

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
December 19, 2016

The meeting was called to order at 7:03 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Pulver, Mr. Smith, Ms. Pufahl and Ms. Mikayla Brouette, student representative. Ms. Walker arrived at 7:05 p.m. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Hammer, Ms. McElroy, Ms. Clemmons, Ms. Amanda Levzow, Mr. Randy Boden, Mr. Richard Smith and Ms. Carol Wirth.

Open Forum

No one spoke under open forum.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. An elementary staff Christmas party was held on 12/7/16 to recognize the entire elementary staff for their hard work to achieve an 81.9 score on the elementary school report card. Student Council held a toy and clothing drive. December late start was spent working on curriculum and the guided reading collection. 4K staff had a family fun day on 12/14/16. The winter concert/art show took place on 12/16/16. There are 19 out of 21 classroom teachers participating in the literacy classes that meet each month.

Mr. Bell submitted a report on the middle school. He started a new Monday Morning Assembly program to promote the good that is happening in the school and to start the week off on the best foot. During the 12/14/16 late start time grade level teams met to discuss how homeroom period time can better benefit all students and the 5<sup>th</sup> grade team discussed Standards Based Grading and Reporting. Mr. Bell met with the middle school principal from Poynette to learn about their standard based grading system. Middle School students have had a positive response to the PBIS incentive program.

Mr. Hammer submitted a report on the high school. High school in-service time on 11/23/16 involved listening to a presentation from an athletic trainer about students returning to learning after a concussion. Time was also spent reviewing the course description book and reviewing results of the practice ACT. A U.S. Department of Education School Climate Survey will be sent out to staff, students and parents. Mr. Hammer attended a Trailways Conference Principals and AD's meeting on 11/30/16. Mr. Hammer and Mr. Knitt met with principals and superintendents from Cambria-Friesland, Fall River and Rio to further discuss sharing of resources and programming. Mr. Hammer and the high school and middle school counselors attended a meeting at CESA 5 on 12/12/16 to review data presented on the Youth Risk Behavior Survey that our students took in the fall of 2015. During the 12/14/16 late start in-service time, high school staff talked about the process for having students complete the School Climate Survey and they reviewed the Youth Risk Behavior Survey results. Mr. Hammer

attended the Wisconsin AD State Conference and one of the sessions he attended there was about the role and use of social media from a coach, athlete, parent and school perspective.

Ms. McElroy reported on technology in the District. Network engineer projects included: There were more wireless access point issues with the 3710 model in 3 classrooms. A power outage happened at the school on 12/15/16 which was a great test for our new Liebert UPS system in the server room. They were able to turn off non-essential devices and preserve power to keep the internet router, Windows login server, the firewall, wireless system, phone system and all network switches going in all but one closet. Fortinet firewall is on order for a January replacement of our current model. 60% of the new device was covered by eRate and the TEACH infrastructure grant. The newer model is needed to manage the larger bandwidth of internet data on our network. Tech department network updates included: A teacher is testing a Windows 8.1 laptop with the Viewsonic. A webinar was set up with a Viewsonic trainer with all of our Viewsonic staff. The trainer showed staff all the tools on the boards and how other schools create lessons using Viewboard 2.1. A laptop was set up for the Tech Ed department to take to SKILLS competition. We signed a contract with CESA 9 for e-rate consulting services. The state has now replaced ISES student data reporting with WISEdata reporting. The tech department is looking at online testing needs for at least 5 different tests starting in January through May so testing servers are ready and programs are working. A contract was signed for a subscription with SiteImprove which will scan our website for ADA compliant issues.

Mr. Krueger reported on some of the work done in the custodial/maintenance department over the past month which included: Corrected problems pointed out by the state inspector and by a CESA inspector, mounted the snow blower on the JD tractor, put the plow on the truck, replaced a bathroom faucet, repaired a leaking shut off valve, recycled old metal and light bulbs, performed preventive maintenance on all air handler units and air compressors, worked on 31 work orders over the last month, set up for games and holiday concerts, etc.

### Committee Reports

Curriculum Committee—met on 11/29/16 to review school report cards and proposed high school phy ed course offerings. Regarding the school report cards, administration should establish a plan for reviewing the test data.

Policy Committee—met on 12/12/16 to discuss the policies that are on tonight's agenda for approval of first reading.

### Student Representative Report

Ms. Mikayla Brouette reported on Student Council and other activities in the high school. Student Council is working on Christmas Wishes. They are also doing five days of Christmas with special events planned every day of the week. They are planning for Winterfest in February and for a study party for semester exams. NHS is selling Kwik Trip cards. FFA is finishing up on their fruit sale and they are planning a Blood Drive at the school on 12/21/16. SKILLS had a good showing at their first event. Art Club is making ginger bread houses.

### Referendum Building Plans

Representatives from Miron Construction and General Engineering showed updated drawings of the referendum project to the Board and answered questions. The Board was also given estimated operational costs for the building project.

### Referendum Financial Info

Ms. Carol Wirth presented tax implications based on the current building and operational numbers and discussed the wording for the referendum questions. She will bring revised wording for the referendum questions to the January 2<sup>nd</sup> meeting based on recommendations from the Board. The Board will need to approve the resolutions at their January 16<sup>th</sup> meeting.

### Board Member Concerns

Mr. Pulver inquired about teachers having an in-service day scheduled for Monday, January 2, 2017. He also asked about drug testing for bus drivers. Mr. Knitt said state law allows random drug testing for bus drivers. The bus contractor is responsible for their drivers and they cover the insurance.

Ms. Walker mentioned a scam email that came through on her school email. Ms. McElroy said to forward that email to her to check out.

Mr. Smith expressed a concern for students going out on recess in cold weather.

### Approval of Minutes Dated 12/5/16

A motion was made by Ms. Levzow to approve the minutes dated 12/5/16. The motion was seconded by Mr. Smith. Motion carried 7-0.

### Approval of Special Meeting Minutes Dated 12/8/16

A motion was made by Mr. Pulver to approve the special meeting minutes dated 12/8/16. The motion was seconded by Ms. Walker. Motion carried 5-0-2. Ms. Ives and Mr. Balsiger abstained.

### Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures as presented. The motion was seconded by Mr. Balsiger. Motion carried 7-0. Check numbers submitted and approved included #55940-55994, 10738-10747, 0101116ACH, 0101116DDF, 55709-55762, 55822-55891, 01AMEX0399-01AMEX0407, and 4900001100-4900001101.

### Approval of Donation from Alliant Energy for Ag Department

A motion was made by Mr. Pulver to approve a \$500 donation from Alliant Energy for the Ag Department. The motion was seconded by Ms. Walker. Motion carried 7-0.

### Approval of Support Staff

A motion was made by Ms. Levzow to approve hiring Mr. Curt Thorell for the food service department. The motion was seconded by Mr. Smith. Motion carried 7-0.

### Approval of First Reading of Policies

Policies 2411, 2416.01, 2421, 2451, 2460, 2700.01, 3120, 3122.01, 3210, 4122.01, 4210, and 4310 were submitted to the Board for approval of first reading. A motion was made by Ms. Ives to approve the policies listed as 1-12 on the agenda for first reading. The motion was seconded by Ms. Walker. Motion carried 7-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, 1/2/17. Agenda items will include: Fundraising Report from Pardeeville Bulldog Support Foundation, Referendum Building Plans, Referendum Financial Information, Board Self Evaluation, Approval of Minutes Dated 12/19/16, Approval of Winter Sports Volunteer, Approval of Co-Curricular Resignation, and Approval of Second Reading of Policies.

### Executive Session

An executive session was held under 19.85(1c) of the Wisconsin State Statutes to approve the executive meeting minutes dated 7/18/16, 12/5/16 and 12/8/16 and to discuss the District Administrator evaluation.

### Action on Items from Executive Session

A motion was made by Ms. Walker to approve a contract extension for the district administrator until June 30, 2019. The motion was seconded by Ms. Ives. Motion carried 7-0.

### Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Walker. Motion carried 7-0.

The meeting was adjourned at 10:05 p.m.

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Lynette Ives, Clerk