

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
May 21, 2012

The meeting was called to order at 7:00 p.m. by Board President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Morrison, Mr. Smith, Ms. Walker and Ms. Pufahl. Absent were Ms. Lezvow and Ms. Paige Hauge, student representative to the board. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. LeMay, Mr. Knapp, Ms. McElroy, Ms. Clemmons, A. J. Sterlavage, Ms. Kelly Lentz and several other parents involved in youth wrestling.

Open Forum

Ms. Kelly Lentz asked the school board to consider a wrestling co-op with one of the area schools such as Portage or Rio so that Pardeeville students could again participate in the sport of wrestling. She said youth wrestling still gets quite a number of students participating; however, as these children get into the upper grades they can no longer compete in wrestling because the Pardeeville School District doesn't offer it. She said the principal from Montello stated that their co-ops with other schools have been positive experiences. Portage does co-ops with other schools for soccer and hockey. Ms. Lentz said there have been students from Pardeeville that have open enrolled to other schools so they can continue to participate in wrestling. Mr. Knitt asked Ms. Lentz if she could provide the number of students in last year's youth wrestling program so he would know how many are participating. Mr. Knitt will then get back to Ms. Lentz with further information.

Administrative Team Reports

Ms. Kamrath submitted a report informing the board about elementary activities. Students did a wonderful job at the music concert/art show held on May 10th. MAP testing started the week of May 14th and was going great. Employees from the Village brought in trucks and equipment for Truck Day at the elementary school on May 15th. The PTO had a Bike Rodeo on May 19th where students received free bike helmets and prizes. PTO donated money for the school to purchase either iPods or another device for the first grade classrooms. The elementary school is short a classroom for the 2012-13 school year so two teachers volunteered to team teach next year. After the 2012-13 school year, Ms. Kamrath will review the effectiveness of team teaching before making final decisions on continuing it. Families are invited to join in the fun at a school carnival that will be held on June 1st. Ms. Kamrath stated that Ms. Tara Runaas, our Title Math coordinator, has been doing an excellent job of coordinating the math access program which is part of the Response to Intervention implementation. Eighteen grade 3-5 students will be representing our school at the August Derleth Writing workshop on May 24th at UW-Baraboo.

Mr. Lenz provided a report on Middle School. Middle School recently finished a very successful fundraiser called The Chip Shoppe raising approximately \$4,800. End of the year incentive trips will be to Mt. Olympus Water Park this year. An end of the year dance is scheduled for students in grades 6-8. Students will get their yearbooks at the dance and will have a chance to sign other students' yearbooks. The middle school band and choir concert was held on May 16th. The 8th grade promotion ceremony is scheduled for June 6th.

Mr. LeMay submitted a report on the High School. He attended the last Trailways Conference meeting for the year on May 2nd. Mr. LeMay served as Vice President/Secretary of the conference this year and next year he will be the President. The high school has had two additions over the last few weeks—J. J. Heesch who is doing his student teaching with Ms. Baus in the Business classroom and Lindsey Satina, a previous graduate of Pardeeville, is filling in for Ms. Bryanna Quade in the Spanish classroom while she is out. The Cancer Run/Walk was held on May 5th and the event raised in excess of \$16,000. Advanced Placement students took their tests the week of May 7th and are waiting for the results. Awards night was held on May 10th. Many seniors received awards, as well as underclassman. Graduation will be on May 26th. Prom went well on May 12th and was attended by 114 students. The Regional Track Meet was held on May 21st at Pardeeville High School. The Spring Concert was held on May 17th. Ms. Downs and Ms. Hineman planned and held a second Reality Store event. Reality Store is a financial simulation where high school students choose careers and make decisions about their budgets and lifestyles. Revisions are being made to the high school handbooks and will be submitted to the Board for approval. The biggest changes in the handbooks are modifications to the dress code and a change to the electronic device policy. Teacher Appreciation Week was celebrated on May 14-18. FFA Awards Night is May 22nd. The 2010-11 yearbooks have been distributed. Senior finals are May 22nd and 23rd while the freshmen, sophomores and juniors will take their finals on June 5th and 6th. Paige Hauge has asked to step down as Student Representative to the Board which means next year there will be a new student serving as the representative. Students-to-Spain 2012 are making the final preparations for their ten-day tour of Spain.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. Plans are being made for the cleaning of the school buildings this summer. Plans are being finalized with Gunderson Construction for the elementary exterior wall panels and windows project and the high school roof project. While waiting for the main construction projects to start, Mr. Knapp will be looking at secondary projects and getting bids from contractors for work that needs to be done prior to the start of the 2012-13 school year. The gym floors in the elementary, middle school and high school will be refinished the week of June 18th. Mr. Knapp recently attended several CESA 10 safety classes and received certifications in Lead Renovation, Operations and Maintenance Asbestos Training and Advanced Electrical Safe Work Practices.

Ms. McElroy reported on Technology in the district which included the following: **Equipment:** The district firewall is being replaced with a Fortinet device and FortiAnalyzer for reporting. Ms. McElroy is meeting with vendors to research bell systems, paging and wireless clocks. The plan is to get the wiring project out to bid early in June and to hopefully get some of the wiring done this summer. Horstman Computers will be picking up about 75 computers, printers and miscellaneous boxes of old accessories or failed monitors for recycling at no charge. They break the units down and then any unusable parts are sent to Maxum Metals in Deerfield. **Network & Software:** The Pardeeville School district has changed their email system over to Google Apps for Education (GAFE) and all district email addresses will now change to @pasdwi.org. Several in-service opportunities have been planned for staff to gain assistance in switching over to the new email service. Emails sent to old staff addresses will automatically be forwarded to the new addresses. Students will be given GAFE accounts in the fall. Spring MAP testing rosters and tests for elementary and middle school students were set up. Ms. McElroy included the agenda for the Library Media Technology Steering Committee's meeting on May 15th with her administrative team report to the school board.

Committee Reports

Buildings and Grounds Committee—met tonight before the regular school board meeting to discuss approval of bids for the outdoor play area by the Balliet Building, discuss approval of Johnson Control’s HVAC proposal for exhaust stacks and air intakes for the high school, and discuss asbestos/lead abatement for the area above door #5.

Curriculum Committee—this committee met on May 17th to discuss proposals for textbooks for algebra, science, human behavior and new middle school writing books.

Personnel Committee—next meeting will be on June 4, 2012 at 6:00 p.m.

Policy Committee—no report given.

Student Representative Report

No report was given.

Report on Student Council Convention and Cancer Run/Walk Event

A.J. Sterlavage reported on the State Student Council Conference in Green Bay that he and other students attended. Students sat in on different sessions while at the meeting. He said students had a good time and it was a very worthwhile event. Mr. Sterlavage also reported on the Cancer Run/Walk organized by the Student Council. Over \$16,000 was raised which will be donated to the University of Wisconsin Carbone Cancer Center.

High School Student and Family Handbook

Mr. LeMay reviewed the changes being made to the High School Student and Family Handbook.

High School Teacher Handbook

Mr. LeMay reviewed the changes being made to the High School Teacher Handbook.

Report on CESA 5 Annual Convention

Mr. Matthew Smith reported on the CESA 5 annual convention that he attended on May 17, 2012. He said it was beneficial for him to attend that meeting and he found the Google Chrome Books/Google Docs presentation by Brian Scheibach, Technology Information and Resource Director at CESA 5, to be very informative.

Set Time for May 30th Special Board Meeting

The special board meeting scheduled for May 30th will begin at 7:00 p.m.

Approval of Minutes Dated 5/7/12

Ms. Clemmons told the board members that she made a revision to page 2 to include the names of the two students who gave the landscaping projects presentation. A motion was made by Mr. Balsiger to approve the minutes dated 5/7/12. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Receipts/Expenditures

A motion was made by Mr. Smith to approve the receipts/expenditures as presented. The motion was seconded by Mr. Balsiger. Motion carried 6-0. Check numbers submitted and approved included checks 46973-46995, 47093-47163, 47223-47310, 10166-10177, and 10177A-10177C.

Approval of Awarding Contract for Outdoor Play Area by Balliet Building

Ms. Pufahl said the Buildings and Grounds Committee recommended awarding the contract for the outdoor play area by the Balliet building to Daniels Construction. A motion was made by Mr. Balsiger to approve the recommendation from the Buildings and Grounds Committee to award the contract for the outdoor play area to Daniels Construction. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Asbestos/Lead Abatement for Area Above Door #5

Ms. Pufahl said 3 bids were received for the asbestos/lead abatement project above door #5. The Buildings and Grounds Committee recommended approving the bid from A & A Environmental. A motion was made by Ms. Ives to approve the bid from A & A Environmental for the asbestos/lead abatement project for the area above door #5. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Johnson Control's HVAC Proposal for Exhaust Stacks and Air Intakes for High School

A motion was made by Ms. Ives to approve the proposal from Johnson Controls for the exhaust stacks and air intakes for the high school. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Custodian

Mr. Knapp recommended hiring Ms. Linda Kolman for the custodian opening. A motion was made by Mr. Balsiger to approve hiring Linda Kolman for the custodian position. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of New Activity Account for 4K Fund

Mr. Knitt recommended adding a new activity account called 4K Fund. A motion was made by Mr. Balsiger to approve the activity account for the 4K Fund with a letter of thanks. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of New Activity Account for Middle School Craft Club

Mr. Knitt recommended adding a new activity account called Middle School Craft Club. A motion was made by Ms. Ives to approve a new activity account for the Middle School Craft Club. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of PTO Donations

Two donations from the PTO were submitted for approval. They included a \$500 donation to the elementary school and a \$2,500 donation to the school for technology. A motion was made by Ms. Ives to approve the donations from PTO. The motion was seconded by Ms. Morrison. Motion carried 6-0.

Approval of Grant from Wal-Mart

A donation from Wal-Mart for a technology grant that Ms. Kamrath applied for in the amount of \$1,000 was submitted for approval. A motion was made by Ms. Morrison to approve the grant from Wal-Mart. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Request for Family Leave

Ms. Alisa Frinack submitted a letter of request for family leave. A motion was made by Ms. Morrison to approve the family leave request for Alisa Frinack. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of Textbooks

Proposals for new textbooks for algebra, science, human behavior and middle school writing were presented to the Curriculum Committee on May 17th. Mr. Balsiger said the Curriculum Committee recommended approval of all of the textbooks presented at that meeting. A motion was made by Mr. Balsiger to approve the proposal for new textbooks as presented. The motion was seconded by Ms. Ives. Motion carried 6-0.

Agenda Items for Next Meeting

A special board meeting will be held on May 30, 2012 at 7:00p.m. in the high school library. Agenda items will include Approval of High School Student and Family Handbook, Approval of High School Teacher Handbook, Approval of PTO Donation for Middle School, Approval/Denial of Open Enrollment Applications, Approval of Donation of Chairs from Bethlehem Lutheran Church, Approval of Resolution Authorizing the Issuance and Sale of \$1,000,000 General Obligation Promissory Notes, an executive session to approve executive meeting minutes dated 4/16/12, to discuss a response to a parent complaint and to discuss the recommendation for the elementary general music position and action on items in executive session.

The next regular school board meeting will be held at 7:00 p.m. on Monday, June 4, 2012 in the high School Library. Agenda items will include Counselor Reports on Individual Planning Conferences, Set Special Board Meeting Dates for Budget Deliberation, Set Special Board Meeting Date for Board Member Retreat, Approval of Minutes Dated 5/21/12, Approval of Special Meeting Minutes Dated 5/30/12, Approval of Remedial Summer School Teachers, Approval of Summer Weight Room Workers, Approval of Elementary Music Teacher, Approval of Recall of Title I Math Teacher from Lay-off, Approval of High School Volleyball Coach, an executive session to approve executive meeting minutes dated 5/30/12, to receive end of school year reports from principals, to discuss one year contract extensions for middle school and high school principals, and action on extending middle and high school principal contracts for one year.

Adjournment

A motion to adjourn was made by Mr. Balsiger. The motion was seconded by Ms. Ives. Motion carried 6-0.

The meeting was adjourned at 9:15 p.m.

Lynette Ives, Clerk