

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
May 6, 2013

The meeting was called to order at 7:00 p.m. by Gus Knitt, Superintendent. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Ms. Morrison, Mr. Smith, Ms. Walker, Ms. Pufahl and A.J. Sterlavage, student representative. Ms. Morrison left the meeting at 7:55 p.m. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Ms. Clemmons, Ms. Kathy Casey and Mr. Steve Miller from Beneco.

Election of School Board Officers

A motion was made by Ms. Walker to nominate Ms. Pufahl for President. The motion was seconded by Ms. Ives. A motion was made by Ms. Ives to close nominations. The motion was seconded by Ms. Walker. Motion to close nominations passed 7-0. Motion for Ms. Pufahl as President passed 7-0.

A motion was made by Mr. Smith to nominate Ms. Levzow for Vice President. The motion was seconded by Ms. Ives. A motion was made by Ms. Walker to close nominations. The motion was seconded by Ms. Ives. Motion to close nominations passed 7-0. Motion for Ms. Levzow as Vice President passed 7-0.

A motion was made by Ms. Levzow to nominate Ms. Ives for Clerk. The motion was seconded by Ms. Walker. A motion was made by Mr. Smith to close nominations. The motion was seconded by Ms. Walker. Motion to close nominations passed 7-0. Motion for Ms. Ives as Clerk passed 7-0.

A motion was made by Ms. Levzow to nominate Ms. Walker for Treasurer. The motion was seconded by Mr. Smith. A motion was made by Ms. Ives to close nominations. The motion was seconded by Mr. Smith. The motion to close nominations passed 7-0. Motion for Ms. Walker as Treasurer passed 7-0.

Approval of 2013-14 Health Insurance

Administration recommended approving Dean Health for the health insurance effective July 1, 2013. A motion was made by Ms. Levzow to approve Dean Health for the health insurance. The motion was seconded by Ms. Walker. Motion carried 6-0-1. Mr. Balsiger abstained.

Approval of 2013-14 Dental Insurance

Administration recommended approving Delta Dental for the dental insurance effective July 1, 2013. A motion was made by Mr. Smith to approve Delta Dental for the dental insurance. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of 2013-14 Life Insurance

Administration recommended staying with WEA Trust for the life insurance. A motion was made by Ms. Ives to approve WEA Trust for the life insurance. The motion was seconded by Ms. Walker. Motion carried 6-0-1. Mr. Balsiger abstained.

Approval of 2013-14 Long Term Disability Insurance

Administration recommended approving National Insurance Services for the long term disability insurance effective July 1, 2013. A motion was made by Ms. Levzow to approve National Insurance Services for the long term disability insurance. The motion was seconded by Mr. Smith. Motion carried 7-0.

Trip to Spain

Ms. Kathy Casey thanked the Board for always supporting the Spanish trips in previous years. She explained to the board members that the students that participate in these trips stay in homes rather than motels so they get the full cultural experience. Therefore, she asked the Board to waive the one male chaperone per six male students requirement. She said she has used the same travel company for many years for setting up these home stays and she has never had a problem. Ms. Casey said it is hard to get a good, qualified male chaperone. Several possibilities were discussed such as traveling with another school that would have a male chaperone, checking with the travel company to see if it was possible to be grouped with another school that would have a male chaperone, and asking parents of students going on the trip. Ms. Casey said because of the cost involved, it would probably be hard to get one of the male parents to go on this trip. Ms. Casey will need to let the travel company know soon if this trip is approved or not.

School District Technology Plan

Ms. Amber Houslet gave a presentation to the school board about the school's Technology Plan. She showed the board members the Google site for the updated Pardeeville School District Technology Plan and went through the different tabs of information which included technology goals and activities, needs, budget, infrastructure, policies, etc. The website used was a template put together by the Department of Public Instruction for schools to use for their technology plans. The Technology Plan must get updated and submitted to the DPI every 3 years. This will be on the agenda for approval at the next board meeting.

Middle School Report on Math and English Curriculum

Mr. Lenz gave a power point presentation on math and English curriculum work being done in the middle school.

Elementary Handbooks

Ms. Mary Kamrath presented the 2013-14 elementary school handbook to the school board. She said she worked on the elementary handbook this year to make it more uniform and consistent with the middle school and high school handbooks. Approval will be on the next board agenda.

Middle School Handbooks

Mr. Ted Lenz presented the 2013-14 middle school handbook to the school board for review. Approval of this handbook will be on the next meeting agenda.

Board Member Concerns

Ms. Pufahl talked about the legislature meeting she attended recently in Sauk and she said she listened to some schools that are really financially bad off. Ms. Pufahl also said the women's bathroom in the district office is in poor shape and it really needs to be remodeled.

Ms. Levzow said the prom was very nice. She also liked the Cancer Run/Walk article that was in the *Portage Daily Register*.

Mr. Smith said the senior trip is on the same day as the sectional track meet. Mr. LeMay said he will discuss this with the senior class.

Approval of Minutes Dated 4/15/13

A motion was made by Ms. Levzow to approve the minutes dated 4/15/13. The motion was seconded by Ms. Ives. Motion carried 5-0-1. Ms. Walker abstained.

Approval of 2013-14 Fund 39 Budget

A motion was made by Ms. Ives to approve the 2013-14 Fund 39 budget. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of 2013-14 Fund 41 Budget

A motion was made by Ms. Levzow to approve the 2013-14 Fund 41 budget. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Pardeeville Bulldog Support Foundation Donation

Administration recommended renewing the district's pledge to the Pardeeville Bulldog Support Foundation for 5 years at \$5,000 per year. Mr. Knitt said \$5,000 was budgeted for this purpose in the 2012-13 budget. A motion was made by Mr. Smith to approve a 5 year pledge at \$5,000 per year for the Pardeeville Bulldog Support Foundation. The motion was seconded by Ms. Walker. Motion carried 6-0. The first payment will come out of the 2012-13 school year budget.

Approval of Early Retirement Request

Ms. Geri Gorman, 4K teacher, submitted a letter of early retirement to the school board for approval effective at the end of the 2012-13 school year. A motion was made by Ms. Levzow to accept the early retirement request from Ms. Geri Gorman. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Resignation of Certified Staff

Ms. Amber Sorenson, 7th grade teacher, submitted a resignation letter to the Board effective at the end of the 2012-13 school year. A motion was made by Mr. Smith to approve the resignation from Ms. Amber Sorenson. The motion was seconded by Ms. Lezow. Motion carried 6-0.

Approval of Licensed Daycare Transportation

Administration recommended that the Board allow Smith Bus to pick up at the three licensed daycare facilities in the school district beginning in the 2013-14 school year. Currently two of the three licensed daycare facilities have been allowed to be picked up by bus. A motion was made by Mr. Balsiger to approve allowing all 3 licensed daycare facilities to be picked up by Smith Bus. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of High School Locker Room Renovation

Ms. Lezow said the Buildings and Grounds Committee met and looked at the revised proposal from Gunderson Construction to do the girls and boys locker rooms. A discussion was held as to whether it was possible to do the locker rooms in phases. They also talked about making sure this project is done right and with good quality work and materials. Mr. Knitt said the proposal did not provide the detailed line by line costs for the project that we were looking for. The committee recommended tabling this item at this time and then getting more information.

Approval of 2013-14 School Calendar

A motion was made by Ms. Ives to approve the 2013-14 school year calendar. The motion was seconded by Ms. Walker. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, May 20, 2013. Agenda items will include Open Forum, Administrative Team Reports, Committee Reports, Student Representative Report, Board Committee Assignments, Landscaping Projects, High School Math and English Curriculum, High School Handbooks, Board Member Concerns, Approval of Minutes Dated 5/6/13, Approval of Receipts/Expenditures, Approval of Spanish Trip, Approval of Florida Trip for Band and Choir, Approval of Youth Options Application, Approval of Elementary Handbooks, Approval of Middle School Handbooks, Approval of Resignation by Certified Staff, Approval of New Elementary Certified Staff, Approval of School District Technology Plan, Approval of PTO Donation to Elementary School, and an executive meeting to approve the minutes of the executive session dated 5/6/13 and to discuss buildings and grounds personnel items.

Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive meeting minutes dated 4/15/13 and to discuss recall of certified staff. At 10:47 p.m. the Board went back into open session.

Action on Items from Executive Session

A motion was made by Mr. Balsiger to approve the recall of certified staff. The motion was seconded by Mr. Smith. Motion carried 6-0.

Adjournment

A motion was made by Ms. Pufahl to adjourn. The motion was seconded by Ms. Levzow. Motion carried 6-0.

The meeting was adjourned at 10:49 p.m.

Lynette Ives, Clerk