Middle School Baseball Coach, Approval of Donations for Gym Pads at Elementary School, Approval of Other Post Employment Benefit Liability Proposal and an executive session to approve minutes from the executive session dated 12/20/10, to hear an update on probationary certified staff and to discuss teacher negotiations.

#### Adjournment

A motion to adjourn was made by Mr. Billman. Ms. Pufahl seconded the motion. Motion carried 7-0.

The meeting was adjourned at 8:30 p.m.

---

Becky Levzow, Clerk