

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
October 15, 2012

The meeting was called to order at 7:00 p.m. by Board President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levwow, Mr. Smith and Ms. Pufahl. Absent were Ms. Morrison, Ms. Walker and A.J. Sterlavage, Student Representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Ms. McElroy, Ms. Clemmons and Ms. Amber DePetro.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the Elementary School. Approximately 86% of families attended the Open House on 9/13/12. K-5 teachers spent a half day working on the CORE math and language arts curriculums during September and October. MAP testing is completed and teachers will be looking at comparing data from last January, May and September scores. Students are then being grouped for interventions and teachers are looking at gaps in the curriculum. The kindergarten PALS assessment will be taking place the week of October 15th. This is a new assessment that all kindergarten students will be taking in Wisconsin and then scores will be reported to DPI. There were 32 students in grades K-5 that participated in the summer school-remedial reading and math program. Teachers recommended students for this August summer school session.

Mr. Lenz provided a report on Middle School. Lunch service in the middle school gym is going quite well. Hot food is also being served during morning break. One of the middle school goals this year is to improve positive student recognition. Students being recognized will be announced through daily announcements, put in newsletters, newspapers, etc. Mr. Lenz will be attending the AWSA annual convention on October 15 and 16. Sessions at this conference included technology integration, teacher evaluation and professional learning communities. The Chromebooks have been a huge success in the middle school. So far because of wireless restrictions, they have been used mainly in 7th and 8th grade language arts. MAP testing is complete. Teachers had discussed the previous MAP score results with students and had set goals for the fall test. Scores will be used for upcoming conferences. In September all students in grades 5-8 completed a survey about their thoughts and attitudes about bullying. The data from this survey will help the middle school know where to concentrate their efforts in the fight against bullying. The next step will be to conduct a bullying survey with parents.

Mr. LeMay submitted a report on the High School. A fall music concert for band and choir will be held on 10/23/12. Drama Club held its initiation and welcomed 11 new members to their club. They will be performing a mystery dessert theatre on November 2, 4 and 9. Homecoming was held October 1-6. GO Time has seen some success already in helping students. Go Time assigns students to support groups. At the start of the second round of GO Time the number of students with at least one F went down from 150 to 85.

Mr. LeMay is happy to see staff requesting students to be in their groups and other staff coming up with enrichment activities. Enrichment activities this round include Mr. Brey offering an Intro to Rugby class, a Leadership course is being offered by Ms. Baus and Mr. Lynch, and Ms. Downs is doing an Apply to College session. For GO Time, Students are in an approximate three week rotation and also use the time for organizational class meetings. Other students ask for a quiet study hall or request help in particular classes. Parent Teacher conferences will be held on October 22 and 24. A Veterans' Day program will be held on November 9th. WKCE testing for sophomores will be on November 8 and 14. Mr. LeMay received a call from the Pardeeville Food Truck asking for volunteers to assist with monthly distribution of food on the 4th Monday of each month from 3:00-5:30 p.m. The school organizations and teaching staff will divide up months to provide assistance for the Pardeeville Food Truck program.

Ms. McElroy reported on Technology in the district which included the following: **Equipment:** The request for proposal bids for network wiring, installing a wireless system, bells and paging and video surveillance have been sent to bidders. The Tech Department is working to add a cart of 30 Chromebooks to the high school English department as part of this year's replacement plan. Several wireless access points will need to be added at the time of that implementation. Meru Wireless extended our demo of the 4 wireless access points that were set up in our district at the start of the school year to support student learning. The Tech Department continues to work with the configuration on the Fortinet firewall device and the DNS server for problems. **Network & Software:** Destiny Library software for Pardeeville Schools is now accessible from outside the school so students may access it at home. Ms. McElroy is working with OASYS and CESA 5 staffs to get our Response to Intervention data tracking software functional. State ISES reports are in progress in all offices with Ms. McElroy overseeing this as the ISES coordinator. The Tech Steering Committee is meeting monthly and will be working on reviewing and updating the District Information and Technology Plan which must be submitted by March, 2013. Two groups of staff are signed up to attend two different tech conferences: Google Apps for Education Midwest Summit in November and SLATE (School Leaders Advancing Technology in Education) conference in December.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. Johnson Controls, our HVAC contractor, has been busy with preventive contractual work. Gappa Security Solutions, the company hired to do the key and ADA door hardware referendum project, is making final key adjustments to meet varying needs. Keys have been given out to staff on the basis of need and key use and possession will be monitored. Certain areas are more secure now with special keys given out only to staff that need to use those areas. Door FOB readers can be computer controlled using a preplanned schedule to unlock and/or deny access into a building. The Buildings and Grounds Department will soon begin preparations for the winter season and the warm weather equipment will be prepared for winter and put away. Mr. Knapp is beginning to plan projects for next summer including removal of lockers in the high school hallway by Door #14 and remodeling that hallway, remodeling high school locker rooms, painting the exterior of our buildings (all depending on budget constraints) and extension of the chain link fencing and new gates at the elementary school.

Committee Reports

Buildings and Grounds Committee—this committee met on 9/24/12 to review the technology referendum project and the snow plow bids. Mr. Balsiger said he would like this committee to discuss the high school bleachers at their next meeting. The next meeting for the Buildings and Grounds Committee will be held on 11/26/12. No meeting will be held in October.

Curriculum Committee—met on 9/27/12 with Ms. Downs, the high school guidance counselor and discussed college expectations for students and WKCE test scores. The next meeting for the Curriculum Committee will be on 11/29/12 at 8:00 a.m.

Finance Committee—met on 10/1/12 to discuss an American Express credit card rebate program, a referendum financial update and 2012-13 equalized property values. The next Finance Committee meeting is scheduled for 11/5/12.

Personnel Committee—Ms. Pufahl reported on the Personnel Committee meeting which took place before tonight's school board meeting. This committee discussed the Cook I and Cook II job descriptions, a timeline for the District Administrator's job evaluation and food service personnel issues. The committee authorized Mr. Knitt to hire an independent person to conduct an evaluation of the the food service department to help it become more efficient.

Policy Committee—last meeting was on 9/10/12. Revised policies approved in August and October have been forwarded on to NEOLA. No meeting will be held in October. The next meeting according to the schedule will be on 11/12/12.

Student Representative Report

Student representative, A. J. Sterlavage, could not be at tonight's meeting due to prior commitments. Mr. LeMay read a report from him. Homecoming events went very well with good participation. Seniors won the class competition and the football team won their game. Saturday night's homecoming dance was also a lot of fun.

September Pupil Count Report

The board members were given a pupil count comparison showing how many students attend Pardeeville Schools by grade level and comparing that information to previous years. The third Friday in September count for this school year shows a total of 824 students attending for all grades.

Set Meeting Date to Approve Final 2012-13 Tax Levy and Budget

A special meeting for the school board will be held on 10/29/12 at 7:00 p.m. to approve the 2012-13 tax levy and budget.

Board Member Concerns

Mr. Knitt gave a response to two board member concerns brought up at the last meeting. Regarding the cost for student pictures, which appeared to be higher for elementary students versus those for middle school/high school students, Mr. Knitt said that all elementary students get a class picture even if they don't purchase a package and they also get more exchange size pictures than the middle/high school students do. The second concern brought up at the last board meeting was calorie count changes this year for student lunches. Mr. Knitt explained the new calorie count limits this year. For grades K-8 the calorie count is 550-700 and for grades 9-12 the calorie count is 750-850. There are no guidelines for calories for the a la carte this year, however, next year there will be.

New board member concerns: 1) What are the calorie counts for breakfast? 2) Mr. Smith said there were problems with the audio system during the homecoming game.

Approval of Minutes Dated 10/1/12

A motion was made by Ms. Ives to approve the minutes dated 10/1/12. The motion was seconded by Ms. Levzow. Motion carried 5-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Levzow to approve the receipts/expenditures as presented. The motion was seconded by Mr. Balsiger. Motion carried 5-0. Check numbers submitted and approved included checks 10221-10230, 93012, 47855-47886, 48019-48070, 4900001010-4900001013, 48105-48206.

Approval of Youth Options Courses

Youth Options applications for 4 students for second semester classes were submitted for approval. A motion was made by Ms. Levzow to approve the youth options courses as presented. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Support Staff

A motion was made by Mr. Balsiger to approve Ms. Shari Goodrich for support staff in the food service department. The motion was seconded by Ms. Ives. Motion carried 5-0.

Approval of Donation

Ms. Kamrath said donations were received from the American Legion for \$200 and the VFW for \$200 to be used for the cost of the Veteran's Breakfast in the elementary school. A motion was made by Ms. Ives to approve the donations from the American Legion and the VFW for the elementary Veteran's breakfast. The motion was seconded by Mr. Smith. Motion carried 5-0.

Approval of 66:30 Agreement for Reading Recovery with Wisconsin Rapids Schools

A 66:30 agreement from Wisconsin Rapids Schools was presented for approval. This agreement covers staff training and development support for one of our teachers for the Reading Recovery program. A motion was made by Ms. Ives to approve the 66:30 agreement for Reading Recovery with Wisconsin Rapids Schools. The motion was seconded by Ms. Levzow. Motion carried 5-0.

Resignation and Approval of Winter Coaches

A list of winter coach resignations and approvals was submitted to the Board. Resignations: Amber Houslet—Middle School Girls Basketball and Barry Pufahl—Varsity Curling. A motion was made by Mr. Balsiger to approve the resignation of coaches. The motion was seconded by Ms. Ives. Motion carried 4-0-1. Ms. Pufahl abstained.

Approvals: Chris Lindert—Varsity Boys Basketball, Mike Craig—JV Boys Basketball, Al Nickel—JVII Boys Basketball, Ryan Banks—Middle School Boys Basketball, Bob Schenck—Middle School Boys Basketball, Ralph Turner—Varsity Girls Basketball, Kim Peterson—JV Girls Basketball, Stacie Craig—Middle School Girls Basketball, Carrie Hirst—Varsity Dance, Steve Banks—Volunteer Girls Basketball and Jim Tessman—Volunteer Boys Basketball. A motion was made by Ms. Levzow to approve the winter coaches as presented. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Resignation of Assistant Track Coach

A motion was made by Ms. Ives to approve the resignation from Mr. Gary Carpenter as assistant track coach. The motion was seconded by Mr. Smith. Motion carried 5-0.

Approval of High School Forensics Coaches

A motion was made by Ms. Levzow to approve Ms. Molly Carlson and Ms. Amber DePetro as high school forensics coaches. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Family Medical Leave

A motion was made by Ms. Levzow to approve a two week family medical leave request for Mr. Chris Lynch. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of American Express Corporate Purchasing Card

An American Express Corporate purchasing card program was reviewed by Mr. Knitt and the Finance Committee. They recommended the Board approve the use of this card which provides rewards for purchases through Dell, HP, Staples and others. A motion was made by Mr. Balsiger to approve the American Express Corporate purchasing card. The motion was seconded by Ms. Ives. Motion carried 5-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, November 5, 2012. Agenda items will include Post-Graduation Survey, School Report Cards, Attendance at WASB Annual Convention January 23-25, 2013, Common Core Standards, Board Member Concerns, Approval of Minutes Dated 10/15/12, Approval of Special Meeting Minutes Dated 10/29/12, Approval of Middle School Special Education Aide, Approval of Part-time Title I Position, Approval of Additional Winter Coaches, Approval of Interagency Agreement with Columbia County Coordinated Services Team, Approval of Donation from Madison Community Foundation and Approval of Job Descriptions.

Adjournment

A motion was made by Mr. Smith to adjourn. The motion was seconded by Ms. Ives. Motion carried 5-0.

The meeting was adjourned at 9:05 p.m.

Lynette Ives, Clerk