

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI

MINUTES  
REGULAR BOARD MEETING  
February 25, 2013

The meeting was called to order at 8:00 p.m. by Board President, Ms. Pufahl. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Smith, Ms. Walker, and Ms. Pufahl. Absent were Ms. Morrison and A.J. Sterlavage, Student Representative. Also present at this meeting were Mr. Knitt, Mr. Lenz, Mr. LeMay, Mr. Knapp and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the Elementary School. During the late start in-service meeting on 2/13/13 elementary teachers worked on their CORE math curriculum. Specialist staff worked on getting their curriculum into BYOC (Build Your Own Curriculum). Ms. Kamrath attended the Elementary Principal Conference February 4-6. At that meeting she attended the language arts and math CORE sessions and she felt that we are on track with our implementation. She also listened and learned more about the teacher evaluations that will take place in the year 2014-15. About 70% of 4K families are signed up to attend the Family Day on 2/13/13. At that event the 4K teachers show parents what curriculum they are working on and give them tips on how to help their child at home with concepts and skills. This has been a very positive event. Elementary conferences will be held on 2/19 and 2/21. Jump Rope for Heart will be held in phy ed classes 2/25 through 3/1. There were 44 students who registered for 4K for next year and about 15 more are expected to register. Students in grades K through 4 will be finishing MAP testing this week. Data from this testing will help instruct students in reading, language arts and math. During lunch and recess on February 11-15 Student Council members sold caring grams to students and staff for 25 cents.

Mr. Lenz provided a report on Middle School. During the February late start in-service meeting, Ms. Anne Marie Markon presented changes to middle school staff about increased services that special ed students will be receiving from regular education teachers. Middle School student council is running their Pennies for Patients fund raiser to benefit the Leukemia and Lymphoma Society. To celebrate Dr. Seuss's birthday, Middle School is partnering with elementary school for a Reading on the Bus program. Winter MAP testing is finished. Middle School students will be participating in the Pardeeville's Got Talent Show on 3/12/13.

Mr. LeMay submitted a report on the High School. The English and Math departments have worked on curriculum with assistance from CESA 5. Pardeeville won the conference trophy for Forensics on 1/28/13. At the Sub-District Forensics meet on 2/11/13 all of our students placed high enough to progress to the next round at DeForest for the District meet on 3/4/13. Students scoring high enough will travel to UW-Madison for the State meet on 4/20/13.

Mr. LeMay said the Association of Wisconsin School Administrators convention on February 7 & 8 gave him a better understanding of the new teacher evaluation system and types of assessment for 2014-15 and the meeting allowed him to network with other principals. Parent/Teacher conferences were held on 2/18 and 2/21. Mr. LeMay asked teachers to contact parents who are struggling to attend those conferences. Ms. Downs completed next year's registration for high school students and Mr. Haynes got the 8<sup>th</sup> graders registered for 9<sup>th</sup> grade. A Drug Awareness meeting will be held in the high school on 3/7/13 presented by the Columbia County Sheriff's Department. Freshmen and Sophomores will be taking the EXPLORE and PLAN tests on March 7<sup>th</sup> which are used as indicators for career interests and as an indicator of what the student will get on their ACT. There was an unannounced search done by the Columbia County Sheriff's Department using trained drug detection dogs on 2/5/13 in the middle and high school buildings. The cast has been chosen for the Drama Club's production of *Cinderella* in April. Mr. LeMay recognized Ms. Reigel and Ms. Manteufel in the high school office for their added help in the last month.

Ms. McElroy reported on Technology in the district which included the following: **Cable and Tech Referendum Project Progress:** Week 9 of the project's installation phase was completed with all cables, speakers and fiber installed and tested in the high school/middle school buildings. The cable crew will continue working in the elementary school and Balliet building. The wireless vendor is targeted to begin installation the week of March 10. UPS power support devices that condition the power and prevent short outages were added to the 4 new data cabinets. **Workstation updates:** Staff computer upgrades for this year are almost complete. Laptop computers were given out to 15 staff members. The Tech Steering Committee reviewed a mobile device agreement form that will be signed by staff. This form outlines district expectations for use and maintenance of these devices. The staff may use these devices outside the district for school work and professional development. The computers these 15 teachers had were re-imaged and distributed to elementary staff that still had Windows XP computers. The Windows XP computers will replace classroom, science lab and kitchen computers that were over 9 years old. Computers that were formerly in the tech ed room are being re-imaged and will be given to elementary staff so all will be using Windows 7 computers. Twelve Windows XP computers will also be placed in the World Language/AP History classroom. **Software & Projects:** Smartboard software upgrades have given significant problems because the company keeps changing the way the software is installed. Ms. McElroy recommended that we limit the number of times we upgrade this software each year and we scale back the expectation that it is installed on all lab, LMC and student computers. The Technology Steering Committee reviewed the Tech Plan and final revisions will be made in the next month before it is brought to the Board for final approval and submission to DPI.

Mr. Knapp submitted a report on the Custodial/Maintenance Department. Large piles of snow had to be removed from the parking lots because of a parking space problem. Also, a great deal of salt has been needed this year. Mr. Knapp is currently working on the planning and interviewing of contractors for the locker room remodel and high school gym bleacher projects. Storage rooms have been getting cleaned out to make room for items that have been inappropriately put in mechanical rooms. If money is available after the locker and bleacher projects are done, Mr. Knapp will look at buying badly needed paint for the exterior of the buildings and he would like to remodel the athletic storage garages in the maintenance building for more storage.

### Committee Reports

Buildings and Grounds Committee—no report given. Last met on 1/28/13.

Curriculum Committee—next meeting is scheduled for 3/7/13 at 8:00 a.m.

Finance Committee—no report given. Last met on 1/7/13.

Personnel Committee—no report given. Last met on 1/14/13.

Policy Committee—no report given. Last meeting was held on 1/14/13.

### Student Representative Report

Mr. LeMay read a report from student representative A. J. Sterlavage. Winterfest was held the week of February 11<sup>th</sup>. FBLA organized the dress up days, NHS handled the pep assembly and Student Council ran the dance and court selection. The theme for the dance was Winter Wonderland. The Student Council will be hosting a talent show on March 12<sup>th</sup>.

### Golf Co-op with Cambria-Friesland School District

Mr. Kamrath, Activities Director, was approached by the Cambria-Friesland School District about doing a co-op for golf for the 2013-14 school year. Several questions arose such as where the golf team would practice/play their games, whose curricular code book the students would follow, how many potential golfers Pardeeville would have and how many Cambria-Friesland would have, how expenses are handled, etc. If the school boards from both schools approved a co-op, it would then go to the conference and WIAA for approval. It was believed that under WIAA rules, you have to co-op for at least two years. After further information is obtained, this will need to come back to the school board for approval.

### Board Member Concerns

Mr. Knitt responded to a concern from the February 4<sup>th</sup> board meeting regarding when the school buses leave the middle/high school building at the end of the day. Per Smith Bus, they leave at 3:07 p.m.

Mr. Balsiger expressed a concern regarding what the response time from Columbia County would be if a serious situation occurred at the school. He asked what plans are in place. Following some discussion, Mr. Knitt said he could contact the Columbia County Sheriff's Department for further discussion on this.

Ms. Lezow shared a concern regarding the entrance to the High School building by Door #14 and the need to put a window in so the high school staff can see into the hallway after someone enters Door #14. She said even though that is a locked entrance with a camera and people need to be buzzed in, it would be good to have windows between the high school office and that hallway.

### Approval of Youth Options Application

One youth options application was presented for approval. A motion was made by Ms. Lezow to approve the youth options application. The motion was seconded by Ms. Ives. Motion carried 6-0.

Executive Session

At 8:54 p.m. an executive session was held under 19.85(1)(c) of the Wisconsin State Statutes to approve the executive meeting minutes dated 2/4/13 and to discuss employment of a post-probationary teacher. At 9:12 p.m. the Board went back into open session.

Adjournment

A motion was made by Ms. Ives to adjourn. The motion was seconded by Ms. Levzow. Motion carried 6-0.

The meeting was adjourned at 9:13 p.m.

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Lynette Ives, Clerk