

PARDEEVILLE  
MIDDLE SCHOOL/HIGH SCHOOL  
CO-CURRICULAR CODE

2019 - 2020



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## PARDEEVILLE CO-CURRICULAR CODE

### 1. ATHLETIC PROGRAM PHILOSOPHY

The Pardeeville Board of Education believes individual students will benefit through opportunities to grow physically, socially and intellectually through their experience in self-discipline and their contribution to team effort made possible through competitive interscholastic team and individual sports activities. The district interscholastic athletic program is embroidered in the concepts of cooperation, competition and participation.

- I. By participation, the Board means that every effort and resource should be utilized to create an environment in which all students actively engaged in a sport will have every opportunity to be involved. The Board believes that it has an obligation to teach the maximum number of students and help develop skills and attitude to the highest level possible. Self-image and self-worth should be enhanced by the athlete experience.
- II. The Board's concept of cooperation is a relationship between athlete and an athlete, athlete and coaches, and coaches and parents/guardians that generate trust, confidence and individual growth. All concerned with the activity have an obligation to be completely informed concerning the goals, regulations and expectations.
- III. Competition is both a healthy and motivational force in any athletic experience. The Board wishes to avoid the "win at all costs" approach to athletics and will not measure the success of district athletes or coaches on the points scored or win/loss records.

### 2. INTRODUCTION

- I. **ALL CO-CURRICULAR SCHOOL ACTIVITIES ARE A PART OF THIS CODE.**  
(Co-curricular usually means the activity is conducted outside of the school day and participants are not graded.)
- II. This co-curricular code is in effect 12 months a year. It binds those students who are currently participating in any activity, and those who are potential participants.
- III. The co-curricular code is cumulative over the course of a student's middle school and high school career.
- IV. **ATHLETICS:** Certain sections of this code are based on the WIAA regulations. If, through oversight, should the Pardeeville code be in conflict with the WIAA regulations, or new WIAA provisions, the WIAA regulations will take precedence.
- V. The co-curricular code is a minimum set by the District. A coach/advisor may require stricter rules/for their program if approved by the Activities Director.
  - i. Coaches' /Advisors' rule: Participants are required to follow any additional rules set by individual coaches/advisors (i.e. general conduct, dress codes, profanity, curfew, practice attendance, grades). These rules must be written, distributed to the participants, signed by both the participant and the student's parent/guardian and returned to the coach/advisor prior to the beginning of the activity season.

### 3. OBJECTIVES

- I. To give students an understanding that participation in organized activities is a privilege which carries responsibilities.
- II. To provide the discipline that teaches obedience, loyalty, team play, personal pride, respect for others, and the will to win.
- III. To promote health and physical fitness.
- IV. To provide opportunities for lasting friendships, both with teammates and opponents.
- V. To provide an opportunity for the fair play and good sportsmanship which is vital to good citizenship.
- VI. To teach the responsibility which results from accepting consequences of rule violations.

#### 4. **ACADEMIC ELIGABILITY**

- I. In order for students to participate in any co-curricular activity in the middle/senior high school, they must have completed all the required work below the 6<sup>th</sup> grade.
- II. Public school students who participate in co-curricular activities must also have a trimester class program of at least four in-house subjects.
- III. A minimum cumulative GPA of 1.5 must be upheld to remain eligible to participate in co-curricular activities.
- IV. A student is ineligible for athletic competition if he or she receives a failing grade at the end of any trimester. Eligibility will be reinstated if after 15 school days the student is passing all of their scheduled classes. The classes must remain at a passing level for the remainder of the trimester or the athlete will immediately become ineligible until the grade is resolved once again. Trimester 3 grades apply to fall sports of the following school year [According to WIAA policy – Fall Sports – The minimum ineligibility period shall be the lesser of (1) 21 consecutive calendar days beginning with the date of earliest allowed competition in a sport or (2) one-third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction)].
- V. A student is ineligible for athletic competition if a failing grade is reported between the three week grade check and the end of the trimester. The athlete will be ineligible until all classes are of passing status. All classes must remain at a passing level for the remainder of the trimester or the athlete will immediately become ineligible until the grade is resolved once again. Appropriate time must be given to grade late work. Eligibility status will be evaluated daily. Extenuating circumstances that impact eligibility may be evaluated by administration.
- VI. The loss of eligibility will become effective the next school day after grades are due in the office, or in the case of fall sports, the minimum ineligibility periods shall be the lesser of 1) 21 consecutive calendar days, beginning with the date of earliest allowed competition in a sport, or 2) one third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction). Students may regain eligibility under the following circumstances:
  - A. They may regain eligibility on the 16<sup>th</sup> scheduled school day or after having met the criteria of non-participation in 1/3 of the games/meets, provided that they have brought their grade(s) up to the academic standard.
  - B. They may become immediately eligible upon completion of any incompletes within two weeks after the grade-reporting period, providing it brings their grade(s) up to the academic standard.
- VII. A student is immediately ineligible for participating in competition if at any point during their season they are receiving a failing grade in a class, until all grades are passing.
- VIII. A student is immediately ineligible for attending, practicing, and competing if at any point during their season they are receiving two or more failing grades, until all grades are passing.

- IX. Middle School grades are checked every two weeks for eligibility. An "F" makes a student ineligible to compete for two weeks.
- X. Athletics: An athlete must also meet WIAA requirements regarding competition. If, while on suspension for violation of the "standards of conduct", a student receives an "F", the suspension may be served simultaneously if the student participates in all practices and maintains good standing in the activity.
- XI. Incompletes: A student who receives an incomplete will have 10 days to remove the incomplete (an incomplete is considered an F until it is removed). Note: An incomplete caused by a major illness or injury may extend the 10 days.
- XII. Students may regain academic eligibility for the following school year through the completion of the necessary summer school requirements.

**5. ATTENDANCE ELIGIBILITY**

- I. The participant must be a full-time student in regular attendance.
- II. Non-public school students may participate according to School Board Policy 601.81
- III. Athletics: The participant may not have been a student in high school more than 4 academic years.
- IV. A student must attend school all day in order to participate in that day's activity, practice or competition. **Students coming late more than 10 minutes after the start of school will not be allowed to participate.** In the event of a Friday or the last day prior to a school break absence, parental contact with the principal is required for the student to participate in non-school day activity/event.
- V. Any exception to the daily attendance rule must be approved by the principal. A student or parent must contact the principal **IN ADVANCE** of an absence from school to obtain a waiver.
- VI. Any student removed from the classroom during the school day for inappropriate behavior will not be allowed to participate in co-curricular activities that day.

**6. TRAVEL REGULATIONS**

- I. A student must travel with the sanctioned organization in school-provided transportation both to and from out-of-town competitions.
- II. Although it is not encouraged, parents may request that their child travel with them after the competition. This request must be made by the parent to the advisor/coach both in person and in writing.
- III. A student must travel to an activity in school transportation in order to be eligible to participate.
- IV. Other exceptions to this rule must be approved by the principal. In a situation where the principal is not available, the district administrator or coach will decide what is appropriate.

**7. DOCUMENTATION**

\*\*\*To be eligible for participation, a student must have the following on file with the Activities Director **before** participating:

**Parent / Student Agreement verifies that:**

- I. The student and parent have read the Co-Curricular Code.
- II. The student will abide by the Co-Curricular Code.

- III. The student will be financially responsible for all property issued to the student.
- IV. Athletics:
  - A. Athletes must have on file with the Activities Director a completed WIAA physical examination card. A physical must be obtained every two years. If an athlete's physical status is questioned by a coach or trainer, the Activities Director may order a physical by a physician of the school's choice at the school's expense.
    - a. A WIAA parent alternate card is required the year after a WIAA physical examination card is obtained.
  - B. A WIAA concussion form is required to be completed at the beginning of each school year. This will be done during the annual District Registration Day and will remain in effect for one school year.

**8. SUSPENSION NOTICE**

- I. Recommendations for suspension from an activity or activities will be made by the Activities Director in writing to the Principal. When a student is notified of a suspension, the Principal and the Activities Director must be present. The school district will attempt to make verbal contact with a parent/guardian, that same day and a letter will be sent home within one business day.

**9. CO-CURRICULAR CONFLICTS**

- I. Athletics: Participation in more than one sport during a season requires the permission of both coaches, the Activities Director, the Principal and the athlete's parent. The appropriate form must be completed and a meeting held to coordinate practice and competition schedules. Exception: Participation in both cheerleading and dance is possible in the same season.
- II. In all conflicts of school-sponsored activities the Principal, with consultation with the student, will reach a decision that is in the best educational interest of the student.
- III. Athletics: A WIAA tournament series will be considered a conference activity. A student suspended for any part of a WIAA tournament series will be ineligible and suspended for the entire tournament series.
- IV. If conflict arises between participation in a varsity sport and participation in a support group or non-school organization which is simultaneously performing at a school athletic event, the student must participate on the athletic team.

**10. STANDARDS OF CONDUCT**

- I. All students who participate in co-curricular activities are subject to the following conditions.
- II. Any student who uses, possesses, consumes, buys, sells, provides, or is under the influence of alcohol, and/or a controlled substance (including non-prescribed steroids or mind altering substances); is caught smoking or chewing tobacco or in possession of the same or any electronic cigarettes and/or other similar devices; is guilty of criminal behavior, in addition to any other unacceptable conduct contrary to the ideals, principals, and standards of the Pardeeville Schools and the WIAA.
  - A. First Offense

- a. The first offense in a student's school career shall result in a suspension from all activities for 33 % of the athlete's sport season, and/or 21 calendar days for other co-curricular activities, excluding vacations. Drug and alcohol violations will result in a loss of 50 % of all activities.
- b. A student found to be in violation of drug/alcohol rules and who agrees to participate in and completes the first available Board approved drug awareness program, may reduce his/her suspension to 1/3 of the season or 21 calendar days for other extracurricular activities as determined by the Activities Director. The Board approved drug awareness program may only be used once in a student's high school career and only at the first offense level.

**B. Second Offense**

- a. The second offense in a student's school career shall result in a suspension equal to 66% of the sports season and/or 60 calendar days for other co-curricular activities, excluding vacations. Students who are not able to complete a suspension because of the length of time left in an activity shall make up the remainder of the suspension in their next activity. I.E., 1/6 suspension from two sports equals a 1/3 season suspension.

**C. Third Offense**

- a. A third offense at any time in a student's school career shall result in the student being suspended for a period of one full year from the date of offense/suspension.
  - During this period of time, the suspended student may not participate in any practice sessions, contests, or activities.

**D. Subsequent Offenses**

- a. After the third offense at any time in a student's school career shall result in the student being ineligible from all co-curricular activities with no reduction of penalty.
  - After one calendar year from the date of the subsequent offense, the student may re-apply for eligibility. Applications must demonstrate acceptable behavior as called for by the Code in order to regain future eligibility. Reapplication will go through appeals board.

- III. Any student charged with a felony crime is ineligible in all extracurricular activities (athletics, clubs, organizations, etc.) until the court process is complete.
  - A. If a student is found guilty of felony crime they are ineligible from all co-curricular activities for their entire career.
- V. Suspension is not served if the student quits an activity (or sport) before its season is completed. The Activities Director will determine exceptions to this rule. When it is not clear, the Activities Director will determine which sport is a particular athlete's next sport.
- VI. Students may be suspended from participation for unacceptable behavior while under school supervision, e.g. insubordination to a school employee, use of profane language, fighting, etc. as determined by the Activities Director.
- VII. Students who receive a detention must serve the detention prior to participating in practice, home competitions (if time allows), and away competitions if the bus leaves after detention dismissal time. Students who are not able to serve a detention prior to an event must make arrangements with the principal, before the event, to serve the detention on the next school day that detentions are held.

- Students who do not serve a post-event detention as scheduled will be ineligible for the next event.
- VIII. Athletics: Policies regarding residence, amateur status, attendance, non-school participation, credits, etc. are controlled by the WIAA. For clarification of these rules contact the Activities Director / Superintendent.
  - IX. Attendance at all activities is mandatory. To miss an activity or practice, students must secure permission from the advisor in advance.
  - X. Athletics: Leaving the squad:
    - A. No athlete who is dropped from one squad for disciplinary reasons will be eligible to compete in another sport for that particular season.
    - B. Any athlete who is cut from a squad may participate in another sport during that season.
    - C. Any athlete who quits a team may join another squad during the season with the approval of the Activities Director and building Principal.

XI. **CONSEQUENCES FOR VIOLATIONS OF RULES 10 - VIII**

- A. The Principal, upon consultation with the Activities Director, may suspend a participant for up to ten days or what they deem necessary.

11. **REPORTING INFRACTIONS**

- I. Penalties for violations of the co-curricular code will not be based on hearsay.
- II. School officials have the obligation and right to investigate possible violations of the code.
- III. Any person may accuse a participant of violating the code. Accusations may be made to the building Principal or Activities Director. Accusations will be made via a signed letter which includes information regarding the violation and agreement to appear before any due process hearing and the accused should such need arise.
- IV. The Activities Director will be the coordinator of the investigation of the case until its conclusion.

12. **DUE PROCESS**

- I. **Procedure of due process related to the co-curricular code:** "Due process" is a procedure which the courts of law recognize as a necessary part of any rules and regulations. Furthermore, and of primary importance, "due process" recognizes the rights of the individual since it outlines a recourse in the event the student feels a wrong decision has been made. The "due process" steps outlined hereafter is the procedure for students and their parents to follow in appealing decisions relating to eligibility. It should be understood that student and/or parents will be expected to follow the "due process" steps in the event legal action should be initiated at some later date.
  - A. After a ruling of the ineligibility resulting in suspension from co-curricular activities has been made, a student and/or his/her parents will be provided, at their request, the opportunity to be heard prior to any penalties being enforced. They may also formally appeal the decision in writing to the District Administrator. The appeal must be received within 7 calendar days from the day the notice of ineligibility was mailed. It shall be set forth with particulars or basis for the appeal. When a student appeals a suspension, the student remains ineligible during the appeals process.
  - B. After the appeal has been received, the District Administrator shall, within 7 calendar days, review the decision of the Activities Director and may schedule a conference with the student, the



student's parents, and the Activities Director. These meetings may be separate from one another or held at the same time, depending on the situation. Additional meetings and conferences may be held by the District Administrator involving coaches / advisors and other persons deemed necessary by the District Administrator, if a rule relating to a specific sport / activity is involved.

- During the hearing or conference:
  - a. The student will be provided an opportunity to make a statement, testify, and present other evidence or facts on his / her behalf.
  - b. Proceedings of the hearing, including the decision of the District Administrator in response to the appeal will be put in writing, and a copy of this mailed by certified mail to the student and his/her parents.
- C. If the student and his / her parents are not satisfied with the District Administrator's decision, they must submit, in writing, a request for a Board of Education hearing. The request must be within 7 calendar day of the mailing of the District Administrator's decision. The District Administrator will schedule a hearing with the Board of Education at its next regularly scheduled meeting.
  - During the hearing or conference:
    - a. The student will be provided an opportunity to make a statement, testify, and present other evidence or facts on his / her behalf.
    - b. Proceedings of the hearing, including the decision of the Board of Education in response to the appeal will be put in writing, and sent by certified mail to the student and his/her parents no later than 7 days following the board meeting.

### **13. PARENT-COACH / ADVISOR CONFERENCES**

- I. Advisors are expected to maintain an open, impartial attitude toward each student as they evaluate and assess ability, attendance, teamwork, and attitude on a daily basis.
- II. Should parents feel that their child is not receiving just treatment, they should obtain a "Chain of Command Form" and meet with the advisor to discuss their concerns. If the outcome of such a meeting is not satisfactory to the parent, the matter should follow the steps in the chain of command starting with the coach of the team involved.

### **14. ATHLETICS: AWARDS**

**Athletic awards recognize service, participation, and accomplishment in the athletic program.**

- I. The first season a high school student participates in an athletic program, class numerals are awarded.
- II. The first year a student letters on the varsity level, the school letter, a pin appropriate to the activity, a bar pin, and a certificate are awarded. If not already awarded, class numerals are also awarded at this time.
- III. When, in a subsequent season, the student letters in a different athletic program, the appropriate pin, bar pin, and certificate are awarded.
- IV. When a student letters in an athletic activity for the second, third or fourth time, a bar pin and certificate are awarded.
- V. At the end of the season, the athlete must be "in good standing" in order to receive an athletic award. It is the head coach or adviser who will determine whether the athlete is in good standing. The coach may use discretion in adapting the following standards in borderline cases.
  - B. **Baseball, Softball, Basketball, Curling, Volleyball, Golf, and Wrestling:** An athlete must play

- a minimum of 50 % of the varsity contests.
- C. **Football:** An athlete must compete in nine full varsity quarters or appear in 18 varsity quarters.
  - D. **Cross Country:** An athlete must either:
    - a. Finish as one of our team's top five runners in more than half of the meets; or
    - b. Compete at the WIAA state meet; or
    - c. Compete as one of the top seven runners on conference champion team.
  - E. **Track & Field:** An athlete must score a minimum of 15 points at varsity meets.
  - F. **Managers, Cheerleaders, Dance:** Students must meet the criteria set by their coach or advisor
  - G. **Trap Shooting:** Student must be in good standing at school and not have missing scores for active shooting weeks and Reserve week, and have a season average of 18.0 or higher. The student may also qualify if he/she is able to shoot a score of 72 for the day (18 avg. /round) at the State Tournament in June or if he/she is a long-term team member. Specific criteria is available from the Trap coaches.

**15. STUDENT ACTIVITIES REFERENCE**

The following is a list of different school activities which are covered under this code book:

**I. Athletics**

Baseball	Cross Country	Football	Track & Field	Wrestling
Basketball	Curling	Golf	Trap Shooting	
Cheerleading	Dance	Softball	Volleyball	

**II. Fine Arts**

Forensics	Honors Band	Plays
Musical	Honors Choir	Solo and Ensemble

**III. Social / Civic**

Academic Decathlon	Homecoming Court	National Honor Society	School Dances/ Social Functions	Winterfest Court
Badger Girls/ Boys State	Key Club	Prom Court	Washington DC Trip	

**IV. Class / Clubs**

Art Club	F.B.L.A.	Skills USA
Drama Club	FFA	Spanish Club

**V. Student Government**

Class Officer	Student Council
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## HUDL Web Permission

Dear Parent/Guardian,

Your child has the opportunity to participate, collaborate and create using web-based application called: **HUDL** found at <https://www.hudl.com/>.

Your child's safety and security is a priority. This websites/tools have been thoroughly vetted by me. For information on this site's Privacy Policy please go to: <https://www.hudl.com/terms>

### **Federal Laws and Policies**

These are the federal laws and policies that help to protect our students online:

**Child Internet Protection Act (CIPA)** The school is required by CIPA to have technology measures and policies in place that protect students from harmful materials including those that are obscene and pornographic. This means that student email is filtered. -- CIPA - <http://fcc.gov/cgb/consumerfacts/cipa.html>

**Children's Online Privacy Protection Act (COPPA)** COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. The school's use of student information is solely for education purposes. -- COPPA - <http://www.ftc.gov/privacy/coppafaqs.shtm>

**Family Educational Rights and Privacy Act (FERPA)** FERPA protects the privacy of student education records and gives parents rights to review student records. Under FERPA, schools may disclose directory information (name, phone, address, grade level, etc...) but parents may request that the school not disclose this information. 1. The school will not publish confidential education records (grades, student ID #, etc...) for public viewing on the Internet. 2. The school may publish student work and photos for public viewing but will not publish student last names or other personally identifiable information. 3. Parents may request that photos, names and general directory information about their children not be published. 4. Parents have the right at any time to investigate the contents of their child's email and Apps for Education files. -- FERPA - <http://www2.ed.gov/policy/gen/guid/fpco/ferpa> [AN1] Under FERPA and corresponding Wisconsin law, a student's education records are protected from disclosure to third parties.

Your permission is required for participation. If you have any questions, please contact the Activities Director.

Child's Name: \_\_\_\_\_

\_\_\_\_\_ My child **does** have permission to participate.

\_\_\_\_\_ My child **does not** have permission to participate.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## "CHAIN OF COMMAND"

If a parent feels that their son/daughter is being unfairly treated or would like a clarification concerning a matter, they should discuss the situation with the coach / advisor of the squad and work their way up the chain of command. The signature of the coach signifies that a conference was held prior to meeting with the next person on the list.

MR./ MRS./ MS. \_\_\_\_\_

PARENT(S) OF: \_\_\_\_\_

\_\_\_\_\_  
Coach / Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Head coach / Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Activities Director

\_\_\_\_\_  
Date

WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION

**2019-2020 High School Athletic Eligibility Information Bulletin**

To: Student-Athletes and Their Parents

From: Wisconsin Interscholastic Athletic Association and Pardeeville Area School District

Your high school is a member of the Wisconsin Interscholastic Athletic Association. The following rules and regulations are developed by the member schools of the WIAA and govern the participation by boys and girls in school athletics and in some instances, impact upon sports activities outside the school.

This information bulletin is a **summary** of the WIAA OFFICIAL HANDBOOK as it pertains to those rules and regulations. Both student-athletes and their parents should have an understanding of these requirements. Equally important is that student-athletes and/or parents talk to their principal or athletic director if they have any question about these regulations. For additional information on Rules of Eligibility see the WIAA Handbook, or visit the WIAA website at [www.wiaawi.org](http://www.wiaawi.org).

This bulletin does not discuss specific penalties for all violations. The reason is that penalties vary depending upon the nature of the violation. In addition, schools often have established penalties or periods of ineligibility, which are greater than the minimum prescribed by WIAA rules.

There also are exceptions and other permissive provisions in some rules. Student-athletes and their parents should discuss all athletic eligibility related situations with the school principal or athletic director who, if necessary, will get a decision, interpretation, or opinion from the WIAA office.

**Student-athletes, as well as parents are asked to read this bulletin, and then sign it and have their signature statement (attached) on file at their school prior to practicing and competing.**

These are WIAA eligibility rules, which are **current for the 2018-2019 school year**:

**AGE**

A student shall be ineligible for interscholastic competition if he/she reaches his/her 19th birthday before August 1 of any given school year.

**ACADEMICS**

A student-athlete must meet school and DPI requirements defining a full-time student and have received no more than one failing grade (including incompletes) in the most recent school issued grade reporting period. Note: Some member schools adopt code and academic policies and other participation requirements which are more stringent than WIAA minimum requirements. In those instances, the school's requirements prevail and must be applied as written.

**ATTENDANCE**

A student-athlete is eligible for interscholastic competition at a member school if he/she is carried on the attendance rolls as a duly enrolled full-time Grade 9, 10, 11 or 12 student in that member school. (Subject to satisfying all other eligibility requirements.)

Note: A full-time student is further defined as one where the member school is responsible for programming 100% of the student's school day. The student is eligible for like or similar awards, privileges and services as all the other students and meets all obligations and responsibilities as other students, without exception.

- A. A student must complete eligibility in the four consecutive years starting with Grade 9 and the three consecutive years starting with Grade 10, unless there are documented extenuating circumstances and a waiver has been provided.
- B. A student is ineligible if he/she has graduated from a school offering studies through Grade 12 or its equivalent.
- C. A student who graduated in May or June retains eligibility for (a) any portion of a spring athletic schedule not completed by the end of the academic year and (b) the school's summer athletic schedule.
- D. A student is ineligible if he/she has not been enrolled in some school by the 17th day of a semester or trimester, except upon request of a school in special cases involving sickness, accident, military service, social services assignment, e.g.
- E. A student-athlete may not participate in school sports in more than four different years, and a student-athlete may not participate in the same sport more than one season each school year.

**DETERMINING RESIDENCE FOR PUBLIC SCHOOL STUDENTS**

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only at the school within whose attendance boundaries his/her parents reside, within a given school district, with these additional provisions:

- A. Board of Education approved full-time student(s), paying their own tuition and residing full time with parents in their primary residence shall be afforded eligibility. Transfer students are subject to provisions outlined in the transfers section of this document and in the Senior High Handbook.
- B. The residence of a student's guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility, except in situations involving transfer after the fourth consecutive semester following entry into grade 9. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the transfer and/or waiver provisions as described in the WIAA HS Handbook.
- D. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state and is enrolled in a district approved program may be eligible at either school (first priority to school of residence) but (a) may not participate at both schools in the same year and (b) academic ineligibility accompanies student upon transfer. Transfer restrictions may also apply.
- E. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state or who is participating full time in a legislated open enrollment option must meet all statutory timeline requirements. This provision extends the opportunity to decline attendance at the new school and continue at his/her school of residence. If the student begins the school year at the new school and then transfers back to school of residence after attending one or more days of school or one or more athletic practices, he/she shall be subject to transfer provisions as outlined in the transfer Section of this document.
- F. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's attendance boundaries, provided enrollment is continuous (unbroken in that school).
- G. After a student-athlete has not participated and/or has had their eligibility restricted for one calendar year due to reasons relating to residence and/or transfer, he/she becomes eligible.
- H. A student-athlete will not be eligible if his/her attendance at a particular school resulted from undue influence (special consideration because of athletic ability) on the part of any person.
- I. A student-athlete who has been declared ineligible at a school for disciplinary reasons, academic reasons or due to another State Association's provision retains that ineligibility status if he/she transfers to another school.
- J. Except in situations involving transfer after a student's sixth consecutive semester, a full-time student whose residence in a given district and attendance at a member school does not conform with any of the provisions outlined above shall be eligible for non-varsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers. Transfer students are subject to transfer provisions as outlined in the transfer section of this document and in the Senior High Handbook.

#### **DETERMINING RESIDENCE FOR NONPUBLIC SCHOOL STUDENTS**

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only if the student is residing full time with parents in their primary residence with these additional provisions:

- A. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility except in situations involving transfer after a student's fourth consecutive semester. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year'. Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the waiver provisions as described in the WIAA HS Handbook under Waivers. Transfer restrictions may also apply.
- B. Residing full time with guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's traditional attendance area, provided enrollment is continuous (unbroken in that school).
- D. A student who has been in attendance in a nonpublic, self-contained school (i.e. grades K-12 or 7-12) for at least one complete school year prior to reaching Grade 9 and has not broken enrollment during that time is eligible in that nonpublic school upon entering Grade 9.

- E. Except in situations involving mid-year transfer and/or transfer after the fourth consecutive semester students attending member residential schools shall be eligible at the member school provided they reside at the school or reside full time with parents in their primary residence.
- F. Except in situations involving transfer after a student's sixth consecutive semester, a full-time student attending a nonpublic school but not residing in accordance with any of the provisions outlined above shall be eligible for nonvarsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers.

### TRANSFERS

A full-time student may be afforded up to eight consecutive semesters of interscholastic eligibility upon entry into Grade 9. **Transferring schools at any time may result in restrictions being imposed on eligibility, or in some cases a denial of eligibility.** For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' These additional provisions relate to transfer cases:

- A. A student who transfers from any school into a member school after the sixth consecutive semester following entry into Grade 9 shall be ineligible for competition at any level for one calendar year, but may practice, unless the transfer is made necessary by a total and complete change in residence by parent(s). The calendar year (365 days) will be determined from a student's first day of attendance at the new school.
- B. Open enrolled and/or tuition paying students entering 9th and/or 10th grade at the beginning of the school year and who are within the first four consecutive semesters of high school will be afforded unrestricted eligibility provided all other rules governing student eligibility are met.
- C. Open enrolled and/or tuition paying students entering 11th grade are restricted to non-varsity opportunities for one calendar year.
- D. Open enrolled and/or tuition paying students entering 12th grade as transfer students are ineligible to compete at any level for one calendar year, but may practice.
- E. 9th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved shall be restricted to non-varsity opportunities for the remainder of the school year. Restrictions are removed upon entering 10th grade.
- F. 10th or 11<sup>th</sup> grade students who transfer after the beginning of the school year and with written consent from both schools directly involved shall be restricted to non-varsity opportunities for one calendar year (365 days beginning with first day of attendance at the new school).
- G. In the event of divorce or legal separation, whether pending or final, residence at the beginning of the school year shall determine eligibility for students entering 9th and/or 10th grade. In situations involving transfer after the sixth consecutive semester following entry into grade 9 the student is ineligible to compete at any level for one calendar year, but may practice.
- H. District policies with respect to intra-district transfer do not supersede WIAA transfer rules in situations involving post-sixth semester transfers. Intra-district transfers occurring after the sixth consecutive semester following entry into grade 9 result in the student being ineligible for competition at any level for one calendar year (365 days beginning with first day of attendance at the new school), but may practice.
- I. Unless transfer, including an accompanying total and complete change of parents' residence, is effective at the outset of a semester, a student cannot establish eligibility at his/her new school until the fifth calendar day of such transfer.
- J. If within the first four consecutive semesters following entry into grade 9, a student who transfers more than once in any given school year shall be ineligible for all interscholastic competition for the remainder of that current school year and will be eligible for non-varsity opportunities only for the balance of the calendar year. In situations involving transfer after the sixth consecutive semester following entry into grade 9 the student is ineligible to compete at any level for one calendar year, but may practice.
- K. A student may not have eligibility in more than one member school at the same time. A parent or parents who move from a primary residence within one school's attendance boundaries, to a secondary residence within another school's attendance boundaries, may be required by the Board of Control to provide evidence of a total and complete move.
- L. A student who transfers from any school, whether or not a member school, with a status of ineligibility for disciplinary reasons, academic reasons and/or as a result of another State Association's regulation or sanction, retains such status at his/her new school for the same period as decreed by the former school. A student who transfers due to expulsion or removal for disciplinary reason from the previous school is ineligible for the length of the expulsion as determined by the previous school's Board of Education.
- M. No eligibility will be granted for a student whose residence within a school's attendance boundaries, with or without parents, or whose attendance at a school has been the result of undue influence (special consideration due to athletic ability or potential) on the part of any person, whether or not connected with the school.

### PHYSICAL EXAMINATION and PARENT'S PERMISSION



A student-athlete whether an adult or not, must have written permission of parents to participate in school athletics, an emergency information form, and he/she must have a physical examination (signed by a licensed physician, physician's assistant or advanced practice nurse prescriber) every other school year.

A physical examination taken April 1 and thereafter is valid for the following two school years. Physical examination taken before April 1 is valid only for remainder of that school year and the following school year.

### **TRAINING and CONDUCT**

A student-athlete must follow his/her school's code of conduct (training rules) on a year-round basis.

- A. A student-athlete who violates his/her school's code of conduct during the season of a sport (start of practice to final game) must be suspended from competition for a period of time specified in the code (minimum of one meet) if the violation involves (a) possession and/or use of alcohol, (b) possession and/or use of tobacco, including chewing tobacco and (c) use, possession, buying or selling of controlled substances, street drugs and performance enhancing substances (PES).
- B. The member school will determine minimum penalties for violation of any other provisions of its code of conduct, including out of season offenses and for any other unacceptable conduct contrary to the ideals, principals and standards of the school and this Association including but not limited to criminal behavior.
- C. A student-athlete who violates his/her school's code of conduct at times other than during the actual season of a sport must be disciplined by the school, the nature of such discipline to be determined by the school as indicated in its code of conduct.
- D. A student-athlete who violates any part of the school or WIAA's code of conduct resulting in suspension for any portion of WIAA-sponsored tournament competition must be immediately declared ineligible for the remainder of tournament series in that sport. During the WIAA Tournament, an ineligible athlete may not suit up.
- E. A student-athlete, disqualified from a contest for flagrant or unsportsmanlike conduct, is also suspended from the next competitive event.
- F. Any player who in the judgment of the official, intentionally spits on, strikes, slaps, kicks, pushes or aggressively physically contacts an official at any time shall be immediately ineligible for competition a minimum of 90 calendar days from the date of the confrontation. In addition, the player is ineligible to compete for the first 25% of the next season in that same sport.
- G. A school must provide an opportunity for the student to be heard prior to a penalty being enforced. If a student appeals a suspension, according to the schools appeal procedure, the student is ineligible during the appeal process.
- H. Schools/individuals are prohibited during the regular season and the WIAA tournament series from practicing for regional, sectional, and state tournament preparation at sites and facilities hosting WIAA tournaments.

### **AMATEUR STATUS**

A student-athlete must be an amateur in all recognized sports of this association in order to compete in any WIAA sport.

- A. A student-athlete may not accept, receive or direct to another, reimbursement in any form of salary, cash or share of game or season proceeds for athletic accomplishments, such as being on a winning team, being selected for the school varsity team, or being a place winner in an individual tournament, e.g.
- B. A student-athlete may receive: a medal, cup, trophy or plaque from the sponsoring organization regardless of cost; school mementos valued not more than \$200; an award valued not more than \$100 retail for participation in an athletic contest in a WIAA recognized sport; and may retain non-school competition apparel worn by the student as part of the team uniform.
- C. A student-athlete may not receive compensation or benefit, directly or indirectly, for the use of name, picture, and/or personal appearance, as an athlete because of ability, potential and/or performance as an athlete.
- D. A student-athlete may not receive free and/or reduced rates on equipment, apparel, camps/clinics/instruction and competitive opportunities that are not identical for any and all interested students.
- E. A student-athlete may not be identified (with or without permission) as an athlete, provide endorsement as an athlete or appear as an athlete in the promotion of a commercial/advertisement and/or profit-making event, item, plan, or service.
- F. A student-athlete may not participate in school athletics or in sports activities outside the school under a name other than his/her own name.

### **SPORTS ACTIVITIES OUTSIDE OF SCHOOL**

Athletes may compete in not more than two non-school competitions with school approval during each regular sport season. The contest(s) will not count against the individual maximum for the athlete in that sport. Non-school competition will not be allowed during the respective WIAA tournament series in a sport. Violation of this rule results in loss of eligibility for the remainder of the season (including the WIAA tournament series) and forfeiture of the two non-school opportunities.

- A. WIAA rules do not prevent athletes from practicing with non-school teams or from receiving private skills instruction during the school season. However, they may not participate officially or unofficially (including “banditing”) in more than two non-school competitions or races, including scrimmages against other teams (with school approval).
- (1) This restriction applies to normal non-school games as well as “gimmicks,” such as reduced numbers competition (3-on-3 basketball, 6 player soccer, e.g.), specific skill contests (punt, pass, and kick, shooting contests, free throws, 3 point, e.g.), fun runs, etc.
  - (2) During the season, athletes may participate in a skills contest with approval of the school. Specific skill contests (punt, pass, and kick, shooting contests e.g., free throws, 3 point, drive, chip and putt) isolate separate skills outside of the traditional competition setting. The skill contest may not include physical contact or extreme fatigue as the actual sport competition. Fun runs are not considered skills contests. There can be no school coach involvement. All other eligibility rules including amateur status apply.
  - (3) A student who was a member of a school team during the previous year may not delay reporting for the school team beyond the school’s official opening day of practice in order to continue non-school training and/or competition.
- B. During the school year before and/or after the school season of a sport and in the summertime, members of a school’s team may voluntarily assemble with their teammates (without school and/or school coach involvement) at their own discretion.
- C. A student-athlete or his/her parents must pay 100% of the fee for specialized training or instruction such as camps, clinics, and similar programs.
- D. A student-athlete may not be instructed except during the school season of a sport and approved summer contact days by the person who will be his/her coach in that sport in the following school season. All sports except football are exempt from this rule, BUT only (a) during the summer months and (b) if the program involved is not limited to individuals who are likely to be candidates for the school team in that sport in the following season.
- E. A student-athlete must not participate in an all-star game or similar contest except for summertime activities (a) within the same league or program (e.g., softball game between divisions of same league) or (b) in which a team is selected to represent a league in post-season play (e.g., Babe Ruth league team). Some post-season all-star opportunities may be permitted for 12th graders who have completed high school eligibility in a particular sport. Check with your Athletic Director to be certain.
- F. Schools/individuals are prohibited during the regular season and the WIAA tournament series from practicing for regional, sectional, and state tournament preparation at sites and facilities hosting WIAA tournaments.

#### **USE OF STUDENT IMAGE**

The participation of student-athletes in school and WIAA tournaments may result in the use of student-athlete images in promotion of school and WIAA events.

***In order to facilitate good communication, all questions regarding athletic participation at your school should be addressed to your athletic administrator.***

**This form must be completed and submitted to the Athletic Director prior to a student being declared eligible to practice and compete.**

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**PARENT-ATHLETE RULES OF ELIGIBILITY SIGN-OFF FORM – 2017-2018**

I certify that I have read, understand, and agree to abide by all of the information contained in this bulletin. I further certify that if I have not understood any information contained in this document, I have sought and received an explanation of the information prior to signing this statement.

**PARDEEVILLE AREA SCHOOL DISTRICT**

School Name

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student-Athlete's Signature

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Date

**Pardeeville Area School District  
Parent and Student Agreement**

**Student**

I agree to abide by the rules and regulations as set forth in the Pardeeville Schools Co-Curricular Code Book and also by the rules set forth by the coaching staff/activity advisors. I also agree to assume full responsibility for all equipment issued to me, and to confine the use of that equipment to practice, games, meets, or activities. (Student Athletes – I have read the WIAA Athletic Eligibility Information Bulletin and understand these regulations)

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Date

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Student's Signature

**Parent/Guardian**

I, as parent or guardian of \_\_\_\_\_ have read the rules set forth in the Pardeeville Schools Co-Curricular Code Book and give my son/daughter permission to participate under these conditions. I will do my part to aid the coach/advisor in seeing that he/she follows these rules and regulations and also abides by any rules set forth by the coaching staff/advisors. (Parent/Guardian of Student Athlete – I have read the WIAA Athletic Eligibility Information Bulletin and understand these regulations.)

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Date

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Parent/Guardian Signature