

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
November 18, 2013

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Morrison, Mr. Smith, Ms. Walker, and Ms. Pufahl. Absent were Ms. Lezow and Mr. John Walton, student representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Ms. Amber Houslet, and students Julie Martin, A. J. Sterlavage and Brennan Burns.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. Parent teacher conferences were held on October 15 and 17 with 98% parent attendance. Teachers called, emailed or sent a letter home to those parents who did not attend. WKCE testing took place for third and fourth graders. The 18<sup>th</sup> annual Veteran's breakfast will take place on November 26<sup>th</sup>. A Thanksgiving feast for grades K-2 will take place at 2:00 p.m. on November 26<sup>th</sup>. During the November 13<sup>th</sup> late start in-service time teachers worked on their grade level language arts curriculum and grades 3 and 4 staff met with the middle and high school staff to discuss use of chromebooks. A Reading is Grand assembly program took place on November 14. Ms. Kamrath is meeting with a representative from Primary Keyboarding to discuss elementary keyboarding.

Mr. Lenz reported on middle school events. Middle school observed Red Ribbon Week. The theme of Red Ribbon Week is drug free and healthy living. Student Council sponsored Cancer Awareness Week. Mr. Lenz said the Association for Middle Level Educators conference he attended was highly productive and gave him a chance to do some valuable networking. WKCE testing was completed for all students in grades 5-8. Twelve 8<sup>th</sup> grade boys attended STEM Career Days at UW Stevens Point. Middle school students took part in the Veteran's Day program on November 11<sup>th</sup>. An incentive day was held for all middle school students on November 8<sup>th</sup>. Close to 90% of all middle school students made the quarterly incentive that has both academic and behavioral components. The late start in-service day for middle school staff was devoted to curriculum work. Mr. Lenz also copied the school board members with a summary of anti-bullying efforts in the middle school.

Mr. LeMay submitted a report on the high school. The high school Veteran's Day program on November 11<sup>th</sup> was a huge success and the band and choirs performed. Some Student Council members will be attending a tour of the Carbone Cancer Center in December. WKCE testing was held on November 7 and 13 for sophomores. Student Council is busy with their food and clothing drive as well as their

Christmas Wishes program. Ms. Houslet and Ms. Huck held a roundtable chromebook discussion on the November late start meeting with staff members from all the buildings. Ms. Waldinger would like to take the school board's picture for the yearbook at their December 16<sup>th</sup> board meeting. Wayland Academy will be added to the Trailways Conference starting with the 2014-2015 school year. The high school course catalog is being updated and Mr. LeMay intends to move forward with some sort of technology education in the 2014-15 school year, most likely for second semester.

Mr. Krueger reported on buildings and grounds items. His staff completed 45 work orders. They performed maintenance on all winter equipment. They also cleaned and organized the back of the storage building and got rid of all hazardous waste. The concession stands and bathrooms have been winterized. A load of metal was taken for recycling and the school got back about \$250. Additional maintenance items included replacing a motor on a univent in the elementary school, starting updating the lighting in the shop and storage shed, taking down a chain link fence by the high school, etc. Mr. Krueger also attended a conference at CESA 10.

Ms. McElroy reported on technology in the district. **Equipment & Network:** 19 Windows 7 notebooks are being set up to replace the 5+ year old Windows XP notebooks that are used for staff development, testing and other curricular projects through the LMC. Windows XP will no longer be supported after January 2014. The SAN (Storage Area Network) that has 12 drives for all the virtual servers had a drive fail and it was replaced by HP under warranty. A secondary backup NAS (network area storage) will be added in a separate part of the district for data and server backups. Two computers were infected with malware. Affected workstations were removed and imaged and all servers were scanned and cleaned. A security consultant was contacted and additional steps were taken to change settings on our firewall to further protect the network and data. Other districts are also running into this new strain of malware. **Software and Professional Development:** IXL Language Arts software was added for 2<sup>nd</sup> thru 4<sup>th</sup> grades. The Tech Steering Committee met on 11/12/13. At that meeting they discussed WISCNET's future projections that by 2017 we should have 1GB for every 1,000 users. We have 100MB currently and we would need 10 times as much. Ms. McElroy will have to start researching and getting a feel for what other companies are offering. Next year's WISCNET charges will be 20% more and the membership fee will increase from \$1,000 to \$1,500.

### Committee Reports

Buildings and Grounds Committee—met on 11/14/13. They discussed disposal of the remaining 200-300 bleacher boards and decided to sell them for \$2.00 per board until 12/20/13. They also discussed and prioritized referendum projects for further board approval. Mr. Knitt reported on the referendum balance remaining of \$112,881.04. Bray & Associates will meet with staff on 11/19/13 to update the building utilization study. The vaporizer for the LP tanks/removal/restoration was discussed. Mr. Krueger will make further calls on this. Replacement of the high school gym floor was discussed. The last sanding on the floor was done in 2006 or 2007. Floor life is 30 years with sealing done every year.

Curriculum Committee—met on 11/14/13. They discussed offering a Human Anatomy and Physiology course and elementary keyboarding. They also discussed offering a Tech Ed program the second semester of the 2014-15 school year. Mr. LeMay will continue discussions with Madison College regarding participation and program development and cooperation with other districts. Their next meeting will be on 12/5/13.

Personnel Committee—met on 11/11/13 to discuss the job description for Activities Director.

Policy Committee—met on 10/28/13 to review the board policies that were submitted for first and second reading.

#### Student Representative Report

Miss Julie Martin reported on Student Council events which included a babysitting event and Neon Dance to raise money and a food and clothing drive. Student Council also had their first Cancer Run/Walk meeting. Student Council members will be visiting the Carbone Cancer Center and they will be attending the Region 5 Fall Summit at DeForest on 11/22/13 to listen to keynote speakers.

#### Referendum Update

Mr. Knitt recommended holding a special school board meeting on Monday, November 25, 2013 specifically to discuss details about the referendum. Ms. Carol Wirth from Wisconsin Public Finance will be at the special meeting and she will bring a comparison of three different payback schedules.

#### Board Member Concerns

None

#### Approval of Minutes Dated 11/4/13

A motion was made by Ms. Morrison to approve the minutes dated 11/4/13. The motion was seconded by Ms. Walker. Motion carried 7-0.

#### Approval of Receipts/Expenditures

A motion was made by Ms. Morrison to approve the receipts/expenditures. The motion was seconded by Ms. Ives. Motion carried 6-0. Check numbers submitted and approved included #50239-50315, 50055-50097, 50185-50224, 10343-10352, 302013, AMEX0026-AMEX0031.

#### Approval of Holding Prom at the Wyocena Community Center on April 26, 2014

Brennan Burns, Junior Class President, and A. J. Sterlavage, Junior Class Treasurer, asked the Board to approve holding prom at the Wyocena Community Center on April 26, 2014. A motion was made by Mr. Smith to approve holding prom at the Wyocena Community Center on 4/26/14. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

### Approval of Youth Options Courses

There were no new youth options courses to approve.

### Approval of Second Reading of Policies

The following policies were submitted to the Board for approval of their second reading:

- 1) Policy 2131.01 Reading Instructional Goals and Kindergarten Assessment
- 2) Policy 2270 Religion in the Curriculum
- 3) Policy 5111.01 Homeless Students
- 4) Policy 7530.01 Board-Owned Personal Communication Devices
- 5) Policy 7530.02 Staff Use of Personal Communication Devices
- 6) Policy 8390 Animals on District Property
- 7) Policy 9130 Public Requests, Suggestions, or Complaints
- 8) Policy 9150 School Visitors
- 9) Policy 9160 Public Attendance at School Events

Mr. Knitt recommended the Board approve all of these policies except 7530.01 and 7530.02 since there are some concerns with those policies. A motion was made by Mr. Balsiger to approve the second reading of all the policies except 7530.01 and 7530.02. Mr. Smith seconded the motion. Motion carried 6-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, December 2, 2013. Agenda items will include Referendum Update, Board Member Concerns, Approval of Minutes Dated 11/18/13, Approval of Special Meeting Minutes Dated 11/25/13, Approval of Human Anatomy and Physiology Course, Approval of Second Reading of Policies 7530.01 and 7530.02, Approval of District Office Interns, Approval of Gift Cards from Wal-Mart, an executive session to review the district administrator evaluation and approval of extension of district administrator contract to 6/30/16.

### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve executive meeting minutes dated 7/15/13, 9/16/13 and 10/7/13 and to review the district administrator evaluation.

### Adjournment

A motion was made by Mr. Balsiger to adjourn. The motion was seconded by Ms. Morrison. Motion carried 6-0.

The meeting was adjourned at 8:24 p.m.

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Lynette Ives, Clerk