

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
October 19, 2015

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Ms. Ives, Mr. Pulver, Mr. Smith, Ms. Pufahl and Ms. Mikayla Brouette, Student Representative. Ms. Levzow arrived at 7:05 p.m. and Ms. Walker arrived at 7:14 p.m. Mr. Balsiger was absent. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Ms. McElroy, Mr. Krueger and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. The Fire Department came and talked about fire safety on 10/9/15. Students who practiced their math and read over the summer as part of the S'more Reading and Math program celebrated with s'mores on 9/24/15. 4K students went to Lapacek's Apple Orchard and the Pumpkin Patch on 10/7/15. PTO had a Halloween Dance on 10/16/15. A Halloween Costume/PJ day will be held on 10/29/15. Ms. Kamrath attended the State Elementary Principal Convention on 10/15 and 10/16. Parent-Teacher conferences will be held on 10/19/15 and 10/22/15. Ms. Kamrath met with Mr. Ted Krueger and Ms. Angie Engelmann (PTO) to discuss the PTO playground equipment project. Three pieces of playground equipment will be installed on 10/30/15 that PTO purchased. PTO is still working on fundraising for a big piece of playground equipment. MAP testing is complete and teachers will share individual student MAP data with parents at conferences. October is National Bullying Prevention Month. Ms. Dietzenbach, guidance counselor, has been working with students in guidance classes along with the entire staff and student body to stop bullying in our school. The Boys' Club donated \$200 to be used for our Veterans' Day Breakfast on 11/24/15.

Mr. Lenz submitted a report on the middle school. The first session of web based MAP testing went well. Chromebooks were used for the testing which allowed for less proctor time and time that kids missed class. Parent-Teacher conferences are scheduled for 10/20/15 and 10/22/15. Mr. Lenz will hold one-on-one conferences with each teacher to discuss their Teacher Student Learning Objectives and their Professional Practice Goals which are part of Educator Effectiveness. Pardeeville Middle School T-shirts were handed out to students and staff. Mr. Lenz applied for and received a \$500 grant from 4 Imprint and the money was used to purchase "Bulldogs Don't Bully" water bottles that students will get for making a no bullying pledge. Mr. Lenz gave each of the board members a copy of the *Pardeeville Press* which is a middle school publication done by students.

Mr. LeMay submitted a report on the high school. A fall music concert will be held on 10/26/15. Parent-Teacher conferences will be held on 10/20/15 and 10/22/15. The annual Veterans Day program will be held on 11/11/15 with lunch to follow. The October 5 in-service day was spent reviewing ACT data. Juniors did a practice ACT test on 10/13/15 and data from that test will be used to direct instruction to be used for ACT Prep in February.

Eleven students were inducted into National Honor Society. Paperwork was submitted to reestablish our Skills USA chapter. Pardeeville High School received recognition from Madison College for its US News ranking. Madison College invited us to their Manufacturing Day on October 15. High School started a monthly “Students of Character” program where each month different departments will select a student who represents certain characteristics and the students will each receive a gift certificate to Culvers and a “Pardeeville Proud” sign.

Mr. LeMay also gave an Activities Director report. Ms. Waldinger and Ms. Garcia held their first cheerleader meeting on 10/6/15 and had the first cheer performance on 10/16/15. WIAA has asked about Palmyra-Eagle and Orfordville Parkview joining the Trailways Conference. Pardeeville Schools would be opposed to the addition. A list of what other schools have for athletic fees is being compiled. A request has been received from a parent for the addition of a co-op with boys’ soccer for the fall of 2016. The Activities Department has suggested that a procedure may need to be put into place to recognize new sports and whether/how we would pursue co-oping. Our middle school co-op with Rio for football went well. Conference volleyball was held on 10/10/15 and Pardeeville will host a sub-regional volleyball game on 10/20/15. Football’s last regular scheduled game was on 10/16/15. The Activities Department will be taking over the purchasing of concessions for the winter season and will work with the different organizations to run concessions. Cross Country will have sectionals on 10/24/15 and State competition on 10/31/15. Coach evaluations were distributed to head coaches for fall sports and Mr. Knitt will handle the evaluations. Sign-ups have been put out for girls basketball, curling, boys and girls hockey, and wrestling. Boys basketball already completed their sign-ups.

Ms. McElroy reported on technology in the district. **Network:** Network monitoring with RMM—Ben Bowman came on site to explain Dashboard and Ms. McElroy will check with our account rep to see when setup of Dashboard will be finished. Four older Chromebooks were distributed to each office to speed up the staff checkout process. Kindergarten through second grades each have 5 Chromebooks in their classrooms for centers. Ms. McElroy is working with an engineer from RMM regarding some issues with filter reporting on the firewall and network management through our SCCM server. Ms. McElroy is starting to research options for increasing our fiber connection to the district to improve bandwidth available at an affordable cost. **Software and Administrative:** Setup was done for the new online ELL (English as a second language) testing. Ms. McElroy attended a Tech Coordinator’s meeting on 10/9/15. The PowerSchool Users Group Conference is on October 26-27. The WISE data conference is scheduled for November 12-13 to transition all our staff and student ID’s to the new state system. Ms. McElroy has spent many hours troubleshooting with a Xerox system analyst as to why the accounting program is not working on our Xerox copiers. Ms. McElroy is now looking at a software program called Papercut to install on our server for copier print reporting.

Mr. Krueger reported on custodial/maintenance items which included the following: Repaired leak on irrigation system on the baseball field, replaced the alternator, belt, idler pulleys and battery on the older Caravan, repaired sink drain in elementary classroom, replaced check valve for irrigation well, replaced backup batteries in high school, middle school and Balliet fire panels, replaced actuators in elementary gym AHU’s, put new shingles on elementary outside storage shed, worked with Johnson Controls on maintenance and starting boilers, repaired bad floor drain for elementary second floor bathroom, etc. Everyone in Mr. Krueger’s department worked on the 53 work orders submitted this month.

Ms. Houslet reported on the Library and Technology Report. For the 2015-16 school year they are continuing last year’s technology in-house programs of GIG (Google Integration Group), TTT (Third Tuesday Technology) and TechnoPardee. The Library Media Technology Steering Committee has been meeting monthly to discuss

the new work ticket (Mojo) system and tweaking it to make it easier on staff members that are having technology issues and for those who are helping them troubleshoot the issues. This year's committee is made up of Ms. Houslet, building administrators, Tina McElroy, Heather Falkner, Andi Achterberg, Beth White, Greg Wagoner, Chelsea Koshel, John Lindquist, Joy Ribar, Chad Hineman and Justin Nickel.

Committee Reports

Buildings & Grounds Committee—met on 10/5/15 to discuss school vehicle update, asbestos update, high school gym curtain and auditorium design agreement.

Finance Committee – met before tonight's board meeting to review the final 2015-16 equalized property values, 2015-16 revenue control number, 2015-16 equalized aid amount, final 2015-16 tax levy and the 2015-16 budget.

Personnel Committee—met on 9/28/15 to discuss support staff and certified staff handbook concerns raised by staff, extra-curricular pay, certified staff hiring practices and retention of staff.

Policy Committee—met on 10/12/15 to review board policies that are on the tonight's agenda for approval of first reading.

Student Representative Report

Mikayla Brouette reported on student activities in the school. Student Council will be holding a food and clothing drive, Art Club will be holding a Halloween Dance and a pumpkin carving contest, FFA members have been attending workshops and are doing their fruit sale, Theatrical Society is getting ready for their upcoming play, cheerleading is up and running, and Ms. Brouette reported on the status of fall sports.

Board Member Concerns

Ms. Pufahl thanked Mr. Ted Lenz for helping a student get in to the school on a weekend to get a uniform.

Approval of Minutes Dated 10/5/15

A motion was made by Ms. Ives to approve the minutes dated 10/5/15. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Walker to approve the receipts/expenditures. The motion was seconded by Ms. Levzow. Motion carried 6-0. Check numbers submitted and approved included #53830-53911, 10565-10574, 0193015DDF, 0193015ESF, 53577-53647, 53753-53778, 4900001071-4900001075, and 01AMEX0227-01AMEX0247.

Approval of Youth Options Applications

A motion was made by Ms. Levzow to approve six Youth Options applications. The motion was seconded by Mr. Smith. Motion carried 6-0.

Approval of Additional Coaches

A motion was made by Ms. Ives to approve Justin Nickel for Middle School Boys' Basketball Coach and Amanda Seichter for Volunteer Curling Coach. The motion was seconded by Mr. Pulver. Motion carried 5-0-1. Ms. Levezow abstained.

Approval of Fine Arts Project

As presented by Michael Haynes at the school board meeting on 10/5/15, the Pardeeville Bulldog Support Foundation (PBSF) would like to begin raising money to offset the cost of a fine arts addition to the Pardeeville High School. A motion was made by Ms. Levezow that the Board of Education will partner with the Pardeeville Bulldog Support Foundation in developing plans and obtaining funding for a Fine Arts addition to Pardeeville High School. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of Tax Levy for 2015-16

Mr. Knitt presented a tax levy for 2015-2016 of \$5,188,985 and a mill rate of 10.57 to the Board. A motion was made by Mr. Pulver to approve the 2015-2016 tax levy of \$5,188,985. The motion was seconded by Ms. Ives. Motion carried 6-0.

Approval of Wal-Mart Donation

A motion was made by Mr. Smith to approve a donation from Wal-Mart for Pardeeville High School Band. The motion was seconded by Ms. Walker. Motion carried 6-0.

Approval of Boys Club Donation

A donation was made by the Boys Club to be used to help offset the cost of the Veterans Program that the Elementary School hosts every November. A motion was made by Ms. Levezow to approve the donation from Boys Club. The motion was seconded by Mr. Pulver. Motion carried 5-0-1. Mr. Smith abstained.

Approval of Short-Term Borrowing for 2015-16

Proposals for short term borrowing of \$850,000 were received from United Community Bank and National Exchange Bank. Mr. Knitt recommended approving the short term borrowing proposal from United Community Bank for \$850,000 at 1.18 % interest. A motion was made by Ms. Levezow to approve borrowing \$850,000 from United Community Bank at 1.18% interest per Exhibit A attached. The motion was seconded by Ms. Walker. Motion carried 5-0-1. Ms. Pufahl abstained.

Approval of Asbestos Abatement Bid

Mr. Krueger received a quote from A & A Environmental for abating the remaining asbestos floor tile in the high school building. The work will be done next July. A motion was made by Ms. Ives to approve the asbestos abatement bid from A & A Environmental, Inc. The motion was seconded by Ms. Levezow. Motion carried 6-0.

Approval of First Reading of NEOLA Policies

The following policies were presented to the school board for approval of first reading: Policy 8145—Annual Reports, Policy 8431—Preparedness for Toxic Hazards, Policy 8500—Food Services, Policy 8510—Wellness, Policy 8540—Vending Machines, and Policy 8550—Competitive Food Sales. A motion was made by Ms. Ives to approve first reading of the policies listed. The motion was seconded by Mr. Smith. Motion carried 6-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Monday, November 2, 2015. Agenda items will include Girls Basketball Uniforms, Board Member Concerns, Approval of Minutes Dated 10/19/15, Approval of Painting in Gym Bid, Approval of Snow Plow Bid, Approval of Donation from Poynette Veterans Support Group, Approval of Overnight Trip for FFA on November 13-14, 2015, Approval of Donation from FFA Alumni, Approval of NEOLA Administrative Guideline Forms, Approval of Change of Life Insurance Plan with WEA, and Approval of Second Reading of NEOLA Policies 8145, 8431, 8500, 8510, 8540 and 8550.

Adjournment

A motion was made by Mr. Pulver to adjourn. The motion was seconded by Ms. Walker. Motion carried 6-0.

The meeting was adjourned at 8:37 p.m.

Lynette Ives, Clerk