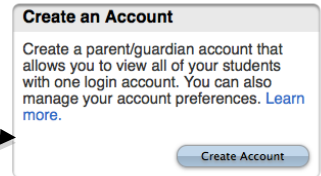


## Parent Portal Access

Pardeeville Schools uses the software program, PowerSchool. Parents can access all their children's grades and attendance by using a single sign-on for parents. Parents and guardians do not have to share logins as each parent or guardian can set up his or her own unique login and password.

1. Go to "PowerSchool Parent" site at [www.pardeeville.powerschool.com/public](http://www.pardeeville.powerschool.com/public) or from the School Webpage [www.pardeeville.k12.wi.us](http://www.pardeeville.k12.wi.us) parent tab choose PowerSchool under Links and Resources
2. Choose Create Account
3. Fill in your information including new password, which must be at least 6 digits.



Create Parent/Guardian Account	
First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired User Name	<input type="text"/>
Password	<input type="password"/>
Re-enter Password	<input type="password"/>

4. Enter the access id & access password found on the sticker(s) to link your student(s) to your new login. Each student will have a different access id & access password to enter.

Link Students to Account			
Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account			
Student Name	Access ID	Access Password	Relationship
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose --

Once you have set up this new login, you can now manage your account by clicking the Account Preferences button. If you have more than one student, you will see buttons to switch between your students' information.

Once you are on the Student Screen, you will notice the student's grades in the box next to the course name. If you click on the blue grade, you will be able to see all of the assignments for that class. Also, if you click on the teacher name, you will be able to email that teacher directly.

As always, please email Tabor Hodgson, HS Secretary, [Hodgta@pasdwi.org](mailto:Hodgta@pasdwi.org) or Barb Pulver, MS Secretary, [Pulvba@pasdwi.org](mailto:Pulvba@pasdwi.org) should you have any questions.