

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
December 3, 2012

The meeting was called to order at 7:00 p.m. by Board President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Smith, Ms. Pufahl, and A.J. Sterlavage, Student Representative. Ms. Walker arrived at 7:15 p.m. Ms. Morrison was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Mr. Knapp and Ms. Clemmons.

Indoor Environment Quality Management Plan

The school board members were given a copy of the Pardeeville Area School District's Indoor Environment Quality Management Plan that is mandated by the State of Wisconsin. The plan needs to be in place by February, 2013. This document should be reviewed then annually every August. This will be on the agenda for approval at the next board meeting.

Board Member Concerns

A discussion was held about an article that was recently in the *State Journal* about a school district's payroll records that were hacked. The discussion included security procedures for the school and bank and insurance for the school in case anything like that should happen.

Approval of Minutes Dated 11/19/12

A motion was made by Mr. Smith to approve the minutes dated 11/19/12. The motion was seconded by Mr. Balsiger. Motion carried 5-0-1. Ms. Levzow abstained.

Approval of Technology Infrastructure Improvement Project Bids

The school board members were given information about the request for proposals (RFP) for technology upgrades. KMT Design assisted the Pardeeville Area School District in the creation of the RFP process. The RFP consisted of 4 specific technology components: 1) Cabling and Cable Infrastructure, 2) Video Surveillance, 3) Wireless Network; and 4) School Paging and Intercom. After receipts of the proposals, KMT Design and Ms. McElroy contacted the bidders, reviewed references, reviewed value engineering design options, attended demonstrations and asked questions of the various contractors. KMT Design recommended the award of contracts to: Integral Building Systems, Inc. for the Cabling and Cable Infrastructure project; Master Com for the Paging and Bell System project; Wire Technologies and Enterasys Networks for the Wireless Network project; and Integral Building Systems for the Video Surveillance project. A motion was made by Ms. Ives to approve the technology infrastructure improvement project bids. The motion was seconded by Ms. Levzow. Motion carried 6-0.

Approval of Middle School Girls Basketball Coach

A motion was made by Ms. Levzow to approve Ms. Alice Reigel for the middle school girls basketball coach position. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval to have the Superintendent Approve Open Enrollment Exception Applications

A motion was made by Mr. Smith to approve having the Superintendent approve open enrollment exception applications. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Donation for Courtyard Tables

A motion was made by Ms. Levzow to approve the donation from Margo and Barry Pufahl for tables for the high school courtyard. The motion was seconded by Mr. Balsiger. Motion carried 5-0-1. Ms. Pufahl abstained.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, December 17, 2012. Agenda items will include Open Forum, Administrative Team Reports, Committee Reports, Student Representative Report, Tour of High School Storage Areas, Board Member Concerns, Approval of Minutes Dated 12/3/12, Approval of Receipts/Expenditures, Approval of Indoor Environment Quality Management Plan, Approval of Run/Walk Event on May 4, 2013, Approval of Overnight Trip for Curling, Approval of High School Registration Guide, Approval of Resignation of Support Staff, and an executive session to discuss a food service employee harassment complaint, principal evaluations, district administrator evaluation and contract extension and action on the extension of district administrator contract.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive session minutes dated 8/27/12 and to review the district administrator evaluation.

Adjournment

A motion was made by Mr. Smith to adjourn. The motion was seconded by Ms. Walker. Motion carried 6-0.

The meeting was adjourned at 9:31 p.m.

Lynette Ives, Clerk