

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI
MINUTES
REGULAR BOARD MEETING
November 16, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Ms. Ives, Ms. Lezow, Mr. Pulver, Mr. Smith, Ms. Pufahl and Ms. Mikayla Brouette, Student Representative. Ms. Walker arrived at 7:10 p.m. Mr. Balsiger was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Mr. Krueger, Ms. Clemmons, Ms. Kelly Cook, Ms. Penny Whyte, Mr. Bruce Brey, Mr. Chris Lindert, Mr. Eric Cooke and Mr. Jared Napralla.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. The late start time on 11/11/15 was spent on medical training with the school nurse and on curriculum. A family night was held on 11/5/15 with a theme of "Wild About Learning". Ms. Kamrath gave the board members a copy of the Before and After School Daycare flyer that was sent out to families. PTO is having a family movie night on 11/20/15. Ms. Kamrath has been meeting with grade levels to go over reading and writing samples to build on reading comprehension. The elementary Veteran's Breakfast is scheduled for 11/24/15. Ms. Kamrath met with all staff the week of 10/19/15 to discuss their SLO's (Student Learning Objectives), PPG's (Professional Practice Goals) and PDP's (Professional Development Plans) that they are working on to improve their teaching practices.

Mr. Lenz submitted a report on the middle school. Builder's Club raised over \$200 for UNICEF. Middle School students wrote and read pieces at the Veteran's Day program. Middle School Student Council members attended a leadership conference on 11/16/15. Courtney McGraw, Middle School Counselor, started a Kind Club. About 25 students signed up for Lego Club. Middle School will be doing Principal's Character Awards each grading period. Mr. Lenz also copied the Board with the Bulldog Blather, a newsletter done by middle school students.

Mr. LeMay submitted a report on the high school. The Veterans Day program on 11/11/15 was a huge success with over 100 veterans and guests attending. A fall concert was held on 10/26/15. High school has continued to work on science curriculum and our math department will meet with a CESA 5 math curriculum specialist on 12/1/15. A drug dog search was held on 11/4/15 with no drugs or contraband detected. Skills USA will be attending their first competition soon. Mr. Hammerschmidt took his Outdoor Adventure students to Devil's Lake and they did a ropes course earlier. The practice ACT administered to juniors has been scored and information will be shared with staff. The Pardeeville Bulldog Support Foundation purchased 8 new picnic tables for the Athletic Complex. PHS will be choosing Students of Character each month. Mr. LeMay will be meeting with Ms. Huset and Ms Rinka to start working on ideas for a "Bulldog Intervention Team". Mr. LeMay attended the Secondary Principal Reform Meeting at CESA 5 where they discussed Teachscape and the new

FORWARD exam. Mr. LeMay and a team from MS/HS will be attending the CESA 5 Academic and Career Pilot meeting--in 2017 all students will need to have one of these plans when they enter high school.

Mr. LeMay also gave an Activities Director report. Fall athletics have ended. Girls basketball began on 11/9/15 and boys basketball began on 11/16/15. Wrestling had a meeting on 11/9/15 at Rio and we have five boys signed up. Curling held their first meeting. One of our students is participating in girls hockey and one in boys hockey. A Trailways Principal/AD meeting will be held on 11/18/15. Mr. LeMay attended the awards portion of the Wisconsin Athletic Directors Association meeting on 11/9/15 and Mr. Phil Kamrath received a recognition for being named District VI AD of the Year at that meeting. Coaches Waldinger and Garcia have been practicing with the Cheer team and they will be ready for the basketball season.

Ms. McElroy reported on technology in the district. **Network:** A fan failed in the elementary UPS on a secondary cabinet bringing the elementary network down. It was replaced under warranty. A new transceiver that supplies the elementary network was installed to replace one that failed. A projector that failed in the Business Ed Room 51 was replaced. RMM Solutions helped us resolve DNS scavenging which allows us to remote into workstations and send out updates. Ms. McElroy has been updating standards and report cards with 1st and 2nd grade which is necessary to evaluate grade level assessments and align report cards to reflect standards they assess. **Software and Administrative:** Ms. McElroy will be uploading students and classes to AIMSweb which middle school ordered for Response to Intervention progress monitoring. She will be reviewing ISES and discipline reports before final lockdown of information. A new Xerox machine was installed in the elementary school. The school is moving ahead with a trial of GoGuardian which includes features such as Teacher Classroom Management, Monitor Chromebook Activity and Admin Analytics.

Mr. Krueger reported on custodial/maintenance items which included the following: Working on servicing all winter equipment, snowblowers, plows, etc. so they are ready, winterized concession stands and irrigation system, repaired 2 reheat valves in the high school, painted partitions in high school cafeteria restrooms, did annual preventative maintenance on cabinet heaters throughout the district, replaced MS gym RTU ignitor, installed new exhaust system on one of the minivans, worked on some more outside lighting, changed out bearing for univent blower at elementary school, had windows installed in three high school classroom doors, etc. Everyone on the custodial/maintenance team had a part in keeping current by working on the 41 work orders that came in.

Committee Reports

Buildings & Grounds Committee—met on 11/2/15 to discuss school vehicles, high school gym curtain, review snow plow bids and review bids for painting in the high school gym.

Finance Committee – met tonight to review a five year financial audit proposal, an update on the 2016-17 budget, life insurance savings, retirement savings, administrative cell phone savings, and alternative benefit plan savings.

Personnel Committee—met on 10/26/15 to listen to an update on the company providing assistance to us for the Affordable Care Act compliance, discuss support staff handbook concerns raised by staff, extra-curricular pay, retention of certified staff, and an executive session to discuss correction to a food service employee hourly rate.

Policy Committee—met on 11/9/15 to review the nine policies that are on tonight’s agenda and to discuss fundraising to keep programs.

Student Representative Report

Mikayla Brouette reported on student activities in the school. The band and choir performed at the Veteran’s Day program and NHS students helped serve the meal. Student Council attended a Fall Summit meeting on 11/16/15 and will be doing a Holiday Wishes program for families, Theatrical Society finished their play, FFA members attended the National Convention and they are finishing up with their fruit sale, Art Club did a pumpkin carving contest and held a Halloween Dance, winter sports teams are practicing and will begin games soon.

Change in Test Requirements for GED02 Program

Mr. Brey and Mr. LeMay explained a request to change the test requirements for the GED02 program so that if the requirements are met through our high school classes that will satisfy the requirements for the GED02 program. This request will be on the agenda for approval at the next board meeting.

Elementary Video Presentation

Ms. Kamrath said October was “National Bullying Prevention Month”. In recognition of this, a special assembly was held where all of the students and staff in the whole school held hands around the outside of the elementary school building to show that they want to keep bullying out. Ms. Kamrath showed a video of a drone that flew over the school and filmed the event.

Board Member Attendance at WASB Annual Convention

Board members were asked who plans to attend the WASB Annual Convention in January. Ms. Ives, Ms. Levzow, Ms. Pufahl, Mr. Pulver, Mr. Smith and Ms. Walker all indicated they would like to attend the WASB Annual Convention in January. Rather than attend Wednesday and Thursday as in past years, they decided to attend on Thursday and Friday (January 21 & 22, 2016) because Mr. LeMay will be doing a presentation on Friday morning at the convention. Ms. Clemmons will process the registrations for the meeting and will do room reservations.

High School Scheduling

Mr. LeMay discussed plans for the new high school schedule for 2016-17. He put together a New Course Proposal Form which will show an overview of any new courses and the costs involved. This will be presented to the board on 12/21/15. Registration will start early in February.

Board Member Concerns

Mr. Pulver said a parent asked him about adding a central bus drop off and pick up point at a location on Chestnut Street. Mr. Knitt said that bus transportation within the Village has been set for many years and when looking into similar requests in the past, it was found that an additional bus would need to be added and that would increase costs to the district. Mr. Knitt said he will look into this specific request.

Mr. Pulver asked whether Pardeeville has a robotics course similar to what the Montello School has. Ms. McElroy replied that our Tech Ed class does do a robotics course.

Approval of Minutes Dated 11/2/15

A motion was made by Ms. Levzow to approve the minutes dated 11/2/15. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Mr. Pulver. Motion carried 6-0. Check numbers submitted and approved included 53980-54046, 10575-10584, 01102915MF, 01103115DD, 01103115ES, 53779-53829, 53912-53955, 390101150W, 390101152W, 4900001076, and 10AMEX0248-01AMEX0256.

Approval of Middle School Wrestling Program

A request was made to add middle wrestling. Middle school students would be allowed to practice with high school students and they can scrimmage with other middle school students at the meets. Wrestling Coach Jared Napralla said this will help build more interest for the wrestling program. A motion was made by Mr. Smith to approve a middle school wrestling program. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of Donation from JJ Watt Foundation

A donation from the JJ Watt Foundation for the Pardeeville Middle School Softball Program was presented to the Board for approval. The money will be used for uniforms, batting helmets, softballs and bats. A motion was made by Mr. Pulver to approve the donation from the JJ Watt Foundation. Discussion followed regarding Title IX and equality in all sports. No second was made to the motion and it was decided to postpone action on this item until the next meeting pending further information.

Approval of Audit Proposal

Miller, Brussell, Ebben and Glaeske submitted a proposal to do the school's financial audit for the next five years which covers June 30, 2016 through June 30, 2020. A motion was made by Mr. Smith to approve the audit proposal from Miller, Brussell, Ebben and Glaeske. The motion was seconded by Mr. Pulver. Motion carried 6-0.

Approval of Purchasing Girls' Basketball Uniforms

Mr. Knitt explained that with the savings on the change in life insurance and the retirement going down there would be enough money to purchase the girls' basketball uniforms which was an item cut from the budget this year. A motion was made by Ms. Levzow to approve the purchase of girls' basketball uniforms. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of School Vehicle Purchase

Two bids were received for replacing one of the vans owned by the school. The Buildings and Grounds Committee recommended approving the lower bid which was from Hill Ford for \$19,662.00. A motion was made by Ms. Levzow to approve the quote for a new van from Hill Ford. The motion was seconded by Mr. Pulver. Motion carried 6-0.

Approval of Gym Curtain Purchase

Two quotes were received for replacing the high school gym curtain. The Buildings and Grounds Committee recommended approving the bid from BR Athletic Facility Products & Services. Payment for the curtain will come from referendum money and donations that have been made for this project. A motion was made by Ms. Levzow to approve the gym curtain purchase from BR Athletic. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of First Reading of NEOLA Policies

Policies 2370—Educational Options, Policy 2605—Program Accountability and Evaluation, Policy 5113.01—Course Options, Policy 7440—Facility Security, Policy 7540.01—Technology Privacy, Policy 7540.02—District Web Page, Policy 7540.03—Student Education Technology Acceptable Use and Safety, Policy 7540.04—Staff Education Technology Acceptable Use and Safety, and Policy 9270—Home-Based, Private, or Tribal Schooling were submitted for approval of first reading. A motion was made by Ms. Walker to approve the policies listed for first reading. The motion was seconded by Ms. Ives. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, December 7, 2015. Agenda items will include Madison College Overview, Bulldog Intervention Team, Update on WIAA Additions to Trailways Conference, Title IX Presentation, Review Committee Meeting Nights, Board Member Concerns, Approval of Minutes Dated 11/16/15, Approval of Donation from JJ Watt Foundation, Approval of Purchasing Track Uniforms, Approval of Purchasing Volleyball Net, Approval of Change in Test Requirements for GED02 Program, Approval of Out-of-State Trip for Theatrical Society to Medieval Times in Schaumburg, Illinois, Approval of Resignation of Support Staff, Approval of Hiring Support Staff, Approval of Co-Curricular Advisors and Coaches, Approval of Donation from Wal-Mart, Approval of Before/After School Program and Approval of Second Reading of NEOLA Policies 2370, 2605, 5113.01, 7440, 7540.01, 7540.02, 7540.03, 7540.04 and 9270.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Walker. Motion carried 6-0.

The meeting was adjourned at 9:10 p.m.

Lynette Ives, Clerk