

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
August 27, 2012

The meeting was called to order at 7:00 p.m. by Board President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Ms. Morrison, Mr. Smith and Ms. Pufahl. Ms. Walker was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Ms. Clemmons and Mr. Chris Lindert.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the Elementary School. There was a great turnout of families for registration on 8/14/12. There are 347 students in grades EC-4th grade. Language Arts CORE Boot Camp took place in the elementary school on August 16 and 17. August 24th and 25th was the Math CORE Boot Camp for 4K-8th grades. August 27th was a work day devoted for grade levels to work collaboratively on putting data into the program. Kindergarten teachers, along with Ms. Elizabeth Gust, our reading specialist, attended a Phonological Awareness Literacy Screening for Kindergarten training on August 24th. The PALS-K program assesses key literacy fundamentals including phonemic awareness, phonics, fluency and vocabulary.

Mr. Lenz provided a report on Middle School. All but 10 middle school families attended registration on 8/14/12 and paid fees. There was a back-to-school night for 5th grade families on 8/23/12. One of the main building goals for the middle school will be the recognition of positive efforts by students. Another goal will be a reduction of bullying incidents. This year 5th grade students will not have to walk over to the elementary school for music as all students will either be in band or choir. They will not be walking up to the high school for art class either as that will be held in the Balliet building. Mr. Evans has been giving lessons over the summer for all 5th and 6th grade beginning band students. The program has been well received and attended by students. A major effort in the middle school this year will be to improve core instruction by exploring differentiated instruction methods and the use of formative assessments.

Mr. LeMay submitted a report on the High School. Ms. Paige Theiler will be the new phy ed/health teacher this year. Fall sports are underway. Football began the week of August 6 and Volleyball, Cheer and Cross Country started on August 13. Registration for all pre-K through 12th grade students was held in the high school gym on 8/14/12. The bus company, health services and phy ed department were all present again to take care of students. Galley Studios was also present and took pictures of all middle and high school students. A Student Council cookout was held on August 7th. Members discussed Homecoming plans and the upcoming school year. Mr. LeMay is now the Trailways Conference President for a one year term. Besides the addition of the new roof, there have been other minor changes to the high school building over the summer. The Guidance Office was repainted and new carpet installed because of all the leakage from the roof.

The former tech ed room has finished its overhaul, has new paint and has been fully repurposed with Mrs. Casey and Ms. Waldinger moving into that room. Ms. Downs, Ms. Reigel and Mr. LeMay did the painting over the summer. New signage was added around the high school, four cement pads were poured in the courtyard area and the doors were repainted so they are a consistent color throughout the building. The response to the updates and changes has been positive. Mr. LeMay hopes to continue to make cosmetic changes as the year progresses and time and monies become available.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. Mr. Knapp said this has been an exceptionally busy and rewarding summer for the Buildings and Grounds Department. All of the referendum projects except door lock and hardware replacement are nearing completion. The elementary school exterior panels, windows and interior window moldings project has been completed. The high school roof project is 95% completed at this time and should be finished by early next week. The playground behind the Balliet Building has been completed. Basketball posts, hoops and nets were just installed. The canopy above door #5 has been completed. Installation of the new carpeting in the high school guidance office is done. New steel doors have been installed at the west end of the high school and two new wood doors have been installed at the southwest corner of the high school to replace doors that were falling apart. Four new concrete pads were installed in the high school courtyard on the west side. Mr. Knapp would like to thank Gunderson Construction and Canales Flooring for doing an exceptional job providing us with quality work done on time and keeping us notified as to how the projects were proceeding and any concerns. Mr. Knapp said he was very proud of the way his staff conducted themselves under the adverse weather conditions they faced this summer in non-air conditioned buildings as well as dealing with problems posed by the construction projects.

Ms. McElroy reported on Technology in the district which included the following: **Equipment:** The tech consultant hired by the District to create the RFP's for the wireless network, bells, paging and video surveillance system upgrades and installations completed a walk through in early August. He is having a CAD tech work on creating the drawings and will use the drawings to spec out the projects for the bidding process. Representatives from Meru Wireless and JSO Technologies will be setting up a Meru wireless controller for access points for the district to use in designated areas as a test of their system during the month of September. The new data room air conditioner radio frequency control failed on July 29th. Servers had to be shut down. Johnson Controls replaced the control with one that is hard wired instead of wireless. Ms. McElroy has requested that Johnson Controls reimburse the district for \$500 in network engineering costs to bring our servers back online after this problem occurred. The phone system and voicemail server both received updates this summer. The copper network cable that runs to the maintenance building phone and office computer was hit twice by lightning this summer and was hit previously. A new fiber line has been run now to resolve this problem.

Network & Software: The school's lunch program discontinued using Wordware and activated the PowerSchool lunch module that we already pay for with our annual subscription. The phone dialer will not be used anymore to notify parents of low balances. Parents may now log in with a parent account to see their lunch balances. The school district is offering a new service called eFunds for Schools so parents can pay for lunch accounts via checking account or personal credit card. The email archive for staff email has been switched over to Gaggle.net.

Committee Reports

Buildings and Grounds Committee—next meeting will be held on 9/24/12 at 7:00 p.m.

Curriculum Committee—next meeting will be held on 9/27/12 at 8:00 a.m.

Finance Committee—next meeting is scheduled for 10/1/12 at 6:00 p.m.

Personnel Committee—next meeting is on 9/17/12 at 6:00 p.m.

Policy Committee—next meeting is scheduled for 9/10/12 at 7:00 p.m.

Set Committee Meeting Dates

A schedule for all committee meetings was handed out to all school board members. The Curriculum Committee will meet on an as scheduled basis. Buildings and Grounds will meet the 4th Monday of each month at 7:00 p.m. Finance Committee will meet on the 1st Monday of each month at 6:00 p.m. The Personnel Committee meets the 3rd Monday of each month at 6:00 p.m. The Policy Committee will be meeting on the 2nd Monday of each month at 7:00 p.m. Meetings may be cancelled from time to time if there is nothing to discuss.

Board Member Attendance at WASB Fall Regional Meeting on 10/11/12

The WASB Fall Regional Meeting will be held on 10/11/12 in Baraboo. Board members who indicated that they would like to attend this meeting were Mr. Balsiger, Ms. Ives, Mr. Smith, Ms. Pufahl and Ms. Levzow. Ms. Clemmons will check with Ms. Walker and will send in registrations for those planning to attend.

Reading Recovery Detail Report

Ms. Kamrath handed out additional information pertaining to the Reading Recovery program. Mr. Smith asked Ms. Kamrath for some additional information.

Approval of Minutes Dated 8/6/12

A motion was made by Ms. Levzow to approve the minutes dated 8/6/12. The motion was seconded by Mr. Balsiger. Motion carried 5-0-1. Ms. Morrison abstained.

Ms. Morrison had to leave the meeting at 7:55 p.m.

Approval of Receipts/Expenditures

A motion was made by Mr. Balsiger to approve the receipts/expenditures as presented. The motion was seconded by Ms. Levzow. Motion carried 5-0. Check numbers submitted and approved included checks 10200-10208, 73112, 10208A, 47588-47595, 47597-47599, 47650-47669, 4100001001, 4900001002-4900001004 and 47711-47841.

Approval of Family Leave

A motion was made by Ms. Levzow to approve the family leave request from Ms. Amber Houslet. Mr. Balsiger seconded the motion. Motion carried 5-0.

Approval of New Activity Account for Show Choir

Ms. Taya Smith submitted a letter of request to add a new activity account for the Show Choir. Mr. Smith made a motion to approve the new activity account for Show Choir. Mr. Balsiger seconded the motion. Motion carried 5-0.

Approval of Support Staff Resignation

Ms. Michelle DeWeese submitted a letter to the board resigning from her teacher aide position. A motion was made by Ms. Levzow to accept the resignation from Ms. DeWeese. Ms. Ives seconded the motion. Motion carried 5-0.

Approval of Support Staff

A motion was made by Mr. Smith to approve Ms. Lisa Welch as a part-time teacher aide. Ms. Levzow seconded the motion. Motion carried 5-0.

Approval of Increased Time for Certified Staff Contract

Mr. Knitt recommended increasing Ms. Lorisa Harvey's teaching contract from 75% to 80%. A motion was made by Ms. Ives to approve increasing Ms. Harvey's teaching contract from 75% to 80%. The motion was seconded by Ms. Levzow. Motion carried 5-0.

Approval of Additional Fall Coaches

The Board was asked to approve Justin Nickel as an assistant football coach and Ms. Lisa Wendt as the JV volleyball coach. A motion was made by Ms. Levzow to approve Justin Nickel and Lisa Wendt. Ms. Ives seconded the motion. Motion carried 5-0.

Approval of Bread Bids

The school board was given a cost comparison between Pan-O-Gold Baking and Sara Lee Bakery (Earthgrains). Mr. Knitt recommended approving the bid for the 2012-2013 school year from Pan-O-Gold which had the lower bid. A motion was made by Mr. Smith to approve the bid from Pan-O-Gold Baking. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

Approval of Open Enrollment Exceptions

The school board was presented with four open enrollment exceptions for approval. A motion was made by Ms. Levzow to approve the four open enrollment exceptions. Mr. Balsiger seconded the motion. Motion carried 5-0.

Approval of Smith Bus Contract for 2012-2013 School Year

Mr. Knitt recommended approving the busing contract with Smith Bus with a 1.7% increase for the 2012-2013 school year. A motion was made by Mr. Balsiger to approve the Smith Bus contract for 2012-2013. Ms. Levzow seconded the motion. Motion carried 5-0.

Approval of Part-time Physical Education Teacher

The Board was asked to approve hiring Mr. Eric Cooke for the part-time phy ed teacher opening. A motion was made by Ms. Levzow to approve hiring Mr. Eric Cooke for the part-time phy ed position. Mr. Balsiger seconded the motion. Motion carried 5-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, September 17, 2012 in the High School Library. Agenda items will include Open Forum, Insurance Consultant, Administrative Team Reports, Committee Reports, ACT Results, Wrestling Program, Tour of the High School Building, Approval of Minutes Dated 8/27/12, Approval of Receipts/Expenditures, First Reading of Board Policies, Approval of Student Council Board Representative, Approval of Middle School Special Education Aide Position and Approval of Unpaid Personal Leave.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin Statutes to approve the executive meeting minutes dated 6/18/12, to discuss a personnel matter and 2011-2012 year-end report from the District Administrator.

Adjournment

A motion was made by Ms. Levzow to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 5-0.

The meeting was adjourned at 10:31 p.m.

Lynette Ives, Clerk