

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
September 16, 2013

The meeting was called to order at 7:00 p.m. by Board President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Ms. Morrison, Mr. Smith, Ms. Walker and Ms. Pufahl. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay Ms. McElroy, Mr. Krueger, Ms. Clemmons and Mr. Michael Haynes.

Open Forum

Mr. Michael Haynes said he would like to present plans that the Pardeeville Bulldog Support Foundation is working on to the Buildings and Grounds Committee at their next meeting prior to bringing them to the school board.

Ms. Beth Gallagher said last year there were 5 students that did not earn a letter from show choir because they did not fund raise or purchase a Bucky Book. She said no other sport or activity requires a student to fund raise to earn a letter. Ms. Gallagher would like to see the ability to earn letters in show choir based on merit and performance and not fund raising. Mr. Knitt said he called and talked to show choir directors at 5 schools. Two of the five schools said it was mandatory to fund raise or the students can't participate. Some schools don't offer letters for show choir. Mr. Knitt recommended sending this issue to the Curriculum Committee to review.

Executive Session

An executive session was held under 19.85(1)(f) of the Wisconsin State States to discuss a student request for open enrollment transportation.

Action on Items in Executive Session

A motion was made by Ms. Morrison to deny the request for open enrollment transportation. Mr. Balsiger seconded the motion. Motion carried 7-0.

Administrative Team Reports

Ms. Kamrath submitted a report on the Elementary School. Back-to-School Night was held on 8/28/13 with a 96% turnout. At that event, the PTO donated a free meal for all families and the families had a chance to visit with about 15 different organizations in the gym that their children can get involved in. Students and staff have adjusted well to their new schedules and routines. Teachers taught school wide lessons on hallway, cafeteria, bus and bathroom behaviors. Students had "Recess Rodeo" to learn appropriate rules and behaviors on playground areas. Grandparents' Week was held the week of September 9-13. Students in 4K, Kindergarten and first grade will be taking the state required PALS (Phonological Awareness Literacy Screening) tests in September/October. MAP testing will run from September 16-October 4 with students in Kindergarten through 4th grades taking the math tests and students in grades 2-4 will also take the reading and language arts tests. Results of these tests will be used to help differentiate classroom instruction as well as interventions.

Mr. Lenz submitted a report on middle school. Mr. Eric Cooke will be doing the Fuel up to Play 60 program in middle school again this year. The program is run through the Wisconsin Milk Marketing Board and funding is provided to organize several health activities throughout the year. The 8th grade is taking a field trip to Devil's Lake on 10/18/13 to study glacial geology and effigy mounds. Ms. Osterhaus and Mr. Lindquist will be taking a group of interested students to the STEM (Science, Technology, Engineering and Math) Career Days on 11/1/13 in Steven's Point. MAP testing is our main district assessment for students in kindergarten through 8th grade. WKCE is the main state assessment for students in grades 3-8 and 10th grade. According to the current DPI timeline, this will be the final year for WKCE. Beginning in 2014-15 the state will begin administering the new "Smarter Balanced Assessment". The late start in-service time was devoted to curriculum work in middle school. One of the building goals in middle school is to reduce homework incompleteness. Late homework slips will be used to notify parents and students with missing homework are required to attend homework club to complete the homework. Mr. Haynes, middle school guidance counselor, will be visiting all grades to do anti-bullying activities. Part of the Wisconsin Educator Effectiveness System requires all teachers and administrators to complete Student Learning Objectives (SLO's). An SLO is a document that identifies an area of need and a baseline measure and then regular checks to measure progress. Teachers are being encouraged to plan lessons using ChromeBooks which utilize our wireless system.

Mr. LeMay submitted a report on the High School. Interim counselor Mr. Jeff Coleman was available the first day of school. Mr. LeMay and Mr. Coleman met with seniors to discuss graduation and college readiness. They also met with juniors and sophomores and will meet with freshmen the week of September 16th. Since Mr. Coleman is only part-time, we have posted for another part-time high school counselor. High school band students attended UW-Madison Band Day on September 6th. NHS will be inducting new members on September 30th. Homecoming week begins September 30th. High school staff worked on their Student Learning Objectives (SLO's) and curriculum work during the late start time on September 11th.

Mr. Krueger reported on the Custodial/Maintenance Department. The fence by the front of the elementary school was moved for the pile of snow that accumulates there in the winter. Mr. Oosterhof took inventory of air filters and changed them throughout the district. Johnson Controls updated the middle school air handler so it is controlled by METASYS now. Mr. Schultz is catching us up on work orders. Other projects included repair of the AC unit in the band room, insulating refrigeration pipes above the kitchen to resolve a condensation problem, filling in a sink hole at the middle school parking lot and finishing spreading mulch.

Ms. McElroy reported on Technology in the District which included the following: **Equipment:** Ms. McElroy provided a technology referendum project recap report to the Board. Chromebooks in carts were distributed to assigned classrooms and used for training during in-service with teachers. Students in all schools have been using the Chromebooks for classroom instruction. Ms. McElroy and Mr. Knitt met with John Peterson from Xerox to discuss significant problems with teachers' print jobs being deleted when they go to the copier due to errors with accounting codes. Xerox is working to update the software with their engineers to resolve the problem. Six Kindles arrived for setup and will be used for textbook access at the middle and high school for special ed students. **Software and Professional Development:** Many updates and additions are worked on prior and during the first weeks of school to prepare Gaggie, Google and other software programs for student use. MAP testing rosters were created and software updated for the new testing season. IXL math software and Renaissance programs are being updated mostly by our math and reading specialists at the elementary school. SBAC-Smarter Balanced Assessment which will replace the WKCE paper/pencil test next year has to be tested on our equipment this year.

Committee Reports

Buildings & Grounds Committee—met tonight to discuss possible referendum projects.

Curriculum Committee—met on 9/5/13 to discuss tech ed update, high school graduation requirements and dual English. A Curriculum Committee meeting will be held on 10/17/13 at 8:00 a.m. One of the items to discuss will be the requirements for earning letters in extra-curricular activities.

Finance Committee—scheduled to meet on 10/7/13.

Personnel Committee—met on 9/9/13 to discuss the Certified Staff Handbook, Support Staff Handbook, pay salary for certified staff positions that are difficult to fill, update on administrator contracts and district office staffing.

Policy Committee—scheduled to meet 9/23/13

Referendum

Mr. Knitt discussed the information the Board received from Carol Wirth at the last board meeting. He discussed refinancing of debt, the maintenance referendum and the revenue control referendum. He brought forward for discussion a three year revenue control referendum proposal.

ACT Test Results

Mr. Knitt reported on ACT test results comparing Pardeeville Schools with other schools in the Trailways Conference and the state average.

Board Member Concerns

Ms. Levzow discussed a safety concern where children are getting on the bus in Wyocena by the guard rail on Highway 22. Smith Bus will be looking into this. Mr. Smith asked about the crossing guard situation at the elementary school. Ms. Kamrath said the Village of Pardeeville is responsible for hiring crossing guards and they are working on hiring more.

Approval of Minutes Dated 9/3/13

Corrections were made to the attendance portion of the September 3rd minutes in the first paragraph. A motion was made by Ms. Levzow to approve the minutes dated 9/3/13 with the corrections made. The motion was seconded by Mr. Balsiger. Motion carried 6-0-1. Ms. Walker abstained.

Approval of Receipts/Expenditures

A motion was made by Ms. Morrison to approve the receipts/expenditures as presented. The motion was seconded by Ms. Ives. Motion carried 7-0. Check numbers submitted and approved included checks #49888-49992, 10320-10329, 83113, 49736-49750, 49825-49859, 01AMEX0018-01AMEX0021, and 4900001036-4900001039.

Approval of Student Council Representative to the Board

A motion was made by Ms. Levzow to approve John Walton as the new student council representative to the Board. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Support Staff

None

Approval of Certified Staff Handbook

Some revisions need to be made. This will be brought back for approval at the next meeting.

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Approval of Smith Bus Contract for 2013-14 School Year

Mr. Knitt recommended no increase for the first four months of the 2013-14 school year and then a 2.07 percent rate increase for the remaining five months of the 2013-14 school year. A motion was made by Mr. Balsiger to approve the Smith Bus Contract as proposed for the 2013-14 school year. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of Co-Curricular Resignation

A motion was made by Ms. Levzow to approve Rebecca Hineman's resignation as the co-advisor for FBLA. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval to Add an Activity Account for Fuel Up to Play 60

A motion was made by Ms. Levzow to approve adding an activity account for Fuel Up to Play 60. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, October 7, 2013. Agenda items will include Sheriff's Department Report, an executive session to discuss a student request for early graduation, action on items in executive session, Oath of Office for Student Representative to the Board, Referendum Update, Pupil Count Report, Board Member Concerns, Approval of Minutes Dated 9/16/13, Approval of Youth Options Courses, Approval of 66:30 Agreement for Reading Recovery with Wisconsin Rapids Schools, Approval of Out-of-State, Overnight Trip for FFA National Convention, Approval of Resignation from Varsity Girls' Basketball Coach, Approval of Certified Staff, Approval of Support Staff, Approval of Grant from Wal-Mart, Approval of Additional Co-Curricular Advisors, Approval of Certified Staff Handbook, Approval of Support Staff Handbook, and Approval of Proposal to Repaint and Repair Track.

Adjournment

A motion was made by Ms. Ives to adjourn. The motion was seconded by Ms. Levzow. Motion carried 7-0.

The meeting was adjourned at 9:28 p.m.

Lynette Ives, Clerk