

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
August 2, 2010

The meeting was called to order at 6:30 p.m. by Board President, Ms. Davel. Roll call was taken with the following board members present: Ms. Pufahl, Mr. Skaar, Ms. Walker, Mr. Billman, Ms. Levzow and Ms. Davel. Mr. Balsiger was absent. Also present at this meeting were Mr. Knitt, Mr. Lovett, Ms. Broyles-Brouillard, Ms. Kamrath, Ms. Clemmons, Mr. Burmeister and Ms. McElroy.

Approval of Minutes Dated 7/12/10

Ms. Pufahl made a motion to approve the minutes of 7/12/10 as printed. Ms. Walker seconded the motion. Motion carried 6-0.

Approval of Executive Meeting Minutes Dated 7/12/10

Ms. Walker made a motion to approve the executive meeting minutes dated 7/12/10. Mr. Billman seconded the motion. Motion carried 6-0.

Approval of Special Meeting Minutes Dated 7/26/10

A correction was made on the date of the minutes to 7/26/10 rather than 7/27/10. Ms. Pufahl made a motion to approve the minutes as corrected. Ms. Walker seconded the motion. Motion carried 5-0-1. Mr. Billman abstained.

Approval of Milk Bid

Bid requests for milk for the 2010-2011 school year were sent to Engelhardt Dairy and Morning Glory. Mr. Knitt recommended approving the adjustable bid from Morning Glory which was the lower bid. A motion was made by Mr. Billman to accept the adjustable bid from Morning Glory per the recommendation. Ms. Levzow seconded the motion. Motion carried 6-0.

Approval of Bread Bid

Bid requests for bread items for the 2010-2011 school year were sent to Pan-O-Gold Baking Company, Sara Lee Bakery and Interstate Brands. Mr. Knitt recommended approval of Sara Lee Bakery which was the lower bid. Ms. Pufahl made a motion to accept the bid from Sara Lee Bakery. Ms. Levzow seconded the motion. Motion carried 6-0.

Approval of LP Bid

Bid requests for LP for the 2010-2011 school year were sent to Tri-County Gasman, Landmark Services Coop and Crawford Oil. Mr. Knitt recommended approval of Tri-County Gasman which was the lower bid. Mr. Billman made a motion to approve Tri-County Gasman for LP. Ms. Walker seconded the motion. Motion carried 6-0.

Approval of Part-Time Spanish Teacher

Mr. Knitt recommended hiring Kathy Casey as a part-time Spanish teacher for the 2010-2011 school year. Mr. Billman made a motion to approve Kathy Casey as a part-time Spanish teacher for the 2010-2011 school year. Ms. Pufahl seconded the motion. Motion carried 6-0.

Approval of September Board Meeting Dates

The board members discussed dates for school board meetings in September due to the first Monday being Labor Day. They chose to meet on Tuesday, September 7 and on their regular scheduled meeting date of September 20, 2010.

Adoption of DPI Records Retention Schedule

Mr. Knitt told the board members that the DPI has issued a new records retention schedule, replacing their last one issued in January, 1990. By state law the Board must approve the new schedule and then the district must notify the State Historical Society that the new schedule has been adopted. He recommended the board approve this. Mr. Billman made a motion to approve the DPI records retention schedule. Ms. Pufahl seconded the motion. Motion carried 6-0.

Resignation of Middle School/High School Chorus Teacher

Mr. Knitt submitted a resignation from Ms. Caitlyn Zach, middle school/high school chorus teacher, to the board and recommended approval. Ms. Levzow made a motion to approve the resignation from Ms. Zach. Ms. Pufahl seconded the motion. Motion carried 6-0.

Approval of 2010-2011 Elementary Teacher Handbook

Ms. Kamrath highlighted changes to the Elementary Teacher Handbook. Mr. Skaar made a motion to approve the 2010-2011 Elementary Teacher Handbook. Ms. Walker seconded the motion. Motion carried 6-0.

Approval of 2010-2011 Elementary Family Handbook

Ms. Kamrath highlighted revisions to the Elementary Family Handbook. Ms. Levzow made a motion to approve the 2010-2011 Elementary Family Handbook. Ms. Pufahl seconded the motion. Motion carried 6-0.

Approval of Long-Term Substitute Teachers

Long-term substitutes for three teachers on family leave were submitted for approval. They included Kristie Shirley for Lorisa Harvey, Tara Runaas for Gina Zuehlke, and Megan Koopmans for Alisa Frinack. Ms. Levzow made a motion to approve the three long-term substitute teachers. Mr. Billman seconded the motion. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held on 8/16/10 at 7:00 p.m. in the High School Library. Agenda items will include: Open Forum, Administrative Team Reports, Committee Reports, Report on Advanced Placement Test Results, Approval of Minutes Dated 8/2/10, Approval of Receipts/Expenditures, Approval of Part-time Ag Teacher, Approval of CIPA, Approval of Second Reading of NEOLA Policies 3000, and Approval of Second Reading of NEOLA Policies 4000.

Adjournment

A motion to adjourn was made by Ms. Pufahl. The motion was seconded by Mr. Billman. Motion carried 6-0.

The meeting was adjourned at 7:06 p.m.

Becky Levzow, Clerk