

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
November 19, 2012

The meeting was called to order at 7:00 p.m. by Board President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Mr. Smith, Ms. Walker, Ms. Pufahl and A.J. Sterlavage, Student Representative. Absent were Ms. Levzow and Ms. Morrison. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Mr. Knapp and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the Elementary School. Staff members have been working hard on the PBIS (Positive Behavior Intervention System) at the elementary school. Parent Teacher conferences were held on October 23 and 24 with 94% parent attendance. WKCE testing took place the week of November 5-9 for third and fourth graders. The Veterans' breakfast will be held on 11/20/12. A K-2 Thanksgiving feast will be held on November 20<sup>th</sup>. Grade levels are meeting with Title reading and math teachers, the school psychologist and Ms. Kamrath to analyze student data and identify students in need. Cathy Hunt from CESA 5 has been working with K-5 teachers helping them work on lessons, identify assessments and best teaching practices for the CORE curriculum. During the late start in-service time on November 14<sup>th</sup>, teachers worked on grade level math curriculum, the reading specialist worked on literacy topics for staff literacy meetings and content specialist worked on putting their curriculum in the Build Your Own Curriculum (BYOC) program.

Mr. Lenz provided a report on Middle School. A winter MAP testing will be done in grades 5-8 this year. Middle School boys basketball and boys and girls curling are underway. Forensics will also be starting up. Middle School Book Club is meeting regularly to discuss books they are reading. Ms. DePetro is the volunteer advisor for that club. Ms. Sorenson, along with other Pardeeville teachers and staff, attended a Google Summit meeting and she is applying the knowledge she gained to improve the efficiency of how teachers post their plans to the middle school website for parents to see. Ms. Osterhaus and Mr. Lindquist took a group of 7<sup>th</sup> and 8<sup>th</sup> grade boys to the STEM (Science, Technology, Engineering and Mathematics) Career Day at UW Stevens Point, which was a big success. UWSP is now offering a STEM Career Day for girls and a group is being organized to go. Fifth and sixth grade band and choir is going well. However, because school time is more structured in those younger classes, finding time to pull students out for band/choir lessons has been a challenge.

Mr. LeMay submitted a report on the High School. The Veterans Day program on November 9<sup>th</sup> was a huge success. The band and choir performed, three middle school students presented a short piece and two guest speakers delivered their message to the students and veterans. There were 64 veterans and guests that stayed for the lunch after the program. Parent-teacher conferences went well on October 22 and 24.

A band and choir concert was held on October 23 and the jazz band and show choir also performed. WKCE testing for sophomores was held on November 8 and 14. The GO time has seen some success. Mr. LeMay listed GO time enrichment activities for November 15-29 and once the new quarter gets going, they will start the more intense academic support. The Drama Club production, *For Better or Worst*, was a great show. They did a dessert theatre and murder mystery. Student Council is busy with their food and clothing drive as well as their Christmas wishes program. The high school continues to work on their curriculums during the late start in-service days. Some Chromebooks are up and running in the English department. Students, as well as teachers, are learning how to use them and finding them advantageous. Mr. LeMay joined Ms. McElroy and Mr. Kevin Marszalek to tour the security camera system at Poynette Schools as we look to upgrade the system at our school. Cross country runner Leah Johnson did an amazing job at the State Cross Country meet finishing 7<sup>th</sup> in our district. Boys and girls basketball have started. Over 20 middle school/high school students signed up for curling this year.

Ms. McElroy reported on Technology in the district which included the following: **Equipment:** Bids are being reviewed for 4 technology referendum projects and recommendations are being prepared for the Buildings and Grounds committee meeting. A cart of 30 Chromebooks arrived and they were put into service. A Chromebook is a mobile wireless device with a 12 inch screen and keyboard. Our Chromebooks are restricted to only using a school Google Education account. All your communication, projects and media remain in your Google Apps account. Teachers sign up for the cart and have instant ready resources at the students' fingertips. **Network & Software:** All WKCE and MAP test scores are in the OASYS system and the program is being used at the elementary and middle schools for Response to Intervention (RTI) monitoring. The principals, their administrative assistants, Mr. Knitt and Ms. McElroy met to review and update attendance taking procedures and the way attendance is recorded in Power School and reported to DPI through ISES. Ms. McElroy, Ms. Baus and Ms. Sorenson attended a 2 day Midwest Google Summit Conference. They learned about many new tools that work in the Chrome Internet browser or through Google Apps for Education accounts that we use with students and staff. Ms. Baus, Ms. Kamrath, Ms. McElroy and possibly Ms. Houslet will be attending a technology planning session at CESA 5 on November 29. Pardeeville Schools is due to submit a tech plan to DPI before June 1, 2013.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. This department has been busy getting the district campus ready for the cooler months. Mr. Knapp listed several heating issues that have come up in the past month mostly caused by the age of the classroom univents and normal wear. Mr. Knapp is proud of the addition of awnings above the north doors of the high school which should guide ice falling from the roof safely away from the emergency doorways. The last of the school district referendum projects for this year has been completed by Gappa Security Solutions who did the rekeying of the doors in the buildings and the replacement of the old door hardware with new ADA compliant hardware. This along with the addition of new FOB readers on some of the main doors will greatly enhance security while eliminating an overabundance of keys. The 4 referendum projects which Mr. Knapp brought to the attention of the School Board for this year have been completed: the new windows and exterior wall panels of the elementary school; the new roof on the west end of the high school; the Balliet building playground; and the rekeying and hardware replacement in all the buildings.

## Committee Reports

Buildings and Grounds Committee—this committee’s next meeting will be held on 11/26/12. Agenda items will include review and recommendation for board approval of technology infrastructure improvement project bids for RFP 12046 and a report on the Indoor Environment Quality Management Plan.

Curriculum Committee—the meeting scheduled for 11/29/12 will be cancelled and a new meeting date will need to be set.

Finance Committee—met on 11/5/12. Agenda items included a referendum update, impact of enrollment and property value on state aid, and 2013-14 budget projections. Mr. Knitt copied all board members with a 2013-2014 Budget Analysis, a history of equalization aid factors and an update on referendum expenditures. The next Finance Committee meeting is scheduled for 12/3/12.

Personnel Committee—met tonight on 11/19/12 and had an executive session to discuss a food service employee harassment complaint and food service evaluation process.

Policy Committee—last meeting was on 9/10/12.

## Student Representative Report

Student representative, A. J. Sterlavage, reported on student council activities. Members of Student Council recently traveled to the Carbone Cancer Center in Madison. Last year the Pardeeville Student Council’s Cancer Run/Walk raised approximately \$16,000 to donate to the Center. On November 19<sup>th</sup> members of Student Council attended the Region 5 Fall Summit where they learned leadership skills, how to become an officer for Region 5 and about community service projects. Pardeeville students also presented information about the Cancer Run/Walk event organized by Student Council. Mr. Sterlavage said another school district was interested in learning about Pardeeville’s Cancer Run/Walk and they may come to some of Pardeeville’s meetings to learn more.

## Teacher Evaluation

Mr. Knitt gave board members information about the Wisconsin Framework for Educator Effectiveness. This is a performance-based evaluation system for teachers and principals that will serve as the foundation for the state model. The framework will guide the training, piloting and implementation of Wisconsin’s educator effectiveness system. The primary purpose of this framework is to support a system of continuous improvement of educator practice that leads to improved student learning.

## Report on School Report Cards for Area Schools

Mr. Knitt provided a report on the school report cards for school districts that border the Pardeeville Area School District. In addition, he told the board members that the DPI will be correcting the school report card for Pardeeville High School to “Exceeds Expectations” rather than “Meets Expectations”.

## Board Member Concerns

There were no board member concerns discussed.

### Approval of Minutes Dated 11/5/12

A motion was made by Mr. Balsiger to approve the minutes dated 11/5/12. The motion was seconded by Mr. Smith. Motion carried 3-0-2. Ms. Ives and Ms. Walker abstained.

### Approval of Receipts/Expenditures

A motion was made by Mr. Balsiger to approve the receipts/expenditures as presented. The motion was seconded by Ms. Walker. Motion carried 5-0. Check numbers submitted and approved included checks 10231-10240, 103112, 48071-48104, 48207-48248, 4100001003-4100001004, 4900001014-4900001017, and 48277-48390.

### Approval of Open Enrollment Exception

Mr. Knitt presented an open enrollment exception application to the school board which was submitted for the best interest of the student. A motion was made by Mr. Smith to approve the open enrollment exception for the best interest of the student. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

### Approval of Volunteer Boys' Basketball Coach

A motion was made by Ms. Ives to approve Jesse Kath as a volunteer boys' basketball coach. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, December 3, 2012. Agenda items will include Approval of Minutes Dated 11/19/12, Approval of Technology Infrastructure Improvement Project Bids, Approval of Middle School Girls' Basketball Coach, Approval of Superintendent to Approve Open Enrollment Exception Applications, and an executive session to approve executive meeting minutes dated 8/27/12 and to discuss district administrator evaluations.

### Adjournment

A motion was made by Mr. Smith to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

The meeting was adjourned at 8:24 p.m.

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Lynette Ives, Clerk