

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
April 21, 2014

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Smith, Ms. Walker, Ms. Pufahl. Absent were Ms. Morrison and Mr. John Walton, student representative. Also present at this meeting were Mr. Knitt, Mr. LeMay and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. Third and fourth grade students took Smarter Balanced Pilot math tests using chromebooks during the weeks of April 7 and 14. Elementary school volunteers were recognized during Volunteer Week on April 7-11 with T-shirts and a big thank you from staff and students. There are about 35 volunteers that help out in the elementary school and about 20 of them come on a weekly basis. Ms. Kamrath visited Grande Cheese in Wyocena on April 11<sup>th</sup> to talk about our partnership with them. A number of employees from Grande will be volunteering in elementary classrooms to work with students beginning on about April 22<sup>nd</sup>. A number of elementary students performed in the high school play *Chasing Charming*. Ten students will be participating in the August Derleth writing workshop at UW-Baraboo on May 28<sup>th</sup>. Summer school classes start June 16<sup>th</sup> and run until July 3<sup>rd</sup>. There are 150 4K-2nd graders and 88 3-6th graders signed up for summer school. There will be 13 teachers and 2 support staff for summer school. PTO is having a movie night on 4/25/14. Elementary teachers have been reading *Comprehension and Collaboration: Inquiry Circles in Action* which has been an excellent book for our teachers for our Language Arts curriculum.

Mr. Lenz submitted a report on the middle school. The Smarter Balanced field tests have gone well with 6-8<sup>th</sup> grade students. Fifth grade Smarter Balanced English/language arts tests will also be done. The information gathered from these tests will help next year when the test will be implemented for real. WKCE testing data was shared with middle school families. Third quarter "Top Dawg" homerooms for earning points for things like making the academic and/or citizenship honor rolls, earning quarter incentives, or participation in clubs or sports were: 5<sup>th</sup> grade Ms. Koshel, 6<sup>th</sup> grade Mr. Wagoner, 7<sup>th</sup> grade Ms. Denure and 8<sup>th</sup> grade Ms. Osterhaus. An 8<sup>th</sup> grade promotion ceremony will be held in the middle school gym on June 6<sup>th</sup>. Spring MAP testing for grades 5-8 is set for the weeks of May 5<sup>th</sup> and 12<sup>th</sup>. Middle school student council sponsored Pennies for Patients. Mr. Lindquist will take 4 students to the Wisconsin Association of Student Council state conference in Madison on April 29-30. Ms. Denure's 7<sup>th</sup> grade Geography class will be raising and donating money to an African woman micro-entrepreneur as part of a topic they are studying in class. Middle school yearbooks for 2013-2014 are on sale for \$16.00.

Mr. LeMay submitted a report on the high school. The Theatrical Society's production of *Chasing Charming* had its performances on April 4, 6, 11 and 12. There were over 500 people that attended over the four performances. Mr. LeMay attended the final High School Reform meeting. The main topic at that meeting was the ACT Aspire and ACT + WorkKeys testing that is coming next year. The high school will take this ACT suite instead of the Smarter Balanced Assessments. Grades 9-11 will be tested. This ACT is the same as the national exam. The Southern Trailways Conference Academic banquet was held on April 15<sup>th</sup> to honor our valedictorian and salutatorian and their significant educators. Valedictorian, Kyle Becker honored his math teacher, Ms. Doreen Viking and salutatorian, Kaitlyn Riley, honored her band director, Mr. Dan Evans. Mr. LeMay, Ms. Levzow and Mr. Knitt attended the open house for MATC's Ingenuity Center at the Truax Campus. Mr. LeMay said the open house included a very informational tour and was a very obvious sign that tech ed is not what most of us grew up with for tech ed programs. FBLA students organized events for GO time during FBLA Week on April 28-May 2. Advanced Spanish students will be going to LaTolteca in Portage for a cultural experience on April 29<sup>th</sup>. Prom will be held on April 26<sup>th</sup>. Student Council's Cancer Run/Walk will be held on May 3<sup>rd</sup>. The MS/HS spring concert will be held on May 13<sup>th</sup> with a theme of "Movie Madness". The HS Awards Night will be held on May 8<sup>th</sup>. Graduation will be on May 24<sup>th</sup>. Job openings for a high school counselor and a phy ed teacher have been posted. One gold, four silver and one bronze medal were the results of state forensics this year. Senior student Mary Bade was a recipient of the Herb Kohl Initiative Scholarship. High school remedial summer school will run June 10-June 27 offering courses in math, science, English and social studies. The Bulldog Support Foundation has begun construction of the arch/fence outside of the sports complex. A scoreboard for the softball field is also being erected. Tyler Griepentrog, Coach Lindert and Coach Craig have been selected to participate in the Wisconsin Basketball Coaches Association All-Star game on June 21<sup>st</sup> in Wisconsin Dells.

Ms. McElroy reported on technology in the district. **Equipment & Network:** Curt Shomberg, the network engineer consultant that has serviced Pardeeville Schools for 8 years, has taken a new position. Ms. McElroy said she appreciated the excellent service he provided for the school. Ms. McElroy has started interviewing other tech consultant firms for network engineering support for the district. Staff members were advised to change their passwords the next day after the Heartbleed internet concern. **Technology work completed:** Set up 3 mini iPads from CESA 5 educator effectiveness support, set up Kindles for special ed, set up a Nook HD for audible book checkout in the LMC, researched quotes to replace 1 of our 2 VM Host servers that manage all the virtual servers for our network, and finished eRate applications for next year. **Professional Development:** Ms. McElroy attended a meeting with TBJ Consulting to receive updates on Fortinet firewall software improvements; met with Ms. Kamrath, Ms. Gust and Mr. Lenz to plan and review testing process and progress for the Smarter Balanced Assessment pilot testing setup user information; and met with the administrative team to review staff requests for new software and technology support for the next school year and finalize the 2014-2015 technology budget.

Mr. Krueger reported on custodial/maintenance items. Maintenance work completed: Replaced the block heater on the Ford tractor; performed maintenance on the floor burnishers; performed summer maintenance on the sport field power equipment; plumbed in and installed an outside water spigot in between the concession bathrooms; replaced a bad condenser coil fan motor for a freezer in the kitchen; rebuilt a hot water pump for the boilers at Balliet that was leaking; recycled metal and bulbs and found someone to take old pallets; got concession stand ready; fixed stage lights that were shorting out; put outside batting cage up for teams; did quarterly air filter changes; built dividers for the computers in Mr. Brey's room, etc. and worked on 54 L4L work orders.

#### Committee Reports

Buildings and Grounds Committee—met on 4/7/14 to discuss summer referendum projects and athletic locker room remodeling. This committee also met tonight to discuss restoration of middle school/high school outside panels. Next meeting is on 5/5/14.

Curriculum Committee—met on 3/27/14 to discuss eighth grade social studies books, fifth grade science books, American History textbooks, Street Law textbooks and listen to a Technology Education update. Next meeting will be on 5/15/14.

Personnel Committee—met on 4/14/14 to discuss custodian and maintenance technician job descriptions, co-curricular schedule and administrator salary compensation.

#### Student Representative Report

No student representative report was given.

#### Update on Technology Education program

Mr. LeMay gave an update on the technology education program. Mr. Knitt, Ms. Lezvow, Mr. Balsiger and Mr. LeMay attended the new MATC Ingenuity Center open house in Madison on April 9<sup>th</sup>. The Ingenuity Center is the new Engineering and Manufacturing wing at MATC. Mr. LeMay said he would be attending the career fair at Portage High School on 4/25/14 which will include industries from the Portage area that will partner with schools for technology programs.

#### Advanced Placement Exam Scores Recognition

The Pardeeville Area School District received an award recognizing the school as a Level III Advanced Placement pacesetter school for impressive student AP access and excellence in AP exam scores in the State of Wisconsin during the 2012-2013 school year.

#### Board Member Concerns

None

Approval of Minutes Dated 4/7/14

A motion was made by Mr. Balsiger to approve the minutes dated 4/7/14. The motion was seconded by Mr. Smith. Motion carried 5-0-1. Ms. Walker abstained.

Approval of Receipts/Expenditures

A motion was made by Mr. Smith to approve the receipts/expenditures. The motion was seconded by Ms. Ives. Motion carried 6-0. Check numbers submitted and approved included #51057-51136, 0101W40114, 0162409012, 01AMEX0053-01AMEX0063, 10394-10403, 0100020W04, 33114, 01010W4011, 50868-50916, 50985-51020.

Approval of Staffing for 2014-2015

A motion was made by Ms. Levzow to approve 4K-8<sup>th</sup> grade staffing for 2014-2015 as presented. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

Approval of Overnight/Sunday Trip for High School Student Council on April 27-28, 2014

A request from Mr. Lynch to take high school student council members to the WASC state conference in Madison on April 27-28, 2014 was presented to the Board for approval. A motion was made by Ms. Levzow to approve the student council trip. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Overnight Trip for Girls Basketball on December 29 & 30, 2014

A request to take the girls basketball team on an overnight trip to Richland Center for a tournament on December 29 and 30, 2014 was submitted to the Board for approval. Mr. Knitt said because a girls' basketball coach has not yet been approved for next year, he would recommend the Board approve this request based on following the chaperone guidelines. A motion was made by Ms. Walker to approve the overnight trip for girls basketball based on following the chaperone guidelines. The motion was seconded by Ms. Ives. Motion carried

Approval of Maintenance Technician Job Description—First Reading

A motion was made by Ms. Ives to approve the first reading of the District Maintenance Technician job description. The Motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Custodian Job Description—First Reading

A motion was made by Ms. Levzow to approve the first reading of the Custodian job description. The motion was seconded by Mr. Smith. Motion carried 6-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, May 5, 2014. Agenda items will include Election of School Board Officers, Update on Technology Education Program, Board Representative to Attend CESA 5 Annual Convention on 5/15/14 in Stevens Point, WI, Board Member Concerns, Approval of Minutes Dated 4/21/14, Approval of 2014-2015 Leave of Absence Request, Approval of Summer School and Remedial Summer School Contracts, Approval of Boiler Bids, Approval of 2014-2015 Health Insurance, Approval of Donation for Middle School Basketball Uniforms, Approval of Locker Room Remodeling Bids, Approval of Maintenance Technician Job Description—Second Reading, Approval of Custodian Job Description—Second Reading, an executive session to approve executive meeting minutes dated 4/21/14, to discuss certified staff layoff, discuss certified staff layoff, discuss certified staff contracts, discuss 2014-2015 support staff wages and discuss 2014-2015 administrator salaries.

### Executive Session

An executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve executive meeting minutes dated 4/7/14, to discuss certified staff layoff, discuss 2014-2015 support staff, and discuss 2014-2015 teacher negotiations.

### Action on Items from Executive Session

A motion was made by Mr. Balsiger to approve the 2014-2015 support staff letters of intent. The motion was seconded by Mr. Smith. Motion carried 6-0.

A motion was made by Ms. Lezvow to approve a preliminary notice of certified staff layoff per administrator recommendation. The motion was seconded by Ms. Walker . Motion carried 6-0.

### Adjournment

A motion was made by Ms. Lezvow to adjourn. The motion was seconded by Mr. Balsiger. Motion carried 6-0.

The meeting was adjourned at 8:54 p.m.

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Lynette Ives, Clerk