

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
June 2, 2014

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levwow, Mr. Smith, Ms. Walker, Ms. Pufahl and John Walton, student representative. Absent was Ms. Morrison. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Krueger, Ms. McElroy and Ms. Clemmons.

2013-2014 General Fund Budget

Mr. Knitt gave an update of where the District is with one month to go in the 2013-2014 budget.

2014-2015 General Fund Budget

Mr. Knitt gave an update on the 2014-2015 budget.

Set July Board Meeting Date

The school board will have only one board meeting in July instead of two meetings. That meeting will be held on July 14, 2014. There will be no committee meetings unless something is needed.

2014-2015 Music Concert Dates

A 2014-2015 music concert schedule for middle school/high school was presented to the Board. The Fall Concert will be held on 10/27/14 with the following groups performing: High School Choir and Show Choir, Middle School Choir, 5th and 6th Grade Choir, 5th and 6th Grade Band and High School Jazz Band. The Winter Concert will be held on 12/16/14 with all bands and choirs performing. Spring Concerts will be held on 3/12/15 for High School and 3/13/15 for Middle School. The End-of-the-Year/Awards Concert will be held on 5/17/15 with all bands and choirs performing.

Board Member Concerns

Mr. Smith talked about handing out information at schools. He would like a clear policy stating what can and can't be handed out and how the information can be handed out.

Ms. Ives said she would like to see the results of a student survey regarding having middle school/high school band and choir concerts together or separate.

Ms. Levwow inquired as to who would respond to Angie Engelmann who spoke under open forum at the 5/19/14 board meeting. Mr. Knitt will follow up on this.

Approval of Minutes Dated 5/19/14

A motion was made by Ms. Ives to approve the minutes dated 5/19/14. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of 2014-2015 Leave of Absence Request

Ms. Katie David submitted a 50% leave of absence request for the 2014-2015 school year. A motion was made by Mr. Smith to approve the 50% leave of absence request for Ms. Katie David for the 2014-2015 school year. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Elementary Staff Handbook and Student Handbook

Ms. Kamrath listed changes to the Elementary Staff and Student Handbooks from the previous year. A motion was made by Ms. Levzow to approve the 2014-2015 Elementary Staff and Student Handbooks. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of 2014-2015 Middle School/High School Schedules

A proposed 2014-2015 middle school/high school schedule was given to the Board at the meeting on 5/19/14 for review. A motion was made by Mr. Balsiger to approve the 2014-2015 middle school/high school schedules. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval/Denial of 2014-2015 Open Enrollment Applications

Mr. Knitt recommended approving all of the 2014-2015 open enrollment applications coming in except for two applications—one for 2nd grade and one for 4th grade that will need to be denied at this time due to space issues. He said those two students should be put on a waiting list to see if there will be room.

A motion was made by Ms. Ives to deny two of the 2014-2015 open enrollment applications coming in due to space. Those two students should be put on a waiting list. The motion was seconded by Ms. Levzow. Motion carried 6-0.

A motion was made by Ms. Ives to approve the remaining 2014-2015 open enrollment applications coming in as recommended. The motion was seconded by Mr. Smith. Motion carried 6-0.

Mr. Knitt recommended approving all of the 2014-2015 open enrollment applications going out with the exception of one application he would like to deny based on undue financial burden.

A motion was made by Mr. Smith to deny one of the open enrollment applications going out due to undue financial burden. The motion was seconded by Ms. Ives. Motion carried 6-0.

A motion was made by Ms. Levzow to approve the remainder of the open enrollment applications going out as recommended. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Educational Assistant Job Description—First Reading

A motion was made by Ms. Ives to approve the first reading of the Educational Assistant job description. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Special Educational Assistant Job Description—First Reading

A motion was made by Ms. Walker to approve the first reading of the Special Educational Assistant job description. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Out-of-State/Overnight trip for FFA

A request was submitted from Mr. Bouwkamp to approve an out-of-state 8th grade FFA science trip on June 20-26, 2014. A motion was made by Ms. Lezvow to approve the trip for FFA. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval to Purchase Equipment from 2013-2014 Budget

Mr. Knitt said the board Finance Committee met tonight to review equipment requests that were not part of the 2013-2014 budget but could be purchased now due to where the budget stands at this time. He recommended purchasing the following: \$8,700 for band instruments, \$300 for a keyboard amp for choir, \$2,000 for risers for elementary music, \$6,000 for desks/chairs/furniture for classrooms and \$5,000 for the library for a total of \$22,000. A motion was made by Mr. Smith to purchase equipment from the 2013-2014 budget as proposed. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, June 16, 2014. Agenda items will include: Open Forum, Administrative Team Reports, Committee Reports, Student Representative Report, Washington, D.C. Trip, 2014-2015 Budget, Student Music Survey, Board Member Concerns, Approval of Minutes Dated 6/2/14, Approval of Receipts/Expenditures, Approval of High School Handbook, Approval of 2014-2015 Co-Curricular Advisors, Approval of 2014-2015 Coaches, Approval of Overnight Trip for Student Council on August 15 & 16, 2014, Approval of Overnight Trip for FFA on July 7-11, 2014, Approval of Elementary Guidance Resignation, Approval of Educational Assistant Job Description—Second Reading, Approval of Special Educational Assistant Job Description—Second Reading, and an executive session to approve the executive session minutes dated 6/2/14, discuss layoff of an Educational Assistant, and to hear end of the year reports from administrators.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve executive meeting minutes dated 5/19/14 and to hear end of the year reports from administrators.

Adjournment

A motion was made by Mr. Balsiger to adjourn. The motion was seconded by Ms. Ives. Motion carried 6-0.

The meeting was adjourned at 10:35 p.m.

Lynette Ives, Clerk