

BOARD OF EDUCATION
PARDEEVILLE AREA SCHOOL DISTRICT
Pardeeville, WI

MINUTES
REGULAR BOARD MEETING
August 18, 2014

The meeting was called to order at 7:00 p.m. by Ms. Pufahl, Board President. Roll call was taken with the following board members present: Mr. Balsiger, Ms. Ives, Ms. Lezow, Ms. Morrison, Ms. Walker and Ms. Pufahl. Mr. Smith arrived at 7:06 p.m. Also present at this meeting were Mr. Knitt, Ms. Kamrath, Mr. Lenz, Mr. LeMay, Mr. Krueger, Ms. McElroy and Ms. Clemmons.

Open Forum

There were no open forum items.

Administrative Team Reports

Ms. Kamrath submitted a report on the elementary school. There are 25 students participating in the elementary remedial summer school program for reading and math support. School registration took place on 8/6/14 and we gained 11 new kindergarteners since the end of last year. Custodians have done an excellent job cleaning and moving classrooms around. Teachers will be coming in to work on language arts curriculum on August 20 and 21.

Mr. Lenz submitted a report on the middle school. Middle School 101 sessions were successful. Next year Mr. Lenz will step up promotion efforts for these sessions to increase attendance. Mr. Lenz attended stage 3 training for Educator Effectiveness. He began work on transitioning the middle school to a standards based report card which he plans to begin for the 2015-2016 school year. Middle School funding from Fuel Up to Play 60 was renewed for this year and we received a milk cooler and \$500 from this program. An online program called Defined Stem will be used to support the implementation of the Next Generation Science Standards. August in-service training days will be used to prepare teachers for the upcoming school year.

Mr. LeMay submitted a report on the high school. New staff will receive in-service training on 8/19/14. New staff for high school includes Ms. Crystal Huset—High School Guidance, Mr. Luke Standiford—Phy Ed/Health, and Ms. Kelsy Hribar—English intern. Football started at the beginning of August and volleyball and cross country started on 8/18/14. School registration for all students in grades 4K-12 was held in the high school gym. 2013-2014 yearbooks were handed out during registration. Galley Studio also took student pictures during registration. Locker room installation is nearing completion and moving of some classrooms is nearly finished. Mr. LeMay attended Step 3 training for Educator Effectiveness on 8/4/14. The new school website, our school Facebook, Twitter and Instagram programs are all up and running. High School Student Council members and FFA officers attended their annual retreats to prepare for the 2014-2015 school year. Mr. Knitt and Mr. LeMay will be meeting with Madison College to discuss the second semester tech ed program and instructors.

Ms. McElroy reported on technology in the district. Tech projects include:

- Working with PDS (our current network support company) on a Windows imaging issue and fine tuning Windows Updates

- The new host server was installed 7/25/14. PDS did a tune-up on the oldest VMWare host and recommended keeping it in the cluster for maintenance support.
- Setting up 87 Acer Chromebooks for 2 carts of 30 (EL and MS), 15 for Google certified staff & 12 for special ed classrooms
- Two projectors mounted—one in Ms. Waldinger’s room and one in ELEM 204 kindergarten room
- Both phone controllers and voicemail server were updated on 7/30/14
- Update wireless controllers and servers
- New social media accounts for Twitter, Instagram and Facebook have been rolled out. Mr. LeMay and Mr. Knitt are the pilot managers for this project.
- Setting up new workstations for new classrooms and staff
- Uploading data for staff and parents to Blackboard Connect—the new instant notification service for important school district notifications. The messages will be sent via a text message or an email.
- District website makeover transitioned to the new site on August 13. Ms. Huck has been working with CMS4Schools on this project. She will continue to work with school offices to train how to update the new template and keep content current.
- Updating at least 11 databases with staff and student information for the start of school

Mr. Krueger reported on custodial/maintenance items: New lockers have been installed in the locker room. New boilers have been set at the elementary school and Johnson Controls started to work on the plumbing for them. Mr. Oosterhof is going through all lockers in the high school replacing hinges, handles, hooks and broken mounting bolts. He also went through all receptacles at the elementary school replacing loose and broken ones and installed cabinets and a countertop in the elementary office. Mr. Schultz hung new paneling in the kitchen above the food line, built a wall between rooms 40 and 41 and made a counter and installed it in the high school library. Custodians waxed and shampooed floors throughout the school and helped move furniture around for setup in different classrooms. Oil changes were done on the 2 school minivans and the white food van and a fuel pump was replaced on the Ford minivan. The benches in the locker room were refinished and re-installed. There were 53 work orders also completed.

Committee Reports

There were no committee reports given. Mr. Knitt said a 2014-2015 committee meeting schedule will be handed out at the 9/2/14 board meeting.

Inservice Schedule

Board Members were given copies of inservice meeting schedules for elementary, middle school and high school. There will be a meeting for new staff on 8/19/14 and then inservice meetings on 8/26/14 through 8/28/14.

AP Test Report

Mr. Knitt gave the results of the Advanced Placement tests students took in 2013-2014 and the percent of students who scored 3 or higher which will give them college credit: Calculus AB—2 out of 3 for 67%; Calculus BC--1 out of 1 for 100%; English Literature/Composition—8 out of 11 for 73%; English Language/Composition—11 out of 17 for 65%; Psychology—10 out of 14 for 71%, and U.S. History—4 out of 5 for 80%.

Attendance at WASB Fall Regional Meeting on Wednesday, 10/29/14 at Baraboo

The WASB Fall Regional meeting will be held on 10/29/14 at Baraboo. Mr. Balsiger, Ms. Ives, Ms. Levzow, Ms. Pufahl, Mr. Smith and Ms. Walker said they plan to attend this meeting along with Mr. Knitt. Ms. Clemmons will send in registrations and reserve the school van.

Tour of Boys' Locker Room

The board members were given a tour of the work done so far in the boys' locker room. Some of the work completed so far included painting of the walls and floors, new lockers were installed and the benches were refinished and re-installed.

Board Member Concerns

Ms. Pufahl said she heard nice comments from the community on how informative the last school newsletter was. She thanked Mrs. Clemmons for her work on the newsletter.

Approval of Minutes Dated 8/4/14

A motion was made by Ms. Levzow to approve the minutes dated 8/4/14. The motion was seconded by Mr. Smith. Motion carried 7-0.

Approval of Receipts/Expenditures

A motion was made by Ms. Morrison to approve the receipts/expenditures. The motion was seconded by Ms. Walker. Motion carried 7-0. Check numbers submitted and approved included #10431-10437, DD72014, 51543-51550, 51580-51625, AMES0084-AMEX0092, 490000104-4900001043, and 51636-51714.

Approval of Support Staff Handbook

A motion was made by Ms. Morrison to approve the Support Staff Handbook. The motion was seconded by Ms. Levzow. Motion carried 7-0.

Approval of Certified Staff Handbook

A motion was made by Ms. Morrison to approve the Certified Staff Handbook. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Coaches Evaluation Form

A motion was made by Ms. Morrison to approve the coaches evaluation form. The motion was seconded by Ms. Walker. Motion carried 7-0.

Approval of Middle School Teacher Handbook

A motion was made by Ms. Morrison to approve the Middle School Teacher Handbook. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of High School Teacher Handbook

A motion was made by Ms. Morrison to approve the High School Teacher Handbook. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of School Nurse

Mr. Knitt recommended hiring Ms. Beverly Muhlenbeck to fill in while one of the school nurses is out. A motion was made by Ms. Morrison to approve hiring Ms. Beverly Muhlenbeck. The motion was seconded by Ms. Levzow. Motion carried 7-0.

Approval of Additional Kindergarten Teacher

Based on the number of students that we have in kindergarten after registration, administration recommended adding an additional section of kindergarten. A motion was made by Ms. Morrison to approve adding an additional section of kindergarten. The motion was seconded by Ms. Ives. Motion carried 7-0.

Approval of Kindergarten Teacher

A motion was made by Ms. Morrison to approve hiring Ms. Kerri Lintl for the kindergarten position for the 2014-2015 school year pending a background check and release from another contract. The motion was seconded by Ms. Walker. Motion carried 7-0.

Agenda Items for Next Meeting

The next regular school board meeting will be held at 7:00 p.m. on Tuesday, September 2, 2014 in the Elementary School Library. Agenda items will include 2014-2015 Committee Meeting Schedule, 2013-2014 ACT Results, Changes in Hot Lunch Program, Changes in Fundraising, Update on Building Exterior Project, Tour of Elementary School Boiler Room, Board Member Concerns, Approval of Minutes Dated 8/18/14, Approval of Additional Coaches, Approval of Boiler and Chiller Maintenance Contract, Approval of Resignation of School Nurse at the End of the 2014-2015 School Year, Approval of Smith Bus Contract, Approval of Suspending Fall Cheer and an executive session to discuss replacement plans for a teacher out on medical leave.

Adjournment

A motion was made by Ms. Morrison to adjourn. The motion was seconded by Ms. Levzow. Motion carried 7-0. The meeting was adjourned at 8:11 p.m.

Lynette Ives, Clerk