

BOARD OF EDUCATION  
PARDEEVILLE AREA SCHOOL DISTRICT  
Pardeeville, WI  
MINUTES  
REGULAR BOARD MEETING  
November 21, 2016

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Levzow, Mr. Pulver, Mr. Smith, Ms. Walker, Ms. Pufahl and Ms. Mikayla Brouette, student representative. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Bell, Mr. Hammer, Ms. McElroy, Mr. Krueger, Ms. Clemmons, and Mr. Justin Nickel.

Open Forum

No one spoke under open forum.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. A family fun night was held on 11/10/16 with over 300 in attendance. About 128 people attended the Veterans Breakfast on 11/22/16. Ms. Kamrath has been conducting mini observations on all elementary teachers and providing feedback to them on the new “My Learning Plan” program. Ms. Kamrath holds literacy meetings after school each month to review and learn new reading strategies with classroom teachers and the reading team. Student Council is holding a toy and clothing drive for Wyocena Helping Hands. During the 11/23/16 in-service time, 1<sup>st</sup> and 4<sup>th</sup> grade teachers will learn more about their Viewsonic boards, specialists will work on curriculum and grade levels will work on guided reading collection.

Mr. Bell submitted a report on the middle school. Two middle school students read essays that they wrote at the Veterans Day program. November 11 was a first quarter incentive day for middle school students who met their incentive requirements. In-service time on 11/23/16 will be spent on finalizing the ACP document, discussing the next step in implementing the PBIS program, and meeting with the Standards Based Grade team to discuss implementing the new grading system next year in 5<sup>th</sup> grade. Mr. Bell attended a new building administrator workshop on 11/10/16 and he will be attending a principals and interventionists meeting on 12/2/16 along with two of the middle school interventionist teachers.

Mr. Hammer submitted a report on the high school. FFA students attended the National FFA Convention in Indianapolis on October 19-21. The fall band and choir concert was held on 10/24/16. Sophomores attended a Career Fair on 10/26/16 at Portage High School where they engaged with area business representatives and learned about careers. A ceremony was held on 11/9/16 for Mikayla Brouette who signed her National Letter of Intent to play basketball and participate in track and field at Bemidji State in Minnesota. The Veterans Day program held on 11/11/16 went very well. Mr. Hammer will attend a Trailways Conference meeting on 11/30/16.

Ms. McElroy reported on technology in the District. Network engineer projects included working on problems with the SAN server controllers A and B and working on issues with 3 different wireless access points dropping Chromebook clients. Ms. McElroy did a remote boot on 11/13/16 to clear a problem with a data server locking up. All classrooms with Viewsonic boards have been rewired and staff laptops reimaged. Damaged Chromebook screens and keyboards were repaired. Ms. McElroy is getting estimates to have an eRate consultant contracted through CESA 9 to manage our eRate applications. Ms. McElroy will be filling out the TEACH infrastructure grant. She recently attended a PowerSchool User Group conference and the Midwest Google Summit meeting.

Mr. Krueger reported on some of the work done in the custodial/maintenance department over the past month which included: Finished the fire system panel upgrade at the elementary school, winterized the irrigation well, cleaned athletic room's ice machine and de-limed water lines, replaced bearings in ceiling fan, did setup and teardown for the Veterans programs, updated cabling for the new Viewsonic touch screens in the elementary school, ran new copper lines for the compressed air and welding gas for the Tech Ed shop, etc. The elementary fence project is finished with an added gate to the east side. Daniel's Tree Service took down a few trees on our north property line. There were 63 work orders that came in to the Buildings and Grounds Department over the last month.

Ms. Houslet submitted a library and technology report. New purchases for the district include the subscription Newsela, and a nonfiction news article Web 2.0 that allows teachers to assign, monitor and track student reading, comprehension and writing prompts. The Fall Scholastic Book Fair raised \$2,500 in Scholastic Dollars and \$600 worth of free books were given away to students and classrooms. The Library Media Technology Steering Committee is going to be working on developing our Digital Citizenship program in the District.

### Committee Reports

Buildings and Grounds Committee—met on 11/21/16 to discuss the Tru-Green contract, elementary roofs and the auditorium project floor plan.

Curriculum Committee—will meet on 11/29/16.

Finance Committee—met on 11/14/16 to discuss the referendum question on operating expenses.

Personnel Committee—met on 11/7/16 to discuss technical school credits for certified staff, co-curricular advisor hours and employee purchased insurance through the school district.

Policy Committee—met on 11/14/16 to discuss the policies that are on tonight's agenda for approval of first reading.

### Student Representative Report

Ms. Mikayla Brouette reported on Student Council and other activities in the high school. Student Council is doing a Block the Door food drive and Christmas Wishes donation activity. Drama Club finished with their play and attended the Wisconsin High School Theatre Festival. FFA is doing their fruit sale. Art Club is doing a chair painting activity. FBLA is getting ready for their competition.

### Discussion on Operational Referendum

Mr. Knitt said the Finance Committee discussed options on the operational referendum question. For the April 2017 election ballot, they discussed putting the operational referendum of \$850,000 which expires after 2017-18, the auditorium building referendum and the dollar amount to maintain district operations.

### Referendum Planning Timeline

The Board reviewed a timeline from Miron Construction for coming up with a cost of the project and passing the referendum resolution. If ready, the Board could approve the resolution at its January 2<sup>nd</sup> meeting or their January 16<sup>th</sup> meeting. The resolution must be approved by no later than January 20<sup>th</sup>.

### Board Member Concerns

None

### Approval of Minutes Dated 11/7/16

A motion was made by Mr. Balsiger to approve the minutes dated 11/7/16. The motion was seconded by Mr. Smith. Motion carried 6-0-1. Ms. Ives abstained.

### Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures as presented. The motion was seconded by Mr. Pulver. Motion carried 7-0. Check numbers submitted and approved included #55763-55821, 10728-10737, 0101016DDF, 011016ACHF, 55581-55616, 55675-55708, 01AMEX0391-01AMEX0398, 4900001099, 39W1100316, and 39W2100316.

### Approval of Resolution Designating Official Authorized to Declare Official Intent Under Reimbursement Bond Regulations

The Board was presented with a resolution to designate a school official as the person who is recording transactions that could be reimbursed if the referendum passes. Mr. Balsiger made a motion to approve a resolution to designate Mr. Knitt as the official authorized to declare official intent under reimbursement bond regulations. The motion was seconded by Ms. Levzow. The motion passed 7-0.

### Approval of Academic and Career Plan

At the last board meeting the board members were given a presentation on an Academic and Career Plan for Pardeeville Schools. That plan was presented at this meeting for approval. A motion was made by Ms. Levzow to approve the Academic and Career Plan. The motion was seconded by Mr. Balsiger. Motion carried 7-0.

### Approval of Youth Options Applications

Eight youth options applications were presented for approval. A motion was made by Ms. Levzow to approve the youth options applications as presented. The motion was seconded by Ms. Ives. Motion carried 7-0.

### Approval of Request to Hold Prom at the Wyocena Community Center on April 8, 2017

Mr. Justin Nickel, Junior Class Advisor, asked the Board to approve holding prom at the Wyocena Community Center. The event has received approval from the Wyocena Village Board and is planned for April 8, 2017. Mr. Balsiger made a motion to approve holding prom at the Wyocena Community Center. Mr. Smith questioned whether the Board could approve this year's event and approve it for future years rather than have it come to the Board each year. Mr. Balsiger concurred and withdrew his motion. A motion was made by Mr. Smith to allow the prom to be held at the Wyocena Community Center annually on a reoccurring basis per approval by the Wyocena Village Board. The motion was seconded by Mr. Pulver. Motion carried 7-0.

### Approval of Technical School Credits for Certified Staff

The Personnel Committee recommended that the Certified Staff Handbook be modified so that both college credits and technical school credits can be counted for additional compensation. A motion was made by Ms. Ives to approve technical school credits for certified staff. The motion was seconded by Mr. Smith. Motion carried 7-0.

### Approval of First Reading of Policies

Policies 0143.1, 0152, 0164.2, 0166, 0167.1, 0167.2, 0167.5, 0167.6, 1210 and 1260 were submitted to the Board for approval of first reading. A motion was made by Mr. Pulver to approve the policies listed as 1-10 on the agenda for first reading. The motion was seconded by Ms. Walker. Motion carried 7-0.

### Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, 12/5/16. Agenda items will include: Referendum Building Plans, Referendum Financial Information, Report on School Report Cards, Presentation on Citizenship Test, Board Member Concerns, Approval of Minutes Dated 11/21/16, Approval of Support Staff Resignation, Approval of TruGreen Contract, Approval of High School Physical Education Course Offerings, and Approval of Second Reading of Policies.

### Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Ives. Motion carried 7-0. The meeting was adjourned at 8:07 p.m.

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Lynette Ives, Clerk