

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
June 17, 2013

The meeting was called to order at 7:00 p.m. by Board President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Ms. Morrison, Mr. Smith, Ms. Walker and Ms. Pufahl. Also present at this meeting were Mr. Knitt, Mr. Lenz, Mr. LeMay and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Mr. Lenz provided a report on Middle School. Remedial summer school for middle school students is in session until July 11. Remedial support is offered in math and English/language for students in grades 5-8. The middle school gym floor has been resealed and does not show any additional wear from the lunch tables. This past school year Mr. Lenz subscribed to Project Wisdom, a character education program designed to improve the climate of a school by broadcasting messages that encourage everyone on campus to do and be their best. The program also includes parent resources which Mr. Lenz hopes to incorporate this coming school year. Fifth graders last year were required to choose either band or choir. As a result of that exposure, 38 out of 46 of those students chose to take either band or choir in sixth grade now even though it was optional. Mr. Lenz hopes that those numbers will carry on into high school which would improve the overall music program.

Mr. LeMay submitted a report on the High School. Graduation was held on May 25th. There were 63 seniors that took part in the ceremony. Two seniors are finishing up in the GED02 program and one student is finishing at COMAN. If all goes well, Mr. LeMay hopes to have 100% of the Class of 2013 graduate. On June 8th some students, staff and members of the Bulldog Support Foundation helped remove the old high school bleachers. Remedial summer school for high school students started on June 12. There are 25 students who are getting assistance and if they complete summer school they will receive credit for the classes they are taking and will not have to repeat them in the 2013-14 school year. Mr. LeMay will be working with Ms. Downs this summer to look at credit requirements and course offerings. Ms. Houslet and Ms. Baus hosted a Google Boot Camp here at Pardeeville on June 14th. A 2013-14 goal is for all staff to work on becoming more comfortable with Google apps/docs and Gmail.

Mr. Knitt gave a report on buildings and grounds. The old bleachers were removed from the high school gymnasium. The bleacher boards will be sold for \$10 per board to anyone that wants to buy them. Maintenance workers continue to work on work orders. After completing the work order, the maintenance worker signs and dates the form that the work is done and turns it in to the office. Applications are being received for the Director of Buildings and Grounds position.

Committee Reports

Personnel Committee—met tonight to discuss 2013-14 support staff and administrator salaries, a timeline for job descriptions and an update on the certified staff handbook.

Policy Committee—this committee will be given a task to write a policy and/or procedures for when an employee leaves or is dismissed.

2012-13 General Fund Budget

Mr. Knitt went over the 2013-14 budget. The budget will need to be approved at the July 15th board meeting.

Board Member Concerns

Ms. Pufahl said that the 8th grade graduation ceremony was very nice and she complimented Mr. Lenz with the speech that he gave during that ceremony.

Approval of Minutes Dated 6/3/13

A motion was made by Mr. Smith to approve the minutes dated 6/3/13. The motion was seconded by Ms. Levzow. Motion carried 6-0-1. Ms. Morrison abstained.

Approval of Receipts/Expenditures

A motion was made by Ms. Morrison to approve the receipts/expenditures as presented. The motion was seconded by Ms. Walker. Motion carried 7-0. Check numbers submitted and approved included checks #10296-10302, 53113, 01AMEX0001-01AMEX0007, 49255-49302 and 49402-49464.

Approval of Payment to Bulldog Foundation for High School Bleacher Removal

Mr. Knitt told the board when the Pardeeville Bulldog Support Foundation (PBSF) approached him about removing the old high school bleachers, he told them that he would talk to the Board about making a donation to the Foundation for their labor. The PBSF had 33 people present on Saturday, June 9 and worked a grand total of 152.75 hours. Also, the Pardeeville Fire Department brought the Jaws of Life equipment to help in the process. A motion was made by Ms. Levzow to approve paying the Bulldog Support Foundation \$1,750.00 and paying the Pardeeville Fire Department \$250.00 for their help with the high school bleacher removal. The motion was seconded by Ms. Morrison. Motion carried 6-0-1. Mr. Smith abstained.

Approval of School District Insurance

Mr. Knitt was still waiting for all of the proposals for the worker's comp, property, liability, auto, etc. insurance. He told the board members that a special meeting would need to be held since this change would be effective July 1st.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, July 15, 2013. Agenda items will include Open Forum, Administrative Team Reports, Committee Reports, Reading Recovery Report, September School Board Meeting Dates, 2012-13 Budget, Board Member Concerns, Approval of Minutes Dated 6/17/13, Approval of Special Meeting Minutes Dated 6/24/13, Approval of Receipts/Expenditures, Approval of Director of Buildings and Grounds, Approval of Middle School Teacher, Approval of 2013-14 Parent Transportation Contracts, Approval of 2013-14 Budget, Approval of Additional Coaches/Advisors, Approval of CESA 7 Contract, Approval of Walmart Grant and an executive session to approve the executive minutes dated 6/17/13, to discuss the Director of Buildings and Grounds position, the middle school teacher position and end of year report from the superintendent and action on approving a Director of Buildings and Grounds and middle school teacher.

Executive Session

At 8:32 p.m. an executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive meeting minutes dated 6/3/13, to discuss negotiations with Pardeeville Education Association, 2013-14 support staff salary increase, 2013-14 administrator salary increase, and end of year report from middle school and high school principals. The Board went back into open session at 10:18 p.m.

Action on Items from Closed Session

A motion was made by Ms. Morrison to approve the 2013-14 certified staff salary increase. The motion was seconded by Ms. Walker. Motion carried 7-0. The percent approved was 2.07%

A motion was made by Mr. Balsiger to approve the 2013-14 support staff salary increase. The motion was seconded by Ms. Morrison. Motion carried 7-0. The percent approved ranged from 0-2.5%.

A motion was made by Ms. Ives to approve the 2013-14 administrator salary increase. The motion was seconded by Ms. Walker. Motion carried 7-0. The percent approved was 2.07%.

Adjournment

A motion was made by Ms. Levzow to adjourn. The motion was seconded by Ms. Morrison. Motion carried 7-0.

The meeting was adjourned at 10:21 p.m.

Lynette Ives, Clerk